

DeRuyter Central School
711 Railroad Street
DeRuyter, NY 13052

REGULAR MEETING AGENDA

6:00 PM – Library/Media Center
September 8, 2021

Public Comments at Board of Education Meetings – The DeRuyter Central School Board of Education welcomes comments from the public. This is why we provide “Public Comments” as part of our regular agenda. In fairness to everyone, we ask the public to please abide by the following conditions: **1)** The Board reserves the right to limit the comments of individuals to **three (3) minutes**; **2)** It is not appropriate to comment on individual staff members or about personnel matters during public session. We ask that such concerns be addressed initially with the appropriate administrator (usually one of our Principals or Business Administrator); **3)** Your next step should be to address this matter with the Superintendent; **4)** If you are still dissatisfied, please ask the Superintendent to request that this matter be discussed by the Board of Education in Executive Session.

I. Audit Committee Call To Order

A. External Audit Presentation – Michael DeBadts of Raymond Wager, PC

II. Audit Committee Adjournment

III. Regular Meeting Call To Order/Pledge of Allegiance

IV. Establish Agenda

V. Presentations - None

IV. Discussion Items

A. COVID 19 Regulation Update – Dr. Brown

V. Public Comments

VI. Board Comments

VII. Administrative Comment

VIII. Board Action Items

A. Consent Agenda – Routine Items

1. Approve Minutes – August 11, 2021 Regular Meeting
2. Accept Claims Auditor Report
4. Approve Claims Auditor Claim - # 22-002 - \$124.00
5. CSE Recommendations
6. Accept 2020-2021 External Audit as presented
7. Approve the 2020-2021 Corrective Action plan for the 2020-2021 External Audit
8. Approve Sub-Caller stipend of \$4,500 for the 2021-2022 school year

B. Consent Agenda – Personnel

1. Rescind Appointments

- i. Melanie Lynch - Advisor for the Class of 2024 passed at the June 9, 2021 Regular Board of Education Meeting.

- ii. Juanita Hayes – Attendance Clerk passed at the July 14, 2021 Reorganizational Meeting

2. Appointments

- i. Rebecca Hagman – 3-yr. probation – School Counselor \$50,032 – eff. 8/31/21
- ii. Lauren Winters – 3-yr. probation – Teaching Assistant – \$22,073 – eff. 8/31/21
- iii. Brenda Thomas – 2021-2022 Sophomore Class Advisor (Class of 2024) - \$2152.80
- iv. Tammy Hillman – Attendance Clerk for the 2021-2022 school year
- v. Melissa Newton – 2021-2022 SADD Advisor - \$645.84

C. Accept Donation - student backpacks from Murphy Excavating Corporation.

D. Surplus – Double oven

E. Policies – Waive 1st Reading; Approve 2nd Reading – Policy # 3430 Diversity, Equity, and Inclusion in the District and Policy #3421 – Title IX and Sex Discrimination

Next Meeting –Regular – October 13, 2021 – 6:00 pm – LMC

Items included for review/information: August 2021 Warrants

IX. Executive Session (If Needed)

X. Adjournment

DeRuyter Central School
711 Railroad Street
DeRuyter, NY 13052

REGULAR MEETING UNOFFICIAL MINUTES

6:00 PM – Library/Media Center
August 11, 2021

Public Comments at Board of Education Meetings – The DeRuyter Central School Board of Education welcomes comments from the public. This is why we provide “Public Comments” as part of our regular agenda. In fairness to everyone, we ask the public to please abide by the following conditions: **1)** The Board reserves the right to limit the comments of individuals to **three (3) minutes**; **2)** It is not appropriate to comment on individual staff members or about personnel matters during public session. We ask that such concerns be addressed initially with the appropriate administrator (usually one of our Principals or Business Administrator); **3)** Your next step should be to address this matter with the Superintendent; **4)** If you are still dissatisfied, please ask the Superintendent to request that this matter be discussed by the Board of Education in Executive Session.

Members Present: Daniel Degear, Dean Hathaway, Bradley Mierke, Jodi Wiesing, Jeremy Wilken
Members Absent: None
Others Present: David Brown, Sandy Welsh, Amanda Graham-Quirk, Steve Rafferty, Jenny Valente, Kim O’Brien, Katy Denkenberger, Janet Hathaway, Colleen Ladd, Alyse Yackel, Doreen Yackel, Rick Lambert, Brandi

I. Regular Meeting Call To Order/Pledge of Allegiance

The Regular Meeting of the DeRuyter Central School Board of Education was called to order by President Hathaway at 6:03 pm. The Pledge of Allegiance was recited.

*Call to Order
Pledge of Allegiance*

II. Establish Agenda

RESOLVED, That the Board establish the agenda as presented.

Established Agenda

Motion: CARRIED 1st: Wiesing 2nd: Mierke
Vote: Yes: 5 No: 0 Absent: 0

Presentations:

III. Presentations

*Driver Education
Program*

A. Driver Education Program – Mr. Rafferty – Power Point

Topics

- Use the Federal Funds
- Presently can take permit knowledge tests here. Then take the passing grade to DMV to get their permit
- Benefits of Driver’s Education Program
- Course Requirements
- Only 2ndary teachers can teach the Classroom portion
- Course Designation
- Vehicle requirements
- Student requirements
- DTSE Teacher qualifications
- Expenses
- Decisions – When to offer course, partner with another district, offer pre-licensing course (5 hour course), Pay for teacher certification? Interest in our staff?
- Good service for the students and community
- Check Costs – See about staff interest – if 2 are interested, we would hire 2

IV. Discussion Items

- A. November 10, 2021 Board Meeting Date Change – to November 3, 2021 – ok to advertise
- B. COVID 19 Regulation Update – Dr. Brown
Topics
- Last month state indicated they would have guidance
 - As of last week – no guidance from the State Health Dept.
 - Weekly meetings with County Health Department
 - Met with Commissioner of Education and other Superintendents
 - Commissioner pushing the Health Dept. and Dr. Zucker to give guidance
 - Commissioner will send letter with recommendations to school districts next week
 - Certain things will be either mandated, recommended or guided
 - Decisions more than likely will be local
 - Goal – to have students here 180 days
 - No remote learning this year
 - Testing protocols need to be discussed
- C. 2021-2022 Code of Conduct – Mr. Rafferty
Topics
- Carried over from last year
 - Items to be updated: COVID Addendum, Fail 1, Fail 2, etc.
- D. Graduation Date – June 2022 – Dr. Brown –
Topics
- Originally scheduled for 6/19 at 2:00
 - Recommend to move date to Saturday June 18 at 10:00 am
 - Board in favor of moving.

V. Public Comments

- Topics**
- Mr. Lambert - Vaccine not approved by FDA
 - Mr. Lambert - Masks – only good mask is the N95
 - Mrs. Ladd questioned if there was another meeting to discuss COVID, would the public be allowed? Public is always allowed at Board Meetings.

VI. Board Comments

- Topics**
- Nice of the Governor to give us his 2 week notice

VII. Administrative Comments

- Topics**
- Section III Athletic Service Award – Sheri Smith
 - Back to School Ice Cream Social 8/13/21– supply give-away; PTO will be here also. Question – Will FHN be attending to promote enrollment? FHN needs to help promote
 - BOE ID's/Access (safety committee)
 - Yearbooks
 - Excited for new carpeting – delayed – Mid September
 - Elementary Doors are coming
 - Cameras

Discussion Items

**Change of November
BOE Meeting Date to
November 3**

COVID Update

Code of Conduct

**Graduation 2022
Date Change**

Public Comments

Board Comments

**Administrative
Comments**

VIII. Board Action Items

A. Consent Agenda – Routine Items

RESOLVED, That the Board approve/accept the following Consent Items as set forth on the August 11, 2021 agenda:

1. Approve Minutes – 7/14/21 Reorganization Meeting; 7/14/21 Regular Meeting
2. Accept Claims Auditor Report
4. Approve Claims Auditor Claim - # 22-001 - \$127.88
5. CSE Recommendations
6. Change threshold amount – Fixed Assets - \$5,000
7. Budget Transfer – June 2021 - \$292,447.98 (attached)
8. 2021-2022 Tax Warrant (attached)

Motion: CARRIED 1st: Mierke 2nd: Wiesing
Vote: Yes: 5 No: 0 Absent: 0

B. Consent Agenda – Personnel

1. Resignations

- a. **RESOLVED**, That the Board, upon the recommendation of the Superintendent of Schools accept the following resignations as set forth on the August 11, 2021 Agenda:

- i. Dana Cole – English as a New Language Teacher – eff. 8/31/21
- ii. Linda Newkirk – Retirement - Executive Secretary – eff. 8/13/21
- iii. Ken Hammond – Business Teacher – eff. 8/31/21
- iv. Rebecca Prentice – Teaching Assistant – eff. 8/31/21
- v. Melanie Lynch – School Counselor – eff. 8/31/21

Motion: CARRIED 1st: Degear 2nd: Mierke
Vote: Yes: 5 No: 0 Absent: 0

2. Appointments

- a. **MOTION** That the Board upon the recommendation of the Superintendent of Schools appoint the following as set forth on the August 11, 2021 Agenda:

- i. Stephen Shepherd – Secondary Science – 4-yr. probation - \$44,432 – eff. 8/31/21
- ii. Jade Baisley – Secondary Science – 4-yr. probation - \$44,432 eff. 8/31/21
- iii. Barbara Agazzi-Poncia – Foreign Language – 4-yr. probation - \$49,132 – eff. 8/31/21
- iv. Kelley Hamilton - .5 FTE Music - \$60,582 (\$30,291) – eff. 8/31/21
- v. Robert Doss – Business – 4-year probation - \$50,107
- vi. Danielle Wood – Non-Certified Sub. Tchr./Sub. TA/Aide (pending fingerprint clearance)
- vii. Officer Karl VonKnoblauch – Safety Committee

Motion: CARRIED 1st: Wiesing 2nd: Mierke
Vote: Yes: 5 No: 0 Absent: 0

Consent Agenda –
Routine Items

Consent Agenda –
Personnel

- b. **MOTION** That the Board upon the recommendation of the Superintendent of Schools appoint the following mentors as set forth on the August 11, 2021:

- i. Julie Arno – Step 3 - for Stephen Shepherd - \$500
- ii. Julie Arno – Step 3 – for Jade Baisley - \$500
- iii. Samantha Bogert – Step 1 – for Shannon Dorrance - \$300
- iv. Jennifer Ladd – Step 3 – for Joyce Sears - \$500
- v. Kate Meigs – Step 1 – for Melissa Newton - \$300
- vi. Regina Raleigh – Step 2 – for Destini Travis - \$400
- vii. Andrew Scherrer – Step 1 – for Cassie Guidarelli - \$300
- viii. Shala Wykstra – Step 1 – for Brittany Lancaster - \$300
- ix. Jessica Zech – Step 1 – for Brian Wright - \$300
- x. Kylie Stenger – Step 1 – for Kelley Hamilton - \$300
- xi. Jennifer Jones – Step 2 – for Robert Doss - \$400
- xii. Maureen Alger – Step 3 – for Counselor TBD - \$500
- xiii. Anna Jarvis – Step 3 – for Barbara Agazzi-Poncica - \$500
- xiv. Jamie Mody – Step 2 – for ENL TBD - \$400

Motion: CARRIED 1st: Wilken 2nd: Mierke
Vote: Yes: 5 No: 0 Absent: 0

- c. **RESOLVED** That the Board upon the recommendation of the Superintendent of Schools appoint Brian Wright as Boys' Modified Soccer Coach for the Fall 2021 sports season at a stipend of \$2,152.80.

Motion: CARRIED 1st: Degear 2nd: Mierke
Vote: Yes: 5 No: 0 Absent: 0

3. Leave of Absence

Leave of Absence

RESOLVED That the Board upon the recommendation of the Superintendent of Schools approve the maternity leave of absence of Amanda Graham-Quirk from approximately October 18, 2021 to approximately December 3, 2021.

Motion: CARRIED 1st: Degear 2nd: Mierke
Vote: Yes: 5 No: 0 Absent: 0

IX. Public Comments - None

Next Meeting –Regular – September 8, 2021 – 6:00 pm – LMC

Items included for review/information: 2020-2021 Revenue Status Report, 2020-2021 Appropriation Status Report, June 2021 and July 2021 Warrants

X. Executive Session (If Needed)

Executive Session

RESOLVED That the Board adjourn to Executive Session at 7:13 pm for the purpose of discussing contract negotiations.

Motion: CARRIED 1st: Degear 2nd: Mierke
Vote: Yes: 5 No: 0 Absent: 0

The Board came out of Executive Session at 8:05 pm.

XI. Adjournment

RESOLVED That That the Regular Meeting of the DeRuyter Central School Board of Education be adjourned at 8:07 pm.

Motion:

CARRIED

1st: Mierke

2nd: Wilken

Vote:

Yes: 5

No: 0

Absent: 0

Respectfully Submitted _____



Sandra Welsh, District Clerk

**DeRuyter Central School District
Claims Auditor Report for Board of Education**

Month of August, 2021

	Date and Type of Claims Audited								
	8/3/21 AP/PR	8/10/21 AP/DOE	8/17/21 AP/PR	8/20/21 AP	8/31/21 PR				
Total # of Claims Audited/Payroll Checks	55	44	52	72	31				
Sales Tax									
NO PO Created									
PO created after Invoice									
Exceeds limit of PO w/out Proper Approvals									
Incorrect Time Being Paid									
<i>Incorrect amounts</i>			2						

Detail about Write Up

Date: 8/3/21

District Response: no issues

Date: 8/10/21

District Response:

Date: 8/17/21 2 wrong amounts - corrected

District Response:

Date: 8/20/21

District Response: missing signatures - corrected

Date: 8/31/21 Packing Slips attached

District Response: missing supervisor signature - Emp. on Admin leave

Signature: Bonita Young
Bonita B. Young, Claims Auditor

Date: 8/31/21

Bonnie B. Young
2169 Smith Road
DeRuyter, NY 13052
315-378-9608

PO #
220222
9-8-21
Swelsh

CLAIMS AUDITOR CLAIM

22-002 – August 2021

To: DeRuyter Central School
711 Railroad Street
DeRuyter, NY 13052

Date	Total Hours	Type of Audit	Rate	Total
8/3/21	1 1/2	AP/PR	\$15.50/Hr	\$ 23.25
8/10/21	2	AP/Boe	\$15.50/Hr	\$ 31.00
8/17/21	1 1/2	AP/PR	\$15.50/Hr	\$ 23.25
8/20/21	2	AP	\$15.50/Hr	\$ 31.00
8/31/21	1	PR	\$15.50/Hr	\$ 15.50
			\$15.50/Hr	
			\$15.50/Hr	

Total this Claim 124.00 ✓

Bonnie Young
Signature: Claims Auditor

8/31/21
Date

Katy L Denkins
Signature: District Treasurer

8/31/21
Date

Date of Approval of Board of Education 9-8-21

District Clerk [Signature]

DERUYTER CENTRAL SCHOOL DISTRICT, NEW YORK

FINANCIAL EXECUTIVE SUMMARY

For Years Ended June 30, 2021 and 2020



MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

DeRuyter CSD

Dated: September 8, 2021

By: Michael J. DeBadts, CPA

TABLE OF CONTENTS

General Fund - Summarized Balance Sheet	1
General Fund - Revenue Summary	2
General Fund - Expenditure Summary	3
Summary of Other Funds	4
Other Items Reported In Your Audit	5
Internal Control Related Matters	6

DERUYTER CENTRAL SCHOOL DISTRICT, NEW YORK
General Fund - Summarized Balance Sheet
June 30, 2021 and 2020

<u>Assets:</u>	<u>2021</u>	<u>2020</u>	<u>Variance</u>
Cash	\$ 3,005,180	\$ 1,736,515	\$ 1,268,665
Receivables	487,511	355,907	131,604
Due from other funds	930,965	919,936	11,029
Total Assets	<u>\$ 4,423,656</u>	<u>\$ 3,012,358</u>	<u>\$ 1,411,298</u>
<u>Liabilities:</u>			
Accounts payable	\$ 346	\$ -	\$ 346
Accrued liabilities	3,286	17,206	(13,920)
Due to other funds	755,243	-	755,243
Due to other governments	900	-	900
Due retirement systems	491,553	413,021	78,532
Compensated absences	81,856	81,856	-
Total Liabilities	<u>\$ 1,333,184</u>	<u>\$ 512,083</u>	<u>\$ 821,101</u>
<u>Fund Balances:</u>			
<u>Restricted -</u>			
Unemployment cost	\$ 27,599	\$ 27,599	\$ -
Employee retirement contribution reserve	794,787	794,787	-
Teacher Retirement contribution reserve	227,555	148,000	79,555
Insurance	300,000	300,000	-
Capital	810,375	944	809,431
Repair	69,689	69,689	-
<u>Assigned -</u>			
Encumbrances	10,618	124,424	(113,806)
Appropriated for taxes	374,041	515,791	(141,750)
<u>Unassigned -</u>			
Undesignated fund balance	475,808	519,041	(43,233)
Total Fund Balances	<u>\$ 3,090,472</u>	<u>\$ 2,500,275</u>	<u>\$ 590,197</u>
Total Liabilities and Fund Balance	<u>\$ 4,423,656</u>	<u>\$ 3,012,358</u>	<u>\$ 1,411,298</u>

DERUYTER CENTRAL SCHOOL DISTRICT, NEW YORK

General Fund - Revenue Summary

For Years Ended June 30, 2021 and 2020

<u>Year 2021:</u>	<u>Budget</u> <u>(Amended)</u>	<u>Actual</u>	<u>Variance</u>
Real property taxes and tax items	\$ 4,238,328	\$ 4,241,560	\$ 3,232
Charges for services	65,615	77,450	11,835
Use of money and property	-	585	585
Miscellaneous	72,905	188,545	115,640
State sources	6,289,592	6,156,645	(132,947)
Federal sources	143,481	131,654	(11,827)
Total Year 2021	\$ 10,809,921	\$ 10,796,439	\$ (13,482)

<u>Year 2020:</u>	<u>Budget</u> <u>(Amended)</u>	<u>Actual</u>	<u>Variance</u>
Real property taxes and tax items	\$ 4,115,876	\$ 4,118,173	\$ 2,297
Charges for services	65,615	17,760	(47,855)
Miscellaneous	72,905	103,780	30,875
State sources	6,313,786	6,212,205	(101,581)
Federal sources	17,500	21,285	3,785
Total Year 2020	\$ 10,585,682	\$ 10,473,203	\$ (112,479)

DERUYTER CENTRAL SCHOOL DISTRICT, NEW YORK

General Fund - Expenditure Summary

For Years Ended June 30, 2021 and 2020

<u>Year 2021</u>	Budget (Amended)	Actual With Encumbrances	Variance
General support	\$ 1,451,451	\$ 1,289,436	\$ 162,015
Instruction	5,952,740	5,297,804	654,936
Transportation	682,867	486,190	196,677
Community services	57,617	57,617	-
Benefits	2,532,209	2,329,820	202,389
Transfers	773,252	755,993	17,259
Total Year 2021	\$ 11,450,136	\$ 10,216,860	\$ 1,233,276

<u>Year 2020</u>	Budget (Amended)	Actual With Encumbrances	Variance
General support	\$ 1,351,242	\$ 1,184,297	\$ 166,945
Instruction	5,395,319	4,960,274	435,045
Transportation	637,191	498,558	138,633
Community services	56,831	56,831	-
Benefits	2,469,572	2,162,521	307,051
Transfers	1,017,110	890,477	126,633
Total Year 2020	\$ 10,927,265	\$ 9,752,958	\$ 1,174,307

DERUYTER CENTRAL SCHOOL DISTRICT, NEW YORK

Summary of Other Funds

For Years Ended June 30, 2021 and 2020

<u>School Lunch</u>	<u>2021</u>	<u>2020</u>
Fund balance, beginning	\$ 29,811	\$ (8,470)
Revenues in excess of expenses	9,560	(36,719)
Transfers	-	75,000
Fund balance, ending	\$ 39,371	\$ 29,811

<u>Miscellaneous Special Revenue</u>	<u>2021</u>	<u>2020</u>
Fund balance, beginning	\$ 19,530	\$ 19,730
Expenses in excess of revenues	(286)	(200)
Fund balance, ending	\$ 19,244	\$ 19,530

<u>Debt Service</u>	<u>2021</u>	<u>2020</u>
Fund balance, beginning	\$ -	\$ -
Expenses	(781,272)	(719,500)
Premium on obligations issued	239,816	8,608
Transfers - in	655,079	710,892
Payment to refunded bond escrow agent	(1,889,905)	-
Proceeds from advanced refunding	1,785,000	-
Fund balance, ending	\$ 8,718	\$ -

<u>Capital Projects</u>	<u>2021</u>	<u>2020</u>
Fund balance, beginning	\$ (2,504,029)	\$ (598,393)
Revenues	100,640	-
Expenses	(3,735,324)	(2,219,836)
BANs redeemed from appropriations	216,200	214,200
Transfer-in	100,000	100,000
Fund balance, ending	\$ (5,822,513)	\$ (2,504,029)

DERUYTER CENTRAL SCHOOL DISTRICT, NEW YORK

**OTHER ITEMS REPORTED IN YOUR
ENTITY - WIDE FINANCIAL STATEMENTS**

June 30, 2021

Statement of Net Position	<u>2021</u>
ASSETS	
Cash and cash equivalents	\$ 3,139,290
Accounts receivable	759,171
Inventories	3,146
Capital Assets:	
Land	12,194
Work in progress	5,515,850
Other capital assets (net of depreciation)	6,248,720
TOTAL ASSETS	<u>\$ 15,678,371</u>
 DEFERRED OUTFLOWS	
Deferred outflow of resources	<u>\$ 3,453,952</u>
 LIABILITIES	
Current liabilities	\$ 6,581,122
Long-Term Obligations:	
Due in one year	415,361
Due in more than one year	5,884,742
TOTAL LIABILITIES	<u>\$ 12,881,225</u>
 DEFERRED INFLOWS	
Deferred inflow of resources	<u>\$ 1,341,675</u>
 NET POSITION	
Invested in capital assets, net of related debt	\$ 3,557,040
Restricted For:	
Reserve for employee retirement system	794,787
Capital reserves	810,375
Other purposes	710,125
Unrestricted	(962,904)
TOTAL NET POSITION	<u>\$ 4,909,423</u>
 * Total actuarial accrued liability for retiree health benefits (OPEB)	 <u>\$ 2,888,229</u>

DERUYTER CENTRAL SCHOOL DISTRICT, NEW YORK
COMMUNICATING INTERNAL CONTROL
RELATED MATTERS IDENTIFIED IN AN AUDIT

June 30, 2021

Deficiencies in Internal Control (Previously Communicated):

Internal Accounting/Duties of the District Treasurer -

As with many smaller school districts, limitations exist over adequate internal controls for the preparation of the financial statements and segregation of duties. As a result, we have prepared the financial statements and related disclosures for management's review. We have also provided journal entries related to year end accruals. The District has implemented some mitigating controls over the duties of the Treasurer. However, we recommend this situation continue to be monitored, and a written plan for the monthly review process developed.

Deficiencies in Internal Control (Current Year):

School Lunch Meal Counts -

We were unable to fully reconcile the documentation of meals served to the number of meals claimed for state and federal reimbursement.

Procurement Procedures -

We noted three purchases in excess of \$1,000 for which we were unable to examine written quotes.

Self-Assessment of Internal Control -

We noted that the District has not updated the self-assessment of internal control in recent years.

Other Items:

Cyber Risk Management -

The District's IT personnel routinely assesses cyber risk as part of their normal operating procedures. We recommend the District continue to document their cyber risk assessment process in writing which should include the risk assessment process, the frequency of the risk assessment, how findings are to be communicated to the appropriate level of management, and how the process will be monitored.

Corrected Items:

- 1 Summer School Handicapped program expenses were recorded in the special aid fund.
- 2 There are now written procedures in place for the claims audit process.
- 3 The District utilizes a separate computer for online banking transactions.
- 4 The year end undesignated fund balance is within the 4% threshold of Section 1318(a)(1) of the Real Property Tax Law.
- 5 The District has established a procedural manual for federal programs.
- 6 The District has adopted a disaster recovery plan.

DERUYTER CENTRAL SCHOOL DISTRICT

NEW YORK

***COMMUNICATING INTERNAL CONTROL
RELATED MATTERS IDENTIFIED IN AN AUDIT***

For Year Ended June 30, 2021

_____, 2021

To the Board of Education
DeRuyter Central School District, New York

In planning and performing our audit of the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the DeRuyter Central School District, New York as of and for the year ended June 30, 2021, in accordance with auditing standards generally accepted in the United States of America, we considered the DeRuyter Central School District, New York's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. We did not identify any deficiencies in internal control that we consider to be material weaknesses. However, as discussed below, we identified certain matters involving the internal control and other operational matters that are presented for your consideration. This letter does not affect our report dated _____, 2021 on the financial statements of the District. We will review the status of these comments during our next audit engagement. Our comments and recommendations, all of which have been discussed with appropriate members of management, are intended to improve the internal control or result in other operating efficiencies. Our comments are summarized as follows:

Prior Year Deficiencies Pending Corrective Action:

Internal Accounting –

As with many smaller school districts, limitations exist over adequate internal controls for the preparation of the financial statements in accordance with generally accepted accounting principles and the New York State Education Department's Reference Manual. As a result, we have prepared those financial statements and related disclosures for management's review and approval. In addition, journal entries are provided relating to year end accruals.

(Prior Year Deficiencies Pending Corrective Action) (Continued)

Duties of the District Treasurer –

Due to the numerous accounting duties being performed by the District Treasurer, maximum accounting controls are not possible. The District has implemented some mitigating controls over the duties of the Treasurer, including periodic review of payroll change reports, and an independent cash receipts log. However, we recommend the District continue to strengthen these controls, and develop a written plan for the monthly review process.

Current Year Deficiencies in Internal Control:

School Lunch Meal Counts –

During the course of our examination of the school lunch claims for state and federal reimbursement we were unable to fully reconcile the number of meals served to the amount claimed.

We recommend this item be reviewed and the necessary corrective action be implemented to ensure the District can properly support claims for meal reimbursement.

Procurement Procedures –

Our bidding examination revealed three instances in which documentation for quotes was not maintained for purchases over \$1,000 and under the bidding threshold as required by the District's procurement policy.

We recommend the District continue its efforts to follow the bidding/quotation procedures indicated in the procurement policy.

Self-Assessment of Internal Control –

As part of our audit, we request to review the written self-assessment completed by management of their internal controls. We noted this has not been updated in recent years.

We recommend the District document in writing the process and procedures performed on a daily basis for the various business office functions (payroll, cash receipts, cash disbursements, bank reconciliations and monthly closing).

Other Item:

The following item is not considered to be a deficiency in internal control; however, we consider it an other item which we would like to communicate to you as follows:

Cyber Risk Management –

The District's IT personnel routinely assesses cyber risk as part of their normal operating procedures. We recommend the District continue to document their cyber risk assessment process in writing which should include the risk assessment process, the frequency of the risk assessment, how findings are to be communicated to the appropriate level of management, and how the process will be monitored.

Prior Year Recommendations:

We are pleased to report the following prior year recommendations have been implemented to our satisfaction:

1. Summer School Handicapped Program expenditures were recorded in the Special Aid Fund.
2. The claims auditor documented in writing the current process and procedure used, as well as the reporting expectations. This report was provided to and reviewed by the audit committee and approved by the Board of Education.
3. The District uses a separate compute for online banking transactions.
4. The District properly followed Section 1318(a)(1) of the Real Property Tax Law by having the unreserved undesignated fund balance in General Fund at June 30, 2021 below the 4% maximum.
5. The District has established a procedural manual for federal programs.

This communication is intended solely for the information and use of management, the Board, audit committee, and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

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We wish to express our appreciation to the business office staff for all the courtesies extended to us during the course of our examination.

Rochester, New York
_____, 2021



DeRuyter Central School

Home of the Rockets

711 Railroad Street, DeRuyter, NY 13052
Phone: 315-852-3400 Fax: 315-852-9600

Kimberly O'Brien
Director of Curriculum and
Instruction

David M. Brown, Ed. D.
Superintendent of Schools

Amanda Graham-Quirk
School Business Executive

Stephen Rafferty
6-12 Principal/Director
of Special Education

Jenny Valente
PK-5 Principal/Director
of Special Education

Corrective Action Plan – External Audit of the 2020-2021 School Year – Page 1

Findings	Corrective Action Plan	Date to Implement
1 Internal Accounting – As with many smaller school districts, limitations exist over adequate internal controls for the preparation of the financial statements in accordance with generally accepted accounting principles and the New York State Education Department's Reference Manual. As a result, we have prepared those financial statements and related disclosures for management's review and approval. In addition, journal entries are provided relating to year end accruals.	The district is too small to take on the adequate personnel to put the proper internal controls in place for the preparation of the financial statements in accordance with the GAAP and NYSED reference manual. As always the district will continue to look into shared services that will allow for more mitigating controls in the business office.	ongoing
2 Duties of the District Treasurer – Due to the numerous accounting duties being performed by the District Treasurer, maximum accounting controls are not possible. The District has implemented some mitigating controls over the duties of the Treasurer, including periodic review of payroll change reports, and an independent cash receipts log. However, we recommend the District continue to strengthen these controls, and develop a written plan for the monthly review process.	The district is almost done developing a written plan for monthly review process that addresses most of these accounting control deficiencies. The district has moved forward with realigning tasks and checks and balances to ensure mitigating controls can be adequate going forward.	6/30/2022
3 School Lunch Meal Counts – During the course of our examination of the school lunch claims for state and federal reimbursement we were unable to fully reconcile the number of meals served to the amount claimed. We recommend this item be reviewed and the necessary corrective action be implemented to ensure the District can properly support claims for meal reimbursement.	The district is working with the cafeteria to ensure we have a double check of daily counts. The daily counts will then be checked for accuracy on a monthly basis before the claim is submitted. These files will be kept together with other important files such as the production sheets, roster back-up, and daily reports from the POS system. This will be reviewed and signed off on by the Business Official monthly- or the treasurer if necessary.	10/1/2021
4 Procurement Procedures – Our bidding examination revealed three instances in which documentation for quotes was not maintained for purchases over \$1,000 and under the bidding threshold as required by the District's procurement policy. We recommend the District continue its efforts to follow the bidding/quotation procedures indicated in the procurement policy.	In administrative meetings the cabinet has discussed getting three quotes. Requisitions are not being signed until 3 quotes are provided. Some are left in email format for the sake of paper but can be provided at year end as necessary. We have updated our purchasing policy and have it on the website for all staff to be able to reference when they are unsure if something requires additional information.	9/7/2021

DeRuyter Central School = District Committed to Success

Board of Education: Dean Hathaway, President; Bradley Mierke, Vice President; Members – Daniel Degear, Jodi Wiesing, Jeremy Wilken



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Corrective Action Plan – External Audit of the 2020-2021 School Year – Page 2

Findings	Corrective Action Plan	Date to Implement
Self-Assessment of Internal Control – As part of our audit, we request to review the written self-assessment completed by management of their internal controls. We noted this has not been updated in recent years. We recommend the District document in writing the process and procedures performed on a daily basis for the various business office functions (payroll, cash receipts, cash disbursements, bank reconciliations and monthly closing).	The district at this time has prepared individual procedures for each various business office function. The compiling of these procedures will be handled during this year and will be available via PDF for anyone to review going forward. Self- Assessments will be performed regularly and documented by the Business Official.	1/31/2022
Cyber Risk Management – The District's IT personnel routinely assesses cyber risk as part of their normal operating procedures. We recommend the District continue to document their cyber risk assessment process in writing which should include the risk assessment process, the frequency of the risk assessment, how findings are to be communicated to the appropriate level of management, and how the process will be monitored.	The district is aware of the need for this procedure and will be working with a Tech Committee to prepare the formal operating procedures.	6/30/2022

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First Reading – Waived – 9/8/21

Second Reading – 9/8/21 – Approved

SUBJECT: DIVERSITY, EQUITY, AND INCLUSION IN THE DISTRICT

Overview

Research shows that all students benefit when schools implement strong diversity, equity, and inclusion (DEI) policies and practices. These benefits include academic, cognitive, civic, social-emotional, and economic. This is true regardless of a school's geographic location or the demographic composition of its students and staff.

This policy provides a framework as to how the District will foster DEI in its schools. This policy considers the entirety of the educational process by addressing the following essential elements: governance; teaching and learning; family and community engagement; workforce diversity; diverse schools and learning opportunities; and student supports, discipline, and wellness. It is just one component of the District's overall commitment to maintaining a diverse, equitable, and inclusive educational and work environment.

****The District may develop a DEI plan to manage and coordinate the execution of this policy.**

*****Inquiries about this policy may be directed to the District's DEI Coordinator.**

Defining Diversity, Equity, and Inclusion

For purposes of this policy:

- a) "Diversity" includes, but is not limited to: race; color; ethnicity; nationality; religion; socioeconomic status; veteran status; education; marital status; language; age; gender; gender expression; gender identity; sexual orientation; mental or physical ability; genetic information; and learning style.
- b) "Equity" includes, but is not limited to, seeking the fair treatment, access, opportunity, and advancement for all while striving to identify and eliminate barriers that have prevented the full participation of all groups.
- c) "Inclusion" includes, but is not limited to, authentically bringing traditionally excluded individuals and/or groups into processes, activities, and decision/policy making in a way that shares power and ensures equal access to opportunities and resources.

These descriptions are not intended to be exhaustive. Rather, they are meant to be foundational and provide clarity to the concepts of diversity, equity, and inclusion.

(Continued)

SUBJECT: DIVERSITY, EQUITY, AND INCLUSION IN THE DISTRICT (Cont'd.)

Governance

DEI Committee

The District has established a DEI Committee that meets periodically throughout the year. The purpose of the DEI Committee is to assist the District in creating and implementing plans that advance the District's commitment to maintaining a diverse, equitable, and inclusive environment where all individuals feel valued and respected. As needed, the DEI Committee will also review District policies, practices, and programs and provide suggestions as to how they could potentially be modified to better promote DEI.

The District will actively seek members for the DEI Committee through the use of email, newsletters, the District's website, the District's social media page(s), and/or advertisements.

The DEI Committee will be representative of all stakeholders, and may include (to the extent possible), but not be limited to, representatives from the following groups:

- a) Students;
- b) Parents and persons in parental relation;
- c) District/building administrators;
- d) Teachers, including at least one special education teacher;
- e) Guidance staff, including at least one school psychologist, social worker, or counselor;
- f) Other District staff;
- g) The Board; and
- h) Community members.

*DEI Coordinator

The Superintendent has designated himself to serve as its DEI Coordinator:

The DEI Coordinator will be a member of the DEI Committee and convene and coordinate the activities and plans of the DEI Committee.

(Continued)

SUBJECT: DIVERSITY, EQUITY, AND INCLUSION IN THE DISTRICT (Cont'd.)

Teaching and Learning

The District will strive to advance inclusive and culturally responsive teaching and learning through, but not limited to, the following means: curricula in all content areas; books and instructional materials; pedagogical practices and professional development; classroom grouping policies and practices; student support systems for all developmental pathways; full and equitable opportunities to learn for all students; and multiple assessment measures. As part of this effort, the District will seek to:

- a) Implement a Culturally Responsive-Sustaining (CR-S) Education Framework that embeds the ideals of diversity, equity, and inclusion by creating student-centered learning environments that:
 - 1. Affirm cultural identities;
 - 2. Foster positive academic outcomes;
 - 3. Develop students' abilities to connect across lines of difference;
 - 4. Elevate historically marginalized voices;
 - 5. Empower students as agents of social change; and
 - 6. Contribute to individual student engagement, learning, growth, and achievement through the cultivation of critical thinking.
- b) Develop curricula that incorporates diverse perspectives, materials, and texts so that students are taught topics not just from one single perspective, but from multiple perspectives.
- c) Offer coherent opportunities for students to actively participate in experiences that prepare them for a lifetime of civic engagement and contributions to social justice, including, for example, completing projects that enable them to apply the learning they have acquired within and across subject areas.
- d) Encourage academic discussions about racism and bigotry.

(Continued)

SUBJECT: DIVERSITY, EQUITY, AND INCLUSION IN THE DISTRICT (Cont'd.)

Family and Community Engagement

The District will strive to foster family and community engagement practices that are based on mutual trust, confidence, and respect. As part of this effort, the District will seek to:

- a) Encourage participation from all stakeholders in community building conversations.
- b) Reduce language barriers through various means, including, but not limited to, providing translated communications when appropriate.
- c) Leverage partners such as the county government and local community organizations in developing DEI programs and activities for the District.

Workforce Diversity

The District will strive to create a workforce that is not only diverse and inclusive, but one that recognizes and values the differences among people. As part of this effort, the District will seek to:

- a) Recruit and retain a diverse workforce in all areas and at all levels, thereby reducing stereotypes and preparing students for an increasingly global society.
- b) Provide staff with opportunities for professional development on cultural proficiency.

Diverse Schools and Learning Opportunities

The District will strive to promote diverse, equitable, and inclusive classrooms in which students have equal access and opportunities to learn and realize their full potential. As part of this effort, the District will seek to:

- a) Take creative steps to enhance the level of socioeconomic and racial diversity within District schools.
- b) Eliminate the use of terms and phrases within District schools that perpetuate negative stereotypes and minimize student opportunities.
- c) Create coursework, programs, and activities that are accessible to all students, regardless of their disability status, native language, income level, or any other basis.

(Continued)

SUBJECT: DIVERSITY, EQUITY, AND INCLUSION IN THE DISTRICT (Cont'd.)

Student Supports, Discipline, and Wellness

The District will strive to focus on the well-being of the "whole child." As part of this effort, the District will seek to:

- a) Employ programs and practices that enhance all students' self-identity, self-confidence, and self-esteem.
- b) Maintain non-discriminatory discipline policies and practices.
- c) Consider and address the full range of student developmental pathways.

Training

To foster DEI in its schools, the District will provide DEI training to staff and students, as appropriate. This training may be delivered in various forms including, but not limited to: workshops; instructor-led classes; webinars; videos; workbooks; pamphlets; and/or emailed information. Although specific objectives will vary from training to training, in general, trainings will be designed to:

- a) Increase awareness of the content of this policy and/or various DEI issues; and
- b) Promote a welcoming and inclusive environment for all District community members.

Special trainings may be provided to members of the DEI Committee.

Notification

The District will share information about this policy via the District website and/or District-wide communications, as appropriate.

Adoption Date

POLICY

2020

3421
1 of 19

Community Relations

First Reading – Waived – 9/8/21; Second Reading – Approved – 9/8/21

SUBJECT: TITLE IX AND SEX DISCRIMINATION

Overview

The District is committed to creating and maintaining education programs and activities which are free from discrimination and harassment. This policy addresses complaints of sex discrimination, including sexual harassment, made under Title IX of the Education Amendments Act of 1972 and its implementing regulations (Title IX). It is just one component of the District's overall commitment to maintaining a discrimination and harassment-free educational and work environment.

Title IX prohibits discrimination on the basis of sex in any education program or activity operated by a district that receives federal financial assistance. As required by Title IX, the District does not discriminate on the basis of sex in its education programs and activities or when making employment decisions.

The District adopts this policy as part of its effort to provide for the prompt and equitable resolution of complaints of sex discrimination, including sexual harassment. The District will promptly respond to reports of sex discrimination, ensure that all investigations are conducted within a reasonably prompt time frame and under a predictable fair grievance process that provides due process protections to complainants and respondents, and impose sanctions and implement remedies when warranted.

Inquiries about this policy or the application of Title IX may be directed to the District's Title IX Coordinator(s), the Assistant Secretary for Civil Rights of the United States Department of Education, or both.

Scope and Application of Policy

This policy is limited to addressing complaints of sex discrimination, including sexual harassment, that fall within the scope of Title IX which, among other things, has a specific definition of sexual harassment and applies only to sex discrimination occurring against a person in the United States. This policy applies to any individual participating in or attempting to participate in the District's education programs or activities including students and employees.

Other District policies and documents address sex-based misconduct and may have different definitions, standards of review, and grievance procedures. These documents must be read in conjunction with this policy as they may cover incidents of sex-based misconduct not addressed by Title IX.

If the allegations forming the basis of a formal complaint of sexual harassment, if proven, would constitute prohibited conduct under Title IX, then the grievance process outlined in this policy would be applied to the investigation and adjudication of all the allegations. Depending on the allegations, additional grievance procedures may apply.

(Continued)

SUBJECT: TITLE IX AND SEX DISCRIMINATION (Cont'd.)

The dismissal of a formal complaint of sexual harassment under Title IX does not preclude action under another related District policy, procedure, collective bargaining agreement, or other document such as the District's *Code of Conduct*.

What Constitutes Sex Discrimination Including Sexual Harassment

Title IX prohibits various types of sex discrimination including, but not limited to: sexual harassment; the failure to provide equal athletic opportunity; sex-based discrimination in a District's science, technology, engineering, and math (STEM) courses and programs; and discrimination based on pregnancy.

Under Title IX, sexual harassment includes conduct on the basis of sex that satisfies one or more of the following:

- a) An employee of the District conditioning the provision of an aid, benefit, or service of the District on an individual's participation in unwelcome sexual conduct;
- b) Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's education program or activity;
- c) Sexual assault, meaning an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation;
- d) Dating violence, meaning violence committed by a person:
 - 1. Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
 - 2. Where the existence of such a relationship will be determined based on a consideration of the following factors:
 - (a) The length of the relationship;
 - (b) The type of relationship;
 - (c) The frequency of interaction between the persons involved in the relationship;
- e) Domestic violence, meaning felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by

(Continued)

SUBJECT: TITLE IX AND SEX DISCRIMINATION (Cont'd.)

any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction; or

- f) Stalking, meaning engaging in a course of conduct directed at a specific person that would cause a reasonable person to:
 - 1. Fear for his or her safety or the safety of others; or
 - 2. Suffer substantial emotional distress.

Title IX Coordinator

*The District has designated and authorized the following District employee(s) to serve as its Title IX Coordinator(s): Director of Curriculum (Obrien@deruytercentral.org), DeRuyter Central School, 711 Railroad Street, DeRuyter, NY 13052, 315-852-3400 x 7105 and Superintendent (dbrown@deruytercentral.org), DeRuyter Central School, 711 Railroad Street, DeRuyter, NY 13052 as the Appeals person for the Title IX reporting Officer.

The Title IX Coordinator(s), who must be referred to as such, will coordinate the District's efforts to comply with its responsibilities under Title IX. However, the responsibilities of the Title IX Coordinator(s) may be delegated to other personnel.

Where appropriate, the Title IX Coordinator(s) may seek the assistance of the District's Civil Rights Compliance Officer(s) (CRCO(s)) and/or Dignity Act Coordinator(s) (DAC(s)) in investigating, responding to, and remedying complaints of sex discrimination, including sexual harassment.

Reporting Allegations of Sex Discrimination

Any person may report sex discrimination, including sexual harassment, regardless of whether they are the alleged victim or not. Reports may be made in person, by using the contact information for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's oral or written report. This report may be made at any time (including during non-business hours) by using the telephone number or email address, or by mail to the office address, listed for the Title IX Coordinator.

Reports of sex discrimination may also be made to any other District employee including a supervisor, building principal, or the District's CRCO. All reports of sex discrimination, including sexual harassment, will be forwarded to the District's Title IX Coordinator. Reports may also be forwarded to other District employees depending on the allegations.

All District employees who witness or receive an oral or written report of sex discrimination must immediately inform the Title IX Coordinator. Failure to immediately inform the Title IX Coordinator may subject the employee to discipline up to and including termination.

(Continued)

SUBJECT: TITLE IX AND SEX DISCRIMINATION (Cont'd.)

Making a report of sexual harassment is not the same as filing a formal complaint of sexual harassment. A formal complaint is a document either filed by a complainant or a parent or legal guardian who has a right to act on behalf of the complainant or signed by the Title IX Coordinator which alleges sexual harassment against a respondent and requests that the District investigate the allegations. While the District must respond to all reports it receives of sexual harassment, the Title IX grievance process is only initiated with the filing of a formal complaint.

In addition to complying with this policy, District employees must comply with any other applicable District policy, procedure, collective bargaining agreement, or other document such as the District's *Code of Conduct*. This includes, but is not limited to, Policy #7550 -- Dignity for All Students (DASA) which requires District employees to make an oral report promptly to the Superintendent or principal, their designee, or the DAC not later than one school day after witnessing or receiving an oral or written report of harassment, bullying, and/or discrimination of a student. Two days after making the oral report, DASA further requires that the District employee file a written report with the Superintendent or principal, their designee, or the DAC.

If the Title IX Coordinator is unavailable, including due to a conflict of interest or other disqualifying reason, the report will be directed to another Title IX Coordinator, if the District has designated another individual to serve in that capacity. If the District has not designated another Title IX Coordinator, the Superintendent will ensure that another person with the appropriate training and qualifications is appointed to act as the Title IX Coordinator.

Grievance Process for Complaints of Sex Discrimination Other than Sexual Harassment

The District will provide for the prompt and equitable resolution of reports of sex discrimination other than sexual harassment. In responding to these reports, the Title IX Coordinator will utilize, as applicable, the grievance process set forth in Policy #3420 -- Non-Discrimination and Anti-Harassment in the District and any other applicable District policy, procedure, collective bargaining agreement, or other document such as the District's *Code of Conduct*.

Grievance Process for Formal Complaints of Sexual Harassment

The District will respond to allegations of sexual harassment in a manner that is not deliberately indifferent whenever it has actual knowledge of sexual harassment in an education program or activity of the District. The District is deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances. For purposes of reports and formal complaints of sexual harassment under Title IX, education program or activity includes locations, events, or circumstances over which the District exercised substantial control over both the respondent(s) and the context in which the sexual harassment occurred.

The District will follow a grievance process that complies with law and regulation before the imposition of any disciplinary sanctions or other actions that are not supportive measures against a respondent.

(Continued)

SUBJECT: TITLE IX AND SEX DISCRIMINATION (Cont'd.)

The District will conduct the grievance process in a timely manner designed to provide all parties with a prompt and equitable resolution. It is anticipated that, in most cases, the grievance process will be conducted within a reasonably prompt manner and follow the time frames established in this policy.

Definitions

- a) "Actual knowledge" means notice of sexual harassment or allegations of sexual harassment to a District's Title IX Coordinator or any official of the District who has authority to institute corrective measures on behalf of the District, or to any District employee. Imputation of knowledge based solely on vicarious liability or constructive notice is insufficient to constitute actual knowledge. This standard is not met when the only official of the District with actual knowledge is the respondent. The mere ability or obligation to report sexual harassment or to inform a student about how to report sexual harassment, or having been trained to do so, does not qualify an individual as one who has authority to institute corrective measures on behalf of the District. "Notice" as used in this paragraph includes, but is not limited to, a report of sexual harassment to the Title IX Coordinator as described in this policy.
- b) "Complainant" means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.
- c) *"Days" means business days, but excludes any weekday during which the school is closed.
- d) "Formal complaint" means a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the District investigate the allegation of sexual harassment. At the time of filing a formal complaint, a complainant must be participating in or attempting to participate in the education program or activity of the District with which the formal complaint is filed. A formal complaint may be filed with the Title IX Coordinator in person, by mail, or by email, by using the contact information required to be listed for the Title IX Coordinator, and by any additional method designated by the District. As used in this paragraph, the phrase "document filed by a complainant" means a document or electronic submission (such as by email or through an online portal provided for this purpose by the District) that contains the complainant's physical or digital signature, or otherwise indicates that the complainant is the person filing the formal complaint. Where the Title IX Coordinator signs a formal complaint, the Title IX Coordinator is not a complainant or otherwise a party, and must comply with the requirements of law and regulation.
- e) "Respondent" means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.
- f) "Supportive measures" means non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. These

(Continued)

SUBJECT: TITLE IX AND SEX DISCRIMINATION (Cont'd.)

measures are designed to restore or preserve equal access to the District's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the District's educational environment, or deter sexual harassment. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the parties, changes in work or housing locations, leaves of absence, increased security and monitoring of certain areas of the campus, and other similar measures. The District must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability of the District to provide the supportive measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.

General Requirements for the Investigative and Grievance Process

During the investigation of a formal complaint and throughout the grievance process, the District will ensure that:

- a) Complainants and respondents are treated equitably. This includes applying any provisions, rules, or practices incorporated into the District's grievance process, other than those required by law or regulation, equally to both parties.
- b) All relevant evidence is objectively evaluated, including both inculpatory and exculpatory evidence. Inculpatory evidence implicates or tends to implicate an individual in a crime or wrongdoing. Exculpatory evidence frees or tends to free an individual from blame or accusation.
- c) The Title IX Coordinator, investigator, decision-maker involved in the grievance process, or any person designated by the District to facilitate any informal resolution process does not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent.
- d) Respondents are presumed not to be responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.
- e) The grievance process, including any appeals or informal resolutions, is concluded within a reasonably prompt time frame and that the process is only temporarily delayed or extended for good cause. Good cause includes, but is not limited to, considerations such as the absence of a party, a party's advisor, or a witness; concurrent law enforcement activity; or the need for language assistance or accommodation of disabilities. Whenever the time frame is temporarily delayed or extended, written notice will be provided to all complainants and respondents of the delay or extension and the reasons for the action.

(Continued)

SUBJECT: TITLE IX AND SEX DISCRIMINATION (Cont'd.)

- f) The range of possible disciplinary sanctions and remedies that may be implemented by the District following any determination regarding responsibility are described to any known party.
- g) The same standard of evidence is used to determine responsibility in all formal complaints.
- h) The procedures and permissible bases for an appeal are known to all complainants and respondents.
- i) The range of supportive measures available are known to all complainants and respondents.
- j) There is no requirement, allowance of, reliance on, or otherwise use of questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding the privilege has waived the privilege.
- k) The burden of proof and the burden of gathering evidence sufficient to reach a determination regarding responsibility rests on the District and not on the parties.
- l) The Title IX Coordinator, the investigator, any decision-maker, or any other person participating on behalf the District does not access, consider, disclose, or otherwise use a party's records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in the professional's or paraprofessional's capacity, or assisting in that capacity, and which are made and maintained in connection with the provision of treatment to the party, unless the District obtains that party's voluntary, written consent to do so for the grievance process. If the party is not an eligible student, as defined in FERPA as a student who has reached 18 years of age or is attending a post-secondary institution, the District will obtain the voluntary, written consent of a parent.
- m) The parties have an equal opportunity to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence.
- n) Credibility determinations are not be based on a person's status as a complainant, respondent, or witness.
- o) The ability of either party to discuss the allegations under investigation or to gather and present relevant evidence is not restricted.
- p) The parties are provided with the same opportunities to have others present during any grievance proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice, who may be, but is not required to be, an attorney, and not limit the choice or presence of advisor for any complainant or respondent in any meeting or grievance proceeding. However, the District may establish restrictions regarding

(Continued)

SUBJECT: TITLE IX AND SEX DISCRIMINATION (Cont'd.)

the extent to which the advisor may participate in the proceedings, as long as the restrictions apply equally to both parties.

- q) Written notice of the date, time, location, participants, and purpose of all hearings, investigative interviews, or other meetings, is provided to any party whose participation is invited or expected with sufficient time for the party to prepare to participate.
- r) The parties are provided with equal opportunity to inspect and review any evidence obtained as part of the investigation that is directly related to the allegations raised in a formal complaint, including the evidence upon which the District does not intend to rely on in reaching a determination regarding responsibility and inculpatory or exculpatory evidence whether obtained from a party or other source, so that each party can meaningfully respond to the evidence prior to conclusion of the investigation.
- s) Any document sent to a minor or legally incompetent person is also sent to the party's parent or legal guardian.
- t) Any document sent to a party is also sent to the party's advisor, if known.

After a Report of Sexual Harassment Has Been Made

After receiving a report of sexual harassment, the Title IX Coordinator will:

- a) Promptly contact the complainant to discuss and offer supportive measures;
- b) Inform the complainant both of the range of supportive measures available and that these measures are available regardless of whether a formal complaint is filed;
- c) Consider the complainant's wishes with respect to supportive measures; and
- d) Explain to the complainant the process for filing a formal complaint.

The Title IX Coordinator may also contact the respondent to discuss and/or impose supportive measures.

Requests for confidentiality or use of anonymous reporting may limit how the District is able to respond to a report of sexual harassment.

Emergency Removal and Administrative Leave

At any point after receiving a report or formal complaint of sexual harassment, the District may immediately remove a respondent from the District's education program or activity on an emergency basis, provided that the District:

(Continued)

SUBJECT: TITLE IX AND SEX DISCRIMINATION (Cont'd.)

- a) Undertakes an individualized safety and risk analysis;
- b) Determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal; and
- c) Provides the respondent with notice and an opportunity to challenge the decision immediately following the removal.

The District should coordinate their Title IX compliance efforts with special education staff when initiating an emergency removal of a student with a disability from an education program or activity as the removal could constitute a change of placement under the IDEA or Section 504.

The District may place a non-student employee respondent on administrative leave with or without pay during the pendency of the grievance process in accordance with law and regulation and any applicable District policy, procedure, collective bargaining agreement, or other document such as the District's *Code of Conduct*.

Filing a Formal Complaint

A complainant may file a formal complaint with the Title IX Coordinator in person or by mail, email, or other method made available by the District. The complainant must be participating in or attempting to participate in the education program or activity of the District at the time of filing the complaint. The filing of a formal complaint initiates the grievance process.

A formal complaint must be signed by the complainant, the complainant's parent or legal guardian as appropriate, or the Title IX Coordinator. Where a parent or legal guardian signs the complaint, the parent or legal guardian does not become the complainant; rather the parent or legal guardian acts on behalf of the complainant. The Title IX Coordinator may sign the formal complaint, but his or her signature does not make him or her a complainant or a party to the complaint. If the formal complaint is signed by the Title IX Coordinator, the Title IX Coordinator is still obligated to comply with the grievance process outlined in this policy.

The complainant, or the complainant's parent or legal guardian, must physically or digitally sign the formal complaint, or otherwise indicate that the complainant is the person filing the formal complaint. When a formal complaint is filed, the Title IX Coordinator must send a written notice of allegations to all parties which includes the identities of all known parties.

The District will not discriminate on the basis of sex in its treatment of a complainant or a respondent in responding to a formal complaint of sexual harassment.

The formal complaint form may be obtained from the District's Title IX Coordinator.

(Continued)

SUBJECT: TITLE IX AND SEX DISCRIMINATION (Cont'd.)Consolidation of Formal Complaints

The District may consolidate formal complaints of sexual harassment against more than one respondent, or by more than one complainant against one or more respondents, or by one party against the other party, where the allegations of sexual harassment arise out of the same facts or circumstances.

Written Notice of Allegations

Upon receipt of a formal complaint, the District will send all known parties written notice of:

- a) The District's grievance process, including any informal resolution process; and
- b) The allegations of sexual harassment which will:
 1. Provide sufficient details known at the time and sufficient time to prepare a response before any initial interview. Sufficient details include the identities of the parties involved in the incident, if known, the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident, if known;
 2. State that the respondent is presumed not to be responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the grievance process;
 3. Inform the parties that they may have an advisor of their choice, who may be, but is not required to be, an attorney;
 4. Inform the parties that they may inspect and review any evidence obtained as part of the investigation that is directly related to the allegations raised in the formal complaint; and
 5. Include notice of any provision in any applicable District policy, procedure, collective bargaining agreement, or other document such as the District's *Code of Conduct* that prohibits knowingly making false statements or knowingly submitting false information during the grievance process.

If, in the course of an investigation, the District decides to investigate allegations about any complainant or respondent that were not included in the initial notice, the District will provide another notice of the additional allegations to the parties whose identities are known.

Investigation of a Formal Complaint

The Title IX Coordinator will oversee the District's investigation of all formal complaints. During the investigation of a formal complaint, the Title IX Coordinator or another District employee may serve

(Continued)

SUBJECT: TITLE IX AND SEX DISCRIMINATION (Cont'd.)

as the District's investigator. The District may also outsource all or part of an investigation to appropriate third parties. The outsourcing of all or part of an investigation does not relieve the District from its obligation to comply with law and regulation.

It is anticipated that most investigations will be completed within 30 days after receiving a formal complaint.

During the investigation of a formal complaint, the investigator will, as appropriate:

- a) Collect, review, and preserve all evidence including, but not limited to, any relevant documents, videos, electronic communications, and phone records.
- b) Interview all relevant persons including, but not limited to, any complainants, respondents, and witnesses. Interviews of complainants and respondents will be conducted separately. If a student is involved, the District will follow any applicable District policy, procedure, or other document such as the District's *Code of Conduct* regarding the questioning of students.
- c) Create written documentation of the investigation (such as a letter, memo, or email), which contains the following:
 1. A list of all documents reviewed, along with a detailed summary of relevant documents;
 2. A list of names of those interviewed, along with a detailed summary of their statements;
 3. A timeline of events; and
 4. A summary of prior relevant incidents, reported or unreported.
- d) Keep any written documentation and associated documents in a secure and confidential location.

Prior to completion of the investigative report, the District will send to each party and the party's advisor, if any, the evidence subject to inspection and review in an electronic format or a hard copy. The parties will have at least ten days to submit a written response, which the investigator will consider prior to completion of the investigative report.

At the end of the investigation, an investigative report will be created that fairly summarizes all relevant evidence.

At least ten days prior to a hearing or other determination regarding responsibility, the investigative report will be sent to each party and the party's advisor, if any, in an electronic format or a hard copy, for their review and written response.

(Continued)

SUBJECT: TITLE IX AND SEX DISCRIMINATION (Cont'd.)Dismissal of a Formal Complaint

The District must investigate the allegations in a formal complaint. The District must dismiss a formal complaint under Title IX if the conduct alleged:

- a) Would not constitute sexual harassment even if proven;
- b) Did not occur in the District's education program or activity; or
- c) Did not occur against a person in the United States.

Further, the District may dismiss a formal complaint or any of its allegations under Title IX, if at any time during the investigation or hearing:

- a) A complainant notifies the Title IX Coordinator in writing that the complainant would like to withdraw the formal complaint or any of its allegations;
- b) The respondent is no longer enrolled or employed by the District; or
- c) Specific circumstances prevent the District from gathering evidence sufficient to reach a determination as to the formal complaint or any of its allegations.

Upon a dismissal of a formal complaint, the District must promptly send written notice of the dismissal and reason(s) for the dismissal simultaneously to the parties.

The dismissal of a formal complaint under Title IX does not preclude action under another related District policy, procedure, collective bargaining agreement, or other document such as the District's *Code of Conduct*.

Informal Resolutions

Before reaching a determination regarding responsibility, but only after a formal complaint is filed, the District may offer and facilitate the use of an informal resolution process, such as mediation, that does not involve a full investigation and adjudication of the formal complaint.

It is anticipated that most informal resolutions will be completed within 30 days.

The District will not require that parties participate in an informal resolution process. The District will not offer or facilitate an informal resolution process to resolve allegations that an employee sexually harassed a student. Further, the District will not require the waiver of the right to an investigation and adjudication of formal complaints of sexual harassment as a condition of enrollment or continuing enrollment, or employment or continuing employment, or enjoyment of any other right.

(Continued)

SUBJECT: TITLE IX AND SEX DISCRIMINATION (Cont'd.)

If the District offers and facilitates the use of an informal resolution process, it will:

- a) Provide written notice to all known parties which details:
 1. The allegations in the formal complaint;
 2. The requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a formal complaint arising from the same allegations, provided, however, that at any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint;
 3. Any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared; and
- b) Obtain the parties' voluntary, written consent to the informal resolution process.

Hearings and Determination Regarding Responsibility

The District will designate an individual decision-maker or a panel of decision-makers to issue a written determination regarding responsibility. A decision-maker can either be a District employee or, where appropriate, a third-party. They cannot be the same individual as either the Title IX Coordinator or the investigator(s).

The District's grievance process may, but is not required to, provide for a hearing. The determination as to whether a hearing will be provided will be made on a case-by-case basis. If a hearing is provided, the District will make all evidence subject to the parties' inspection and review available to give each party equal opportunity to refer to this evidence during the hearing, including for purposes of cross-examination.

With or without a hearing, before reaching a determination regarding responsibility, the decision-maker(s) will afford each party the opportunity to:

- a) Submit written, relevant questions that a party wants asked of any party or witness within 30 days after the parties have received the investigative report;
- b) Provide each party with the answers given by any party or witness within 30 days of receiving the questions; and
- c) Allow for additional, limited follow-up questions and responses from each party to occur within 30 days after the parties have received responses to their initial questions.

(Continued)

SUBJECT: TITLE IX AND SEX DISCRIMINATION (Cont'd.)

Questions and evidence about a complainant's sexual predisposition or prior sexual behavior will not be considered, unless the questions and evidence about the complainant's prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent. The decision-maker(s) will explain to the party proposing the questions any decision to exclude a question as not relevant.

The decision-maker(s) will issue a written determination regarding responsibility to the Title IX Coordinator, the Superintendent, and all parties simultaneously within 30 days after all follow-up questions have been responded to or after the hearing, if one has been provided.

To reach this determination, the decision-maker(s) will use the preponderance of the evidence standard which is the standard of evidence that will be applied in all formal complaints of sexual harassment. This standard is understood to mean that the party with the burden of persuasion must prove that a proposition is more probably true than false meaning a probability of truth greater than 50 percent.]

The written notice of the determination regarding responsibility will include:

- a) Identification of the allegations potentially constituting sexual harassment;
- b) A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held;
- c) Findings of fact supporting the determination;
- d) Conclusions regarding the application of any applicable District policy, procedure, collective bargaining agreement, or other document such as the District's *Code of Conduct* to the facts;
- e) A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the District is imposing on the respondent, and whether remedies designed to restore or preserve equal access to the District's education program or activity will be provided by the District to the complainant; and
- f) The District's procedures and permissible bases for the complainant and respondent to appeal.

Finality of Determination Regarding Responsibility

The determination regarding responsibility becomes final either on the date that the District provides the parties with the written determination of the result of the appeal, if an appeal is filed, or if an appeal is not filed, the date on which an appeal would no longer be considered timely.

(Continued)

SUBJECT: TITLE IX AND SEX DISCRIMINATION (Cont'd.)

Where a determination regarding responsibility for sexual harassment has been made against the respondent, remedies will be provided to a complainant and disciplinary sanctions may be imposed on a respondent. Remedies will be designed to restore or preserve equal access to the District's education program or activity. Remedies and disciplinary sanctions will be implemented in accordance with applicable laws and regulations, as well as any District policy, procedure, collective bargaining agreement, or other document such as the District's *Code of Conduct*.

The Title IX Coordinator is responsible for the effective implementation of any remedies and/or disciplinary sanctions. The Title IX Coordinator will work with other individuals as necessary to effectively implement remedies and/or disciplinary sanctions.

Appeals

Either party may file an appeal from a determination regarding responsibility or from the District's dismissal of a formal complaint or any of its allegations. Appeals must be submitted in writing to the Title IX Coordinator within 30 of the written notice of the determination regarding responsibility or dismissal of the formal complaint or any of its allegations.

An appeal may only be based upon one or more of the following bases:

- a) Procedural irregularity that affected the outcome of the matter;
- b) New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and
- c) The Title IX Coordinator, investigator, or decision-maker(s) had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that affected the outcome of the matter.

The bases on which a party is seeking an appeal should be specifically stated in the party's written appeal.

Upon receipt of an appeal, the District will:

- a) Notify the other party in writing that an appeal has been filed and implement appeal procedures equally for both parties;
- b) Ensure that any decision-maker for the appeal:
 - 1. Is not the same person as any decision-maker that reached the initial determination regarding responsibility or dismissal, investigator, or Title IX Coordinator;

(Continued)

SUBJECT: TITLE IX AND SEX DISCRIMINATION (Cont'd.)

2. Does not have any conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent;
- c) Give all parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome. Parties will have to submit these written statements within 30 days after the parties have been notified of the appeal;
- d) Issue a written decision describing the result of the appeal and the rationale for the result; and
- e) Provide the written decision simultaneously to the Title IX Coordinator, the Superintendent, and all parties within 30 days after receiving the parties written statements in support of, or challenging, the outcome.

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

The District prohibits retaliation against any individual for the purpose of interfering with his or her Title IX rights or because the individual made a report or complaint, testified, assisted, or participated or refused to participate in an investigation, proceeding, or hearing under Title IX.

Charging an individual with *Code of Conduct* or other applicable violations that do not involve sex discrimination, including sexual harassment, but arise out of the same facts or circumstances as a report or complaint of sex discrimination for the purpose of interfering with any right or privilege secured by Title IX, constitutes retaliation. Charging an individual with a *Code of Conduct* or other applicable violation

for making a materially false statement in bad faith during a grievance proceeding does not constitute retaliation, provided, however, that a determination regarding responsibility, alone, is not sufficient to conclude that any party made a materially false statement in bad faith.

All complaints alleging retaliation will be handled in a manner consistent with the District's policies and procedures regarding the investigation of discrimination and harassment complaints, including Policy #3420 -- Non-Discrimination and Anti-Harassment in the District.

If the Title IX Coordinator is unavailable, including due to a conflict of interest or other disqualifying reason, the report will be directed to another Title IX Coordinator, if the District has designated another individual to serve in that capacity. If the District has not designated another Title IX Coordinator, the Superintendent will ensure that another person with the appropriate training and qualifications is appointed to act as the Title IX Coordinator.

Confidentiality

Except where disclosure may be permitted or required by law or regulation, the District will keep confidential the identity of any:

(Continued)

SUBJECT: TITLE IX AND SEX DISCRIMINATION (Cont'd.)

- a) Individual who has made a report or complaint of sex discrimination;
- b) Individual who has made a report or filed a formal complaint of sexual harassment;
- c) Complainant;
- d) Individual who has been reported to be the perpetrator of sex discrimination;
- e) Respondent; and
- f) Witness.

Training

The District will ensure that:

- a) All Title IX Coordinators, investigators, decision-makers, or persons who facilitate an informal resolution process receive training on:
 - 1. The definition of sexual harassment as defined in Title IX;
 - 2. The scope of the District's education program or activity;
 - 3. How to conduct an investigation and grievance process including hearings, appeals, and informal resolution processes, as applicable; and
 - 4. How to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias.
- b) All decision-makers receive training on any technology to be used at a live hearing and on issues of relevance of questions and evidence, including when questions and evidence about a complainant's sexual predisposition or prior sexual behavior are not relevant.
- c) All investigators receive training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
- d) All District employees receive training on mandatory reporting obligations and any other responsibilities that they may have relative to Title IX.

(Continued)

SUBJECT: TITLE IX AND SEX DISCRIMINATION (Cont'd.)

Materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process will not rely on sex stereotypes and will promote impartial investigations and adjudications of formal complaints of sexual harassment. Training materials will be made publicly available on the District's website.

Notification

The District will notify students, parents or legal guardians of students, employees, applicants for employment, and all unions or professional organizations holding collective bargaining or professional agreements with the District of this policy.

Further, the District will prominently publish this policy and the contact information for the Title IX Coordinator(s) on its website and in other publications, including in each handbook or catalog that it makes available to the individuals and entities referenced above.

Recordkeeping

For a period of seven years, the District will retain the following:

- a) Records of each sexual harassment investigation including any:
 - 1. Determination regarding responsibility;
 - 2. Audio or audiovisual recording or transcript required under law or regulation;
 - 3. Disciplinary sanctions imposed on the respondent; and
 - 4. Remedies provided to the complainant designed to restore or preserve equal access to the District's education program or activity.
- b) Any appeal and its result.
- c) Any informal resolution and its result.
- d) All materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process.
- e) For each response to sexual harassment where the District had actual knowledge of sexual harassment in its education program or activity against a person in the United States, records of any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment. In each instance, the District must document the basis for its conclusion that its response was not deliberately indifferent, and document that it has taken

(Continued)

POLICY

2020

3421
19 of 19

Community Relations

SUBJECT: TITLE IX AND SEX DISCRIMINATION (Cont'd.)

measures designed to restore or preserve equal access to the District's education program or activity. If a District does not provide a complainant with supportive measures, then the District must document the reasons why such a response was not clearly unreasonable in light of the known circumstances. The documentation of certain bases or measures does not limit the District in the future from providing additional explanations or detailing additional measures taken.

20 USC § 1092(f)(6)(A)(v)
20 USC § 1681, et. seq.
34 USC § 12291(a)(8, 10, and 30)
34 CFR Part 106
Education Law § 13
8 NYCRR § 100.2(kk)

NOTE: Refer also to Policies #3420 -- Non-Discrimination and Anti-Harassment in the District
#6121 -- Sexual Harassment in the Workplace
#7550 -- Dignity for All Students
District *Code of Conduct*

Adoption Date

DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 5: August 3, 2021 Multifund Checks For Dates 8/1/2021 - 8/31/2021



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
113318	08/04/2021	761	David Brown	A 1240.440-10	220204	208.88	208.88
					Check Total:	208.88	
113319	08/04/2021	6	Cooperative Health Insurance	A 9060.800-10	220290	142,177.92	142,177.92
					Check Total:	142,177.92	
113320	08/04/2021	3429	Incerto, Alan	A 2855.400-10-0132		116.50	
					Check Total:	116.50	
113321	08/04/2021	2281	Lifetime Benefit Solutions Inc	A 9060.800-10	220347	99.00	99.00
					Check Total:	99.00	
113322	08/04/2021	3334	LoganDale Construction, LLC	A 1621.450-10-0104	220228	80.00	80.00
					Check Total:	80.00	
113323	08/04/2021	2079	Murphy Excavating corp.	H 2110.240-CP-2018	200555	25,294.20	25,395.06
					Check Total:	25,294.20	
113324	08/04/2021	60	OCM Boces	A 2110.490-10	220350	675.00	675.00
					Check Total:	675.00	
113325	08/04/2021	2231	Section III Athletics	A 2855.420-30	220265	1,000.00	1,000.00
				A 2855.420-30	220266	1,118.00	1,118.00
				A 2855.420-30	220266	295.00	295.00
					Check Total:	2,413.00	
113326	08/04/2021	1412	Sherwin-Williams	A 1620.450-10	220175	24.45	24.45
					Check Total:	24.45	
113327	08/04/2021	3188	Truxton Academy Charter School	A 2110.471-10	220367	6,568.50	6,568.50
					Check Total:	6,568.50	

DERUYTER CENTRAL SCHOOL DIST



Check Warrant Report For A - 5: August 3, 2021 Multifund Checks For Dates 8/1/2021 - 8/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
Number of Transactions: 10					Warrant Total:	177,657.45	
					Vendor Portion:	177,657.45	

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 10 in number, in the total amount of \$ 177,657.45. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/1/21

Heidi Foster

Date

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 177,657.45. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Auditor's Signature

Title

Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered 1 to 10, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

9/1/21

Date

Kathy L. Decker

Officer's Signature

Treasurer

Title

DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 7: August 10, 2021 Multifund Cks For Dates 8/1/2021 - 8/31/2021



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
113330	08/11/2021	1975	Air Temp	A 1620.440-10	220189	1,130.00	1,130.00
				A 1620.440-10	220189	626.00	626.00
					Check Total:	1,756.00	
113331	08/11/2021	2592	Blick Art Supplies	A 2110.450-20-0029	220006	26.31	26.31
					Check Total:	26.31	
113332	08/11/2021	1350	CDW-G	A 2630.200-10	220339	7,350.00	7,350.00
				A 2610.440-10	220117	20,205.35	20,205.35
				A 2630.460-30	220339	1,216.00	1,216.00
				A 2630.200-10	220339	2,240.00	2,240.00
					Check Total:	31,011.35	
113333	08/11/2021	2476	Cincinnati Home Center	A 1621.450-10	220157	71.98	71.98
					Check Total:	71.98	
113334	08/11/2021	2328	CNY Farm Supply	A 1620.440-10	220362	3,000.00	3,000.00
					Check Total:	3,000.00	
113335	08/11/2021	203	Countryside Hardware	A 1621.450-10	220159	17.07	17.07
				A 1621.450-10	220159	13.03	13.03
					Check Total:	30.10	
113336	08/11/2021	2603	DCS Cafeteria Petty Cash	C 2860.411-10		100.00	
				C 2860.411-10		200.00	
					Check Total:	300.00	
113337	08/11/2021	855	EAI Education/Eric Armin Inc	A 2110.450-30-0037	220063	16.11	16.11
					Check Total:	16.11	
113338	08/11/2021	367	GOPHER	A 2110.200-10	220078	4,091.49	4,091.49
					Check Total:	4,091.49	

DERUYTER CENTRAL SCHOOL DIST



Check Warrant Report For A - 7: August 10, 2021 Multifund Cks For Dates 8/1/2021 - 8/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
113339	08/11/2021	220	Grainger	A 1621.450-10	220164	1,152.18	1,152.18
				A 1621.450-10	220164	98.97	98.97
					Check Total:	1,251.15	
113340	08/11/2021	284	Graphtex	A 2110.450-10	220340	56.00	56.00
				A 2110.450-10	220340	443.00	443.00
					Check Total:	499.00	
113341	08/11/2021	2227	Hillyard Inc.	A 1621.450-10	220165	21.76	21.76
				A 1621.450-10	220165	130.20	130.20
					Check Total:	151.96	
113342	08/11/2021	860	Kaplan Early Learning Company	A 2110.450-20-0022	220055	48.78	48.78
					Check Total:	48.78	
113343	08/11/2021	3057	Kurtz Bros., Inc.	A 2110.450-20-0022	220049	4.20	4.20
					Check Total:	4.20	
113344	08/11/2021	319	Lakeshore Learning Materials	A 2250.450-10	220113	114.43	114.43
					Check Total:	114.43	
113345	08/11/2021	2525	Mac's Refrigeration	A 1621.400-10-0100	220361	1,443.00	1,443.00
				A 1621.400-10-0100	220361	2,526.00	2,526.00
					Check Total:	3,969.00	
113346	08/11/2021	431	Music In Motion	A 2110.450-30-0031	220041	372.00	372.00
					Check Total:	372.00	
113347	08/11/2021	412	NASCO	A 2110.450-20-0029	220008	54.32	54.32
					Check Total:	54.32	
113348	08/11/2021	63	New York Bus Sales & Services	A 5510.440-10	220139	356.75	337.25

DERUYTER CENTRAL SCHOOL DIST



Check Warrant Report For A - 7: August 10, 2021 Multifund Cks For Dates 8/1/2021 - 8/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 1621.450-10	220139	-19.50	
					Check Total:	337.25	
113349	08/11/2021	65	NYS Municipal Energy Con.	A 5530.400-10-0109	220282	6,080.22	6,080.22
				A 5530.400-10-0110	220282	10,037.50	10,037.50
					Check Total:	16,117.72	
113350	08/11/2021	3262	Quadient LeasingUSA, Inc.	A 1010.440-10	220194	500.00	500.00
					Check Total:	500.00	
113351	08/11/2021	454	Really Good Stuff, LLC	A 2110.450-20-0022	220050	56.72	64.57
				A 2110.450-20-0021	220051	8.32	8.32
				A 2110.450-20-0022	220054	8.32	8.32
					Check Total:	73.36	
113352	08/11/2021	2109	School Specialty	A 2110.450-30-0029	220083	637.12	1,130.80
					Check Total:	637.12	
113353	08/11/2021	2459	School Specialty/EDU Essential	A 2110.450-20-0022	220052	21.06	21.06
				A 2250.450-10	220058	23.56	23.56
					Check Total:	44.62	
113354	08/11/2021	1412	Sherwin-Williams	A 1620.450-10	220175	50.94	50.94
				A 1621.450-10	220175	110.34	
					Check Total:	161.28	
113355	08/11/2021	2427	Staples Contract & Commercial	A 2110.450-20-0024	220309	12.06	12.06
					Check Total:	12.06	
113356	08/11/2021	3194	Surveillance 247	A 5510.440-10	220188	2,250.00	2,250.00
					Check Total:	2,250.00	
113357	08/11/2021	2736	Sweeney's Pest Elimination	A 1620.450-10	220178	72.00	72.00

DERUYTER CENTRAL SCHOOL DIST



Check Warrant Report For A - 7: August 10, 2021 Multifund Cks For Dates 8/1/2021 - 8/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
						Check Total:	72.00
113358	08/11/2021	318	Teacher Direct	A 2110.450-10	220107	81.54	81.54
						Check Total:	81.54
113359	08/11/2021	3188	Truxton Academy Charter School	A 2110.471-10	220367	6,568.50	6,568.50
						Check Total:	6,568.50
113360	08/11/2021	2725	Unifirst	A 1621.450-10	220181	26.03	26.03
						Check Total:	52.06
113361	08/11/2021	2099	West Music	A 2110.450-30-0031	220044	99.45	99.45
						Check Total:	99.45

Check Warrant Report For A - 7: August 10, 2021 Multifund Cks For Dates 8/1/2021 - 8/31/2021



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
Number of Transactions:		32			Warrant Total:	73,775.14	
					Vendor Portion:	73,775.14	

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 32 in number, in the total amount of \$ 73,775.14. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/1/21 Nude Foster

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 73,775.14. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date	Auditor's Signature	Title
------	---------------------	-------

Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered 1 to 32, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

9/1/21 Date *Katy L. Denke* Officer's Signature *Treanna* Title

DERUYTER CENTRAL SCHOOL DIST



Check Warrant Report For A - 8: August 17, 2021 Multifund Cks For Dates 8/1/2021 - 8/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
113362	08/17/2021	921	AT & T Mobility	A 1620.400-10-0112	220226	216.90	216.90
					Check Total:	216.90	
113363	08/17/2021	3436	Bond Schoeneck & King, LLP	A 1420.440-10	220223	484.00	484.00
					Check Total:	484.00	
113364	08/17/2021	203	Countryside Hardware	A 1621.450-10	220159	30.55	30.55
				A 1621.450-10	220159	14.35	14.35
					Check Total:	44.90	
113365	08/17/2021	3474	Taylor Gibbons	A 2110.450-10	220119	47.72	200.00
					Check Total:	47.72	
113366	08/17/2021	2227	Hillyard Inc.	A 1621.450-10	220165	70.71	70.71
				A 1621.450-10	220165	8,250.14	8,250.14
					Check Total:	8,320.85	
113367	08/17/2021	1582	NYS Council-Superintendents	A 1240.420-10	220349	1,996.82	1,996.82
					Check Total:	1,996.82	
113368	08/17/2021	2512	Petty Cash, Becky Marshall	A 1310.440-10		300.00	
					Check Total:	300.00	
113369	08/17/2021	405	Scholastic Inc	A 2110.480-20	220088	104.72	104.72
					Check Total:	104.72	
113370	08/17/2021	1412	Sherwin-Williams	A 1620.450-10	220175	293.10	293.10
					Check Total:	293.10	
113371	08/17/2021	2725	Unifirst	A 1621.450-10	220181	36.03	36.03
					Check Total:	36.03	
113372	08/17/2021	3137	WellNow UC - Fayetteville				

DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 8: August 17, 2021 Multifund Cks For Dates 8/1/2021 - 8/31/2021



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 5510.440-10	220132	2,085.00	2,085.00
					Check Total:	2,085.00	
113373	08/17/2021	850	Young, Bonita L.				
				A 1320.440-10	220222	127.88	127.88
					Check Total:	127.88	
Number of Transactions: 12						Warrant Total:	14,057.92
						Vendor Portion:	14,057.92

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 12 in number, in the total amount of \$ 14,057.92. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/1/21 Heidi Foster
Date

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 14,057.92. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Auditor's Signature

Title

Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered 1, to 12, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

Date

Officer's Signature

Title

DERUYTER CENTRAL SCHOOL DIST



Check Warrant Report For A - 9: August 20, 2021 Multifund cks For Dates 8/1/2021 - 8/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
113376	08/20/2021	989	B & H Photo Video	A 2630.450-10-0104	210477	299.00	299.00
Check Total:						299.00	
113377	08/20/2021	3020	Becker's School Supplies	A 2250.450-10	220060	16.74	16.89
Check Total:						16.74	
113378	08/20/2021	3050	Cascade School Supplies, Inc.	A 2110.450-20-0029	220005	7.68	7.68
				A 2110.450-20-0023	220012	87.85	87.85
				A 2250.450-10	220013	87.49	87.49
				A 2110.450-30-0035	220014	17.78	17.78
				A 2110.450-10	220015	170.52	170.52
				A 2110.450-10	220016	44.68	44.68
				A 2110.450-20-0028	220019	57.24	57.24
				A 2110.450-10	220020	9.89	9.89
				A 2110.450-20-0024	220021	16.87	16.87
				A 2110.450-20-0022	220022	75.13	75.13
				A 2110.450-20-0021	220023	6.95	6.95
				A 2250.450-10	220024	9.89	9.89
				A 2110.450-20-0022	220025	71.17	71.17
				A 2110.450-20-0023	220026	157.91	157.91
				A 2110.450-30-0035	220029	8.96	8.96
				A 2110.450-10	220031	52.30	52.30
				A 2110.450-30-0037	220032	228.64	228.64
				A 2110.450-20-0026	220033	329.01	329.01
				A 2110.450-30-0031	220034	75.13	75.13
				A 2110.450-30-0037	220035	173.73	173.73
				A 2110.450-30-0036	220036	234.52	234.52
				A 2610.450-10-0104	220037	36.62	36.62
				A 2250.450-10	220048	8.36	8.36
				A 2110.450-20-0029	220005	7.68	7.68
				A 2110.450-30-0035	220014	222.32	222.32
				A 2110.450-10	220020	81.24	81.24

DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 9: August 20, 2021 Multifund cks For Dates 8/1/2021 - 8/31/2021



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 2110.450-20-0024	220021	28.79	28.79
				A 2110.450-20-0021	220023	148.68	148.68
				A 2250.450-10	220024	6.24	6.24
				A 2110.450-20-0022	220025	6.95	6.95
				A 2250.450-10	220048	47.75	47.75
				Check Total:		2,517.97	
113379	08/20/2021	29	Citizens bank				
				A 1310.450-10		39.18	
				A 2610.450-10-0104	220072	16.19	20.99
				A 2630.200-10	220111	302.10	327.38
				A 2630.200-10	220308	71.55	71.55
				A 2110.450-10	220341	49.98	49.98
				A 2630.200-10	220308	150.99	150.99
				A 1240.450-10	220344	399.00	399.00
				Check Total:		1,028.99	
113380	08/20/2021	3486	ClassTag				
				A 2020.440-30	220395	750.00	750.00
				A 2020.440-20	220395	750.00	750.00
				Check Total:		1,500.00	
113381	08/20/2021	1119	Demco				
				A 2610.450-10-0104	220039	360.48	360.48
				Check Total:		360.48	
113382	08/20/2021	855	EAI Education/Eric Armin Inc				
				A 2250.450-10	220062	103.98	103.98
				A 2250.450-10	220062	16.11	16.11
				A 2250.450-10	220062	7.22	7.22
				Check Total:		127.31	
113383	08/20/2021	72	Excellus Health Plan-CNY				
				A 9060.800-10	220292	255.36	255.36
				A 9060.800-10	220292	49.28	49.28
				Check Total:		304.64	
113384	08/20/2021	367	GOPHER				
				A 2250.450-10	220077	31.53	31.53

DERUYTER CENTRAL SCHOOL DIST



Check Warrant Report For A - 9: August 20, 2021 Multifund cks For Dates 8/1/2021 - 8/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 2110.450-20-0032	220079	1,299.17	1,299.17
				A 2110.450-20-0032	220079	127.53	127.53
					Check Total:	1,458.23	
113385	08/20/2021	3152	K & S Music Inc.	A 2110.450-30-0031	220045	68.56	68.56
					Check Total:	68.56	
113386	08/20/2021	319	Lakeshore Learning Materials	A 2110.450-20-0022	220053	27.74	27.74
					Check Total:	27.74	
113387	08/20/2021	771	Music & Arts Center, Inc.	A 2110.450-30-0031	220042	29.72	29.72
					Check Total:	29.72	
113388	08/20/2021	412	NASCO	A 2250.450-10	220061	2.00	2.00
					Check Total:	2.00	
113389	08/20/2021	3051	National Art & School Supplies	A 2110.450-20-0029	220009	107.05	107.05
					Check Total:	107.05	
113390	08/20/2021	60	OCM Boces	A 2110.490-10		1,248.00	
					Check Total:	1,248.00	
113391	08/20/2021	3433	Robert M. Sides Family Music Center	A 2110.450-30-0031	220046	31.40	31.40
					Check Total:	31.40	
113392	08/20/2021	182	Sal's Pizzeria	A 2110.450-10	220386	100.00	100.00
					Check Total:	100.00	
113393	08/20/2021	405	Scholastic Inc	A 2110.480-20	220089	107.91	107.91
					Check Total:	107.91	
113394	08/20/2021	413	School Outfitters	A 2110.200-10	220093	1,348.49	1,348.49
				A 2110.200-10	220093	646.68	646.68

DERUYTER CENTRAL SCHOOL DIST



Check Warrant Report For A - 9: August 20, 2021 Multifund cks For Dates 8/1/2021 - 8/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
Check Total:						1,995.17	
113395	08/20/2021	2109	School Specialty	A 2110.480-30	220084	259.00	314.00
Check Total:						259.00	
113396	08/20/2021	2459	School Specialty/EDU Essential	A 2110.450-20-0029	220007	743.40	743.40
				A 2110.480-20	220011	131.24	131.24
				A 2250.450-10	220056	13.38	13.38
				A 2110.450-20-0029	220007	57.21	57.21
Check Total:						945.23	
113397	08/20/2021	2427	Staples Contract & Commercial	A 2250.450-10	220000	41.48	41.48
				A 2110.450-10	220001	125.70	125.70
				A 2110.450-30-0035	220002	96.54	96.54
				A 2810.450-30	220003	103.66	103.66
				A 2110.450-30-0036	220004	40.26	40.26
				A 2810.450-10-0104	220082	279.98	279.98
				A 2110.480-20	220081	73.47	73.47
				A 1310.450-10	220365	29.99	29.99
				A 2630.450-10	220370	65.69	108.67
				A 2110.450-10	220001	34.96	34.96
				A 2110.450-30-0035	220002	18.88	18.88
				A 2110.450-30-0036	220004	3.89	3.89
				A 1310.450-10	220365	95.27	95.27
				A 2110.450-30-0035	220002	3.77	3.77
				A 2110.450-30-0036	220004	3.44	3.44
				A 1310.450-10	220365	33.27	33.27
				A 2110.450-30-0036	220004	13.57	13.57
				A 2110.450-30-0036	220004	20.99	20.99
				A 2110.450-30-0036	220004	0.33	0.33
				A 2110.450-30-0036	220004	5.24	5.24
				A 2110.450-30-0036	220004	141.50	128.04
				A 2110.450-30-0036	220004	11.24	0.00

DERUYTER CENTRAL SCHOOL DIST



Check Warrant Report For A - 9: August 20, 2021 Multifund cks For Dates 8/1/2021 - 8/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
						Check Total:	1,243.12
113398	08/20/2021	2870	Sweetwater	A 2110.200-10	220091	538.99	538.99
						Check Total:	538.99
113399	08/20/2021	3475	Total Solutions	A 2630.450-10-0104	210510	179.00	179.00
						Check Total:	179.00
113400	08/20/2021	2176	WB Mason	A 2110.450-20-0029	220010	13.44	13.44
				A 2110.450-10	220094	170.64	170.64
				A 2110.450-20-0029	220010	41.79	41.79
				A 2110.450-20-0029	220010	20.11	20.11
						Check Total:	245.98

DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 9: August 20, 2021 Multifund cks For Dates 8/1/2021 - 8/31/2021



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
Number of Transactions: 25					Warrant Total:	14,742.23	
					Vendor Portion:	14,742.23	

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 25 in number, in the total amount of \$ 14,742.23. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/1/21 [Signature]
Date

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 14,742.23. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Auditor's Signature Title

Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered 1 to 25, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

9/1/21 [Signature] Treasurer
Date Officer's Signature Title

DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For TA - 3: 8/6/21 Payroll TA Cash Disbursements For Dates 8/1/2021 - 8/31/2021



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
113328	08/11/2021	11	CSEA, Inc.	TA 31		235.72	
				TA 39		45.00	
					Check Total:	280.72	
113329	08/11/2021	705	NYS Child Suppt. Proc Center.	TA 32		300.00	
					Check Total:	300.00	
600616	08/06/2021	27	EFPTS	TA 26		3,814.21	
				TA 26		3,814.21	
				TA 22		5,814.41	
				TA 26		892.01	
				TA 26		892.01	
					Check Total:	15,226.85	
600617	08/06/2021	28	NYS Income Taxes	TA 21		2,679.13	
					Check Total:	2,679.13	
600618	08/06/2021	1548	Omni Group	TA 29		1,200.00	
				TA 29		100.00	
				TA 29		50.00	
					Check Total:	1,350.00	
600619	08/06/2021	3410	NBT Bank	TA 10		45,397.80	
					Check Total:	45,397.80	

DERUYTER CENTRAL SCHOOL DIST



Check Warrant Report For TA - 3: 8/6/21 Payroll TA Cash Disbursements For Dates 8/1/2021 - 8/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
Number of Transactions: 6					Warrant Total:	65,234.50	
					Vendor Portion:	65,234.50	

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 6 in number, in the total amount of \$ 65,234.50. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/1/21

Date

Katie Foley

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 65,234.50. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Auditor's Signature

Title

Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered 1, to 6, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

9/1/21

Date

Kathy L. Denkebyr

Officer's Signature

Treasurer

Title

DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For TA - 4: Payroll 8/20/21 TA Disbursements For Dates 8/1/2021 - 8/31/2021



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
113374	08/20/2021	11	CSEA, Inc.	TA 31		209.99	
				TA 39		45.00	
					Check Total:	254.99	
113375	08/20/2021	705	NYS Child Suppt. Proc Center.	TA 32		300.00	
					Check Total:	300.00	
600620	08/20/2021	27	EFPTS	TA 26		4,062.75	
				TA 26		4,062.75	
				TA 22		6,199.03	
				TA 26		950.17	
				TA 26		950.17	
					Check Total:	16,224.87	
600621	08/20/2021	28	NYS Income Taxes	TA 21		2,884.37	
					Check Total:	2,884.37	
600622	08/20/2021	628	NYS Local Empl. Retirement Sys	TA 18		719.36	
				TA 1801		856.00	
					Check Total:	1,575.36	
600623	08/20/2021	1548	Omni Group	TA 29		1,200.00	
				TA 29		100.00	
				TA 29		50.00	
					Check Total:	1,350.00	
600624	08/20/2021	3410	NBT Bank	TA 10		48,481.67	
					Check Total:	48,481.67	

DERUYTER CENTRAL SCHOOL DIST



Check Warrant Report For TA - 4: Payroll 8/20/21 TA Disbursements For Dates 8/1/2021 - 8/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
Number of Transactions: 7					Warrant Total:	71,071.26	
					Vendor Portion:	71,071.26	

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 7 in number, in the total amount of \$ 71,071.26. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/1/21

Date

Kendi Foster

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 71,071.26. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Auditor's Signature

Title

Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered 1, to 7, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

9/1/21

Date

Kathy L. Deakubajr

Officer's Signature

Treasurer

Title

DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For V - 1: August 2021 V Fund Cks For Dates 8/1/2021 - 8/31/2021



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
400057	08/11/2021	2950	Key Government Finance Inc	V 9789.600-10-0100	220302	9,151.87	9,151.87
						Check Total:	9,151.87
						Warrant Total:	9,151.87
						Vendor Portion:	9,151.87

Number of Transactions: 1

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 9,151.87. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/1/21 [Signature]
Date

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 9,151.87. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Auditor's Signature Title

Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered 1, to 1, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

9/1/21 [Signature] [Signature]
Date Officer's Signature Title