

DeRuyter Central School  
711 Railroad Street  
DeRuyter, NY 13052

## REGULAR MEETING AGENDA

6:00 PM – Library/Media Center

**March 8, 2023**

**Public Comments at Board of Education Meetings** – The DeRuyter Central School Board of Education welcomes comments from the public. This is why we provide “Public Comments” as part of our regular agenda. In fairness to everyone, we ask the public to please abide by the following conditions: **1)** The Board reserves the right to limit the comments of individuals to **three (3) minutes**; **2)** It is not appropriate to comment on individual staff members or about personnel matters during public session. We ask that such concerns be addressed initially with the appropriate administrator (usually one of our Principals or Business Administrator); **3)** Your next step should be to address this matter with the Superintendent; **4)** If you are still dissatisfied, please ask the Superintendent to request that this matter be discussed by the Board of Education in Executive Session.

### **I. Audit Committee Meeting Call To Order**

- A. Single Audit
- B. Discussion on Reserve for Repair

### **II. Audit Committee Adjournment**

### **III. Regular Meeting Call To Order/Pledge of Allegiance**

### **III.A. Appoint Clerk Pro-Tem – D. Brown**

### **IV. Establish Agenda**

### **V. Presentations**

- A. Policies: # 7150 - Remote Instruction; # 1510 – Regular Board Meetings; #8450 - Home Hospital or Institutional Instruction

### **VI. Discussion Items**

- A. Review of 2023-2024 Budget – Mrs. Graham-Quirk
- B. Driver Education
- C. Re-opening Plan Review (ARP Compliance) – Dr. Brown
- D. 2023-2024 Official District Calendar

### **VII. Public Comments**

### **VIII. Board Comments**

### **IX. BOCES Board Updates**

### **X. Superintendent Updates - Old Business/New Business**

- A. Driver's Education
- B. Coffee Talks

### **IX. Board Action Items**

#### **A. Consent Agenda – Routine Items**

- 1. Approve Minutes: Regular Meeting–Feb. 7, 2023, Special March 1, 2023
- 2. Approve Claims Auditor Report for February, 2023
- 3. Approve Claims Auditor Claim #23-008 - \$153.00
- 4. Approve Budget Transfer dated 1/31/23 in the amount of \$61,730.75
- 5. Treasurer Reports
- 6. Approve CSE Recommendations (attached)

#### **B. Consent Agenda – Personnel Items**

##### **1. Leave of Absence**

S. Filippi – maternity leave – effective approximately May 28, 2023 through June 30, 2023

##### **2. Retirement Resignations**

- a. L. Burbidge - Elementary Teacher – Effective June 30, 2023
- b. P. Gallerani – Elementary Teacher – Effective June 30, 2023
- c. M. Ludwig – Elementary Teacher – Effective June 30, 2023
- d. D. Coon – Teacher Aide – Effective June 30, 2023

**3. Resignation**

a. E. Stone – Custodian – Effective March 3, 2023

- C. Accept Single Audit /Approve Corrective Action Plan**
- D. Transfer Reserve Fund into General Fund - \$69,756**
- E. Transfer General Fund into Capital Reserve Fund - \$69,756**
- F. Approve Election Inspectors - Judy Browngardt, Sandy Camelbeek, Bonnie Ziegler, Roxanne Groves, Sandy Welsh.**
- G. Approve Initial Legal Notice (Attached)**
- H. Approve Combining Contract – Golf w/Otselic Valley(Attached)**
- I. Approve 2023-2024 Official School Calendar (Attached)**
- J. Approve Transportation Request (Attached)**
- K. Policy – 1<sup>st</sup> Readings – 1<sup>st</sup> Readings: # 7150 – Remote Instruction; # 1510 – Regular Board Meetings; #8450 -Home Hospital or Institutional Instruction**

**Next Meeting – Wednesday, April 17, 2023 to vote on the BOCES Administrative Budget and Board of Education and the Regular DCS Board of Education Meeting.**

**XII. Executive Session (If needed)**

**XIII. Adjournment**

Information provided to the Board: February 2023 Warrants Appropriation Status Report, Revenue Status Report

**DERUYTER CENTRAL SCHOOL DISTRICT**

**DERUYTER, NEW YORK**

**SINGLE AUDIT REPORT**

**For Year Ended June 30, 2022**



**MENGEL METZGER BARR & CO. LLP**

Certified Public Accountants

## TABLE OF CONTENTS

Report on Compliance For Each Major Federal Program; Report on Internal Control Over Compliance; and Report on the Schedule of Expenditures of Federal Awards Required by OMB Uniform Guidance	1 – 3
Schedule of Expenditures of Federal Awards	4
Notes to Schedule of Expenditures of Federal Awards	5
Schedule of Findings and Questioned Costs	6 - 8

**Report on Compliance For Each Major Federal Program;  
Report on Internal Control Over Compliance;  
and Report on the Schedule of Expenditures of  
Federal Awards Required by the Uniform Guidance**

**Independent Auditors' Report**

To the Board of Education  
DeRuyter Central School District  
DeRuyter, New York

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited DeRuyter Central School District, DeRuyter, New York's compliance with the types of compliance requirements identified as subject to audit in the OMB Compliance Supplement that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2022. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

**Basis for Opinion on Each Major Federal Program**

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States (Government Auditing Standards); and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the District's compliance with the compliance requirements referred to above.

## ***Other Matters***

The results of our auditing procedures disclosed two instances of noncompliance, which are required to be reported in accordance with *Uniform Guidance* and which are described in the accompanying schedule of findings and questioned costs as items (#2022-001) and (#2022-002). Our opinion on each major federal program is not modified with respect to these matters.

DeRuyter Central School District, DeRuyter, New York's responses to the noncompliance findings identified in our audit are described in the accompanying schedule of findings and questioned costs and corrective action plan. DeRuyter Central School District, DeRuyter, New York's responses were not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the responses.

## **Responsibilities of Management for Compliance**

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the District's federal programs.

## **Auditor's Responsibilities for the Audit of Compliance**

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, Government Auditing Standards, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, Government Auditing Standards, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

## **Report on Internal Control Over Compliance**

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

## **Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance**

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the District as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements. We issued our report thereon, dated October 17, 2022, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subject to auditing procedures applied in the audit of the financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

*Mengel, Metzger, Barw & Co. LLP*

Rochester, New York  
February 16, 2023

**DERUYTER CENTRAL SCHOOL DISTRICT  
DERUYTER, NEW YORK**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

**FOR YEAR ENDED JUNE 30, 2022**

<b><u>Grantor / Pass - Through Agency</u></b>	<b><u>Assistance Listing Number</u></b>	<b><u>Pass-Through Agency Number</u></b>	<b><u>Total Expenditures</u></b>
<b><u>Federal Award Cluster / Program</u></b>			
<b><u>U.S. Department of Education:</u></b>			
Small Rural School Achievement Program	84.358A	N/A	\$ 22,876
<b><u>Passed Through NYS Education Department -</u></b>			
<b><u>Special Education Cluster IDEA -</u></b>			
Special Education - Grants to States (IDEA, Part B)	84.027	0032-22-0345	\$ 122,018
Special Education - Preschool Grants (IDEA Preschool)	84.173	0033-22-0345	4,144
<b><i>Total Special Education Cluster IDEA</i></b>			<b>\$ 126,162</b>
<b><u>Educaiton Stabilization Funds -</u></b>			
CRRSA - ESSER 2 - COVID-19	84.425D	5891-21-1290	\$ 196,220 *
ARP - ESSER 3 - COVID-19	84.425U	5880-21-1290	314,163 *
ARP - SLR Summer Enrichment - COVID-19	84.425U	5882-21-1290	26,633 *
ARP - SLR Comprehensive After School - COVID-19	84.425U	5883-21-1290	14,514 *
ARP - SLR Learning Loss - COVID-19	84.425U	5884-21-1290	90,627 *
<b><i>Total Education Stabilization Funds</i></b>			<b>\$ 642,157</b>
Title IIA - Supporting Effective Instruction State Grant	84.367	0147-22-1290	19,696
Title IV - Student Support and Enrichment Program	84.424	0204-22-1290	10,000
Title I - Grants to Local Educational Agencies	84.010	0021-22-1290	146,481
<b>Total U.S. Department of Education</b>			<b>\$ 967,372</b>
<b><u>U.S. Department of Agriculture:</u></b>			
<b><u>Passed Through NYS Education Department -</u></b>			
<b><u>Child Nutrition Cluster -</u></b>			
National School Lunch Program	10.555	250301040000	\$ 170,918
National School Lunch Program-Non-Cash Assistance (Commodities)	10.555	250301040000	17,246
National School Snack Program	10.555	250301040000	3,589
National School Breakfast Program	10.553	250301040000	76,939
<b><i>Total Child Nutrition Cluster</i></b>			<b>\$ 268,692</b>
<b>Total U.S. Department of Agriculture</b>			<b>\$ 268,692</b>
<b>TOTAL EXPENDITURES OF FEDERAL AWARDS</b>			<b>\$ 1,236,064</b>

\* Major Programs



**DERUYTER CENTRAL SCHOOL DISTRICT  
DERUYTER, NEW YORK**

**Notes to Schedule of Expenditures of Federal Awards**

**June 30, 2022**

**1. Basis of Presentation:**

The accompanying Schedule of Expenditures of Federal Awards (the schedule) includes the federal award activity of the DeRuyter Central School District, DeRuyter, New York (the District) under programs of the federal government for the year ended June 30, 2022. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirement's, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of the District, it is not intended to and does not present the financial position or changes in net position.

**2. Summary of Significant Accounting Policies:**

Expenditures reported on the schedule are reported on the GAAP basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

**3. Indirect Costs:**

The District has elected to not use the 10 percent de minimus indirect cost rate allowed under the Uniform Guidance. Indirect costs are included in the reported expenditures to the extent they are included in the federal financial reports used as the source for the data presented.

**4. Matching Costs:**

Matching costs, i.e., the DeRuyter Central School District, DeRuyter, New York's share of certain program costs, are not included in the reported expenditures.

**5. Non-Monetary Federal Program:**

The DeRuyter Central School District, DeRuyter, New York is the recipient of a federal financial award program that does not result in cash receipts or disbursements termed a "non-monetary program". This program Surplus Food Distribution (CFDA Number 10.555), and the fair market value of the food commodities received during the fiscal year is presented in the accompanying Schedule of Expenditures of Federal Awards and was considered in the DeRuyter Central School District, DeRuyter, New York's single audit.

**6. Subrecipients**

The District did not pass through any awards to subrecipients during the fiscal year.

**DERUYTER CENTRAL SCHOOL DISTRICT  
DERUYTER, NEW YORK  
Schedule of Findings and Questioned Costs  
June 30, 2022**

**I. Summary of the Auditor's Results**

**Financial Statements**

- |   |             |
|---|-------------|
| a) Type of auditor's report issued                      | Unmodified. |
| b) Internal control over financial reporting            |             |
| 1. Material weaknesses identified                       | No.         |
| 2. Significant deficiency(ies) identified               | No.         |
| c) Noncompliance material to financial statements noted | No.         |

**Federal Awards**

- |  |            |
|--|------------|
| a) Internal control over major programs  |            |
| 1. Material weaknesses identified  | No.        |
| 2. Significant deficiency(ies) identified  | No.        |
| b) Type of auditor's report issued on compliance for major programs  | Unmodified |
| c) Any audit findings disclosed that are required to be reported in accordance with 2 CFR Section 200.516(a) | Yes.       |
| d) Identification of major programs  |            |

- | <u>Assistance Listing Number(s)</u>  | <u>Name of Federal Program or Cluster</u>       |            |
|--|---|------------|
| Education Stabilization Fund   |   |            |
| #84.425D   | CRRSA-ESSER 2-COVID-19                          |            |
| #84.425U   | ARP-ESSER 3-COVID-19/ARP-SLR Summer             |            |
|  | Enrichment-COVID-19/ARP-SLR Comprehensive After |            |
|  | School-COVID-19/ARP-SLR Learning Loss-COVID-19  |            |
| e) Dollar threshold used to distinguish between Type A and Type B programs |   | \$750,000. |
| f) Auditee qualifies as low-risk auditee                                   |   | No.        |

**II. Financial Statement Findings**

There were no current year findings

### III. Federal Award Findings and Questioned Costs

#### Current Year Finding –

##### **(#2022-001)      Procurement Procedures**

Assistance Listing #84.425D      CRRSA-ESSER 2-COVID-19  
84.425U      ARP-ESSER 3-COVID-19/ARP-SLR Summer  
Enrichment-COVID-19/ARP-SLR Comprehensive  
After School-COVID-19/ARP-SLR Learning Loss-COVID-19

Year Ended – June 30, 2022

Indirect Program

Federal Agency – U.S. Department of Education

Criteria – The Uniform Grant Guidance requires that New York State School Districts follow formal procurement methods.

Condition – One vendor paid with grant funds was paid in excess of \$35,000 for a public works project which was not competitively bid in accordance with the District’s procurement policy.

Cause – The project was originally going to be less in scope, and the District did not receive additional responses to requests for quotes, additional competition was not sought when the scope of the project changed.

Effect – The District will not be considered a low-risk auditee for single audit purposes. In addition, the District is not in compliance with its procurement policy.

Questioned Costs – There were no questioned costs noted related to this finding.

Context – This findings was identified during testing of purchases made with grant funds, follow up inquiries of management, and review of the related policies noted above.

Recommendation – We recommend the District ensure that proper bidding procedures are followed when purchases or projects exceed the applicable threshold of \$20,000/\$35,000.

District’s Response – The District will ensure that proper bidding procedures are followed when purchases or projects exceed the applicable threshold of \$20,000/\$35,000. We have met as an administrative team to discuss this process and to ensure that we are all aware of the process. The district allowed quotes to be held in offices and going forward they will be turned into the Business Office to be held to ensure we have proper documentation.

##### **(#2022-002)      Prevailing Wages**

Assistance Listing #84.425D      CRRSA-ESSER 2-COVID-19  
84.425U      ARP-ESSER 3-COVID-19/ARP-SLR Summer  
Enrichment-COVID-19/ARP-SLR Comprehensive  
After School-COVID-19/ARP-SLR Learning Loss-COVID-19

Year Ended – June 30, 2022

Indirect Program

Federal Agency – U.S. Department of Education

Criteria – The compliance supplement states “that laborers and mechanics employed by contractors or subcontractors to work on construction contracts in excess of \$2,000 financed by federal assistance funds must be paid wages not less than those established for the locality of the project (prevailing wage rates) by the Department of Labor (DOL) (40 USC 3141-3144, 3146, and 3147.)”

Condition – The District did not obtain certified payroll reports from a contractor paid with federal grant funds in order to substantiate that the contractor paid employees prevailing wages for work performed on the project.

Cause – The District did not include language in the contract requiring the vendor to supply payroll certification reports for work performed on the project.

Effect – The District will not be considered a low-risk auditee for single audit purposes. In addition, the District is not in compliance with Department of Labor requirements for prevailing wages.

Questioned Costs – There were no questioned costs noted related to this finding.

Context – This finding was identified during testing of purchases made with grant funds, follow up inquiries of management, and review of the related policies noted above.

Recommendation – We recommend the District ensure that prevailing wage documentation is obtained when using contractors or subcontractors for construction projects in excess of \$2,000.

District's Response – The District will be ensuring that prevailing wage documentation is obtained when using contractors or subcontractors for construction projects in excess of \$2,000. We have had a meeting at the administrative level to discuss these findings with all administrators to ensure we are all aware and following the process.

**SUBJECT: REMOTE INSTRUCTION****Overview**

The District may offer remote or distance instruction to students at certain times including, but not limited to, independent study, enrichment courses, and in the event of an emergency condition, including, but not limited to, extraordinary adverse weather conditions, impairment of heating facilities, insufficiency of water supply, shortage of fuel, destruction of a school building, or a communicable disease outbreak.

In the event the District remains in session and provides remote instruction when it would otherwise close due to an emergency condition, the remote instruction provided by the District will be consistent with the District's emergency remote instruction plan, located in the District-wide school safety plan.

When making decisions about remote instruction, the District will consult with students, parents, teachers, administrators, community members, and other stakeholders as appropriate. When implementing remote instruction, the District will ensure that it is complying with applicable teaching and learning requirements.

**Definitions**

- a) "Asynchronous instruction" means instruction where students engage in learning without the direct presence (remote or in-person) of a teacher.
- b) "Non-digital and/or audio-based instruction" means instruction accessed synchronously and/or asynchronously through paper-based materials where the student to teacher interaction occurs via telephone or other audio platforms.
- c) "Remote instruction" means instruction provided by an appropriately certified teacher who is not in the same in-person physical location as the student(s) receiving the instruction, where there is regular and substantive daily interaction between the student and teacher.
  - 1. Remote instruction will encompass synchronous instruction provided through digital video-based technology and may also include asynchronous instruction intended to complement synchronous instruction. Digital video-based technology includes online technology and videoconferencing technology.
  - 2. Remote instruction may encompass non-digital and audio-based asynchronous and/or synchronous instruction where this instruction is more appropriate for a student's educational needs.
- d) "Synchronous instruction" means instruction where students engage in learning in the direct presence (remote or in-person) of a teacher in real time.

(Continued)

**SUBJECT: REMOTE INSTRUCTION (Cont'd.)****Formats and Methods of Remote Instruction**

Remote instruction may be delivered through a variety of formats and methods. Determinations about how to best deliver remote instruction will take into account a variety of factors including, but not limited to, the number of students involved, the subject matter, the students' grade levels, and technological resources of both the District and students. Consideration will also be given to whether accommodations need to be made for students with disabilities or English language learners.

**Remote Instruction During an Emergency Condition**Emergency Remote Instruction Plan

The District-wide school safety plan will include plans for the provision of remote instruction during any emergency school closure. The emergency remote instruction plan will include:

- a) Policies and procedures to ensure computing devices will be made available to students or other means by which students will participate in synchronous instruction and policies and procedures to ensure students receiving remote instruction under emergency conditions will access Internet connectivity. The Superintendent will survey students and parents and persons in parental relation to obtain information on student access to computing devices and access to Internet connectivity to inform the emergency remote instruction plan;
- b) Expectations for school staff as to the proportion of time spent in synchronous and asynchronous instruction of students on days of remote instruction under emergency conditions with an expectation that asynchronous instruction is supplementary to synchronous instruction;
- c) A description of how instruction will occur for those students for whom remote instruction by digital technology is not available or appropriate;
- d) A description of how special education and related services will be provided to students with disabilities and preschool students with disabilities in accordance with their individualized education programs to ensure the continued provision of a free appropriate public education; and
- e) If the District receives foundation aid, the estimated number of instructional hours the District intends to claim for state aid purposes for each day spent in remote instruction due to emergency conditions.

(Continued)

**SUBJECT: REMOTE INSTRUCTION (Cont'd.)****Reporting of Computer and Connectivity Survey Results**

No later than June 30 of each school year, the Superintendent will report to the Commissioner of Education the results of the survey on student access to computing devices and access to Internet connectivity on a form and format prescribed by the Commissioner.

**Minimum Instructional Hours**

Remote instruction provided on days when the District would have otherwise closed due to an emergency condition may be counted toward the annual hourly requirement for the purpose of state aid. The Superintendent will certify to the New York State Education Department, on a form prescribed by the Commissioner, that an emergency condition existed on a previously scheduled school day and that the District was in session and provided remote instruction on that day and indicate how many instructional hours were provided on that day and certify that remote instruction was provided in accordance with the District's emergency remote instruction plan.

**Remote Instruction Support**

As necessary, the District will provide instruction on using remote instruction technology and IT support for students, teachers, and families. The District will also work to ensure that teachers and administrators are provided with professional development opportunities related to designing an effective remote instruction experience.

**Compliance with District Policies, Procedures, and the Code of Conduct**

Teachers and students are required to comply with any and all applicable District policies, procedures, and other related documents as they normally would for in-person instruction. Examples include, but are not limited to, the District's policies and procedures on non-discrimination and anti-harassment, acceptable use, and copyright. Students will also be required to abide by the rules contained within the *Code of Conduct* at all times while engaged in remote instruction. Violations of the *Code of Conduct* and/or engaging in prohibited conduct may result in disciplinary action as warranted.

**Privacy and Security of Student and Teacher Data**

The District will take measures to protect the personally identifiable information of students and teachers from unauthorized disclosure or access when using remote instruction technologies in compliance with law, regulation, and District policy. Examples of these measures include, but are not limited to, minimizing the amount of data shared to only that which is necessary, deidentifying data, and using encryption or an equivalent technical control that renders personally identifiable information unusable, unreadable, or indecipherable to unauthorized persons when transmitted electronically.

(Continued)

**SUBJECT: REMOTE INSTRUCTION (Cont'd.)**

8 NYCRR Sections 100.1, 100.5, 155.17, and 175.5

NOTE: Refer also to Policies #5681 -- School Safety Plans  
#7220 -- Graduation Options/Early Graduation/Accelerated Programs

Adoption Date



## Bylaws

**SUBJECT: REGULAR BOARD MEETINGS AND RULES (QUORUM AND PARLIAMENTARY PROCEDURE)**

All Board meetings will be open to the public except those portions that are executive sessions. The Board will make reasonable efforts to ensure that all meetings are held in an appropriate facility that can adequately accommodate all members of the public who wish to attend. The Superintendent will attend all Board meetings. Members of the Superintendent's staff may attend Board meetings at the Superintendent's discretion. The Board may also request that additional people attend.

Regular Board meetings will take place on the day and time designated by the Board at the Annual Organizational Meeting, except as modified. Any Board meeting may be adjourned to a future date and time if approved by a majority of the Board present. Further, if a meeting date falls on a legal holiday, interferes with other area meetings, or Board member attendance will be less than a quorum, the Board will select a date for a postponed meeting at the prior regular meeting, and it will direct the District Clerk to notify all members. The District Clerk will provide the Board members written notice of the time of and agenda for each regular meeting before the meeting.

When the Board schedules a meeting on at least one week's notice, it will give or electronically transmit public notice of the time and place to the news media and conspicuously post the notice in one or more designated public locations at least 72 hours before the meeting. Notice of other meetings will be given or electronically transmitted, to the extent practicable, to the news media and conspicuously posted at one or more designated public locations at a reasonable time before the meeting. When the Board has the ability to do so, it will conspicuously post meeting notices on the District's website. If a meeting is streamed live over the Internet, the notice will inform the public of the website's Internet address.

The Superintendent will prepare the meeting agenda during the week before the meeting and review it with the Board President. The agenda will then be distributed to Board members no later than the Friday before the regular meeting. The President or other Board members will submit requests to place matters on the agenda to the Superintendent. Whenever individuals or groups wish to bring a matter to the attention of the Board, they will submit a written request to the Superintendent.

District records available to the public under the Freedom of Information Law, as well as any proposed resolution, rule, regulation, policy, or amendment scheduled to be discussed at a Board meeting will be made available upon request, to the extent practicable, at least 24 hours before the meeting. Copies of these records may be made available for a reasonable fee. These records will be posted on the District's website, to the extent practicable, at least 24 hours before the meeting.

(Continued)

**SUBJECT: REGULAR BOARD MEETINGS AND RULES (QUORUM AND  
PARLIAMENTARY PROCEDURE) (Cont'd.)**

**Using Videoconferencing to Conduct Board Meetings**

If videoconferencing is used to conduct a Board meeting:

- a) The Board will provide an opportunity for the public to attend, listen, and observe the meeting at any location where a Board member is participating; and
- b) The public notice for the meeting will inform the public that videoconferencing will be used, identify the locations for the meeting, and state that the public has the right to attend the meeting at any of the locations.

Voting may be done through videoconferencing provided that Board members can be both seen and heard voting and participating from remote locations.

Extraordinary Circumstances

In extraordinary circumstances, the Board may, in its discretion, permit Board members to participate in a Board meeting remotely by videoconference from locations that are not open to the public. For purposes of this policy, this is referred to as extraordinary circumstances videoconferencing.

However, in order for the Board to utilize extraordinary circumstances videoconferencing, the following conditions must be met:

- a) The District must maintain an official website.
- b) The Board must have adopted a resolution, following a public hearing, authorizing the use of extraordinary circumstances videoconferencing:
  - 1. For itself and its committees or subcommittees; or
  - 2. Specifying that each committee or subcommittee may make its own determination.
- c) The Board must have established written procedures governing Board member and public attendance at meetings where extraordinary circumstances videoconferencing is being used that are consistent with law and those procedures must be conspicuously posted on the District's website.

(Continued)

## Bylaws

**SUBJECT: REGULAR BOARD MEETINGS AND RULES (QUORUM AND PARLIAMENTARY PROCEDURE) (Cont'd.)**

- d) Board members must only participate in meetings remotely from locations that are not open to the public in an extraordinary circumstance. How the Board defines extraordinary circumstances must be set forth in the Board's resolution and written procedures related to extraordinary circumstances videoconferencing. Extraordinary circumstances may include disability, illness, caregiving responsibilities, or other significant or unexpected factor or event which precludes the Board member's physical attendance at a meeting. Except for an extraordinary circumstance, Board members must be physically present at meetings unless a state disaster emergency has been declared or a local state of emergency has been proclaimed and the Board has determined that the circumstances necessitating the emergency declaration would affect or impair the ability of the Board to hold an in-person meeting.
- e) At the meeting where extraordinary circumstances videoconferencing is being used:
  - 1. The public must be able to attend, listen, and observe the meeting in at least one physical location at which a Board member is participating.
  - 2. A minimum number of Board members must be present to fulfill the quorum requirement in the same physical location or locations where the public can attend.
  - 3. Except in the case of executive sessions, Board members must be able to be heard, seen, and identified while the meeting is being conducted, including, but not limited to, any motions, proposals, resolutions, and any other matter formally discussed or voted upon.
  - 4. The minutes of the meeting must include which, if any, Board members participated remotely and must be made available in accordance with law.
  - 5. The public notice must inform the public that: videoconferencing will be used; where the public can view and/or participate in the meeting; where required documents and records will be posted or available; and identify the physical location(s) for the meeting where the public can attend.
  - 6. The meeting must be recorded. The recordings must be posted or linked on the District's website within five business days following the meeting, and must remain available for a minimum of five years thereafter. Upon request, these recordings must be transcribed.
  - 7. The Board must provide the opportunity for the public to view the meeting via video, and to participate in proceedings via videoconference in real time where public comment or participation is authorized and must ensure that videoconferencing authorizes the same public participation or testimony as in person participation or testimony.

(Continued)

## Bylaws

**SUBJECT: REGULAR BOARD MEETINGS AND RULES (QUORUM AND PARLIAMENTARY PROCEDURE) (Cont'd.)**

8. The Board must utilize technology to permit access by individuals with disabilities consistent with the 1990 Americans with Disabilities Act, as amended, and corresponding guidelines.

**Recording Meetings**

The Board allows public meetings to be photographed, broadcast, webcast, or otherwise recorded and/or transmitted by means of audio or video, in a non-disruptive manner, and it supports the use of this technology to facilitate the open communication of public business.

**Quorum**

The quorum for any Board meeting is \*five members. No formal action will be taken at any meeting where a quorum is not present. Unless otherwise required by law, official action will only be taken by approval of the majority of the full Board.

**Use of Parliamentary Procedure**

The Board will use pertinent portions of the latest edition of Robert's Rules of Order to conduct its business.

**Public Comment**

The Board encourages courteous and respectful public comment at Board meetings. All speakers must conduct themselves in a civil manner. Obscene language, harassing language, defamatory statements, and threats of violence are prohibited. All participants are required to comply with the District *Code of Conduct*.

The Board will designate a specific portion of its meeting agenda for public comment for a period of up to 30 minutes on agenda items only. The public is not permitted to discuss topics unrelated to the District, matters unrelated to the agenda, and/or matters involving specific individuals. Each speaker will be allowed up to three minutes. The Board may request, but will not require, speakers identify themselves. The Board is not required to allow speakers to cede their remaining time to other speakers. Written comments may be directed to the Board.

If there are a large number of individuals who want to address the Board, the Board President may limit the number of repetitive comments being made so that the time limit on public comment is not exceeded.

*\*Customize to District*

(Continued)

## Bylaws

**SUBJECT: REGULAR BOARD MEETINGS AND RULES (QUORUM AND  
PARLIAMENTARY PROCEDURE) (Cont'd.)**

If individuals engage in disruptive or unruly behavior during the meeting, the Board President will remind the audience of this policy and the requirement to conduct themselves in a civil manner and comply with the District *Code of Conduct*. The Board President may call for the removal of disruptive or unruly individuals from the meeting. When appropriate, law enforcement may be called to remove disruptive or unruly individuals. In some instances, individuals engaging in disruptive or unruly behavior may be subject to criminal sanctions.

These rules apply to residents and nonresidents equally.

Education Law §§ 1708, 2504, and 2801

General Construction Law § 41

Penal Law § 240.20

Public Officers Law Article 7

8 NYCRR § 100.2

NOTE: Refer also to Policies #1520 -- Special Meetings of the Board  
#1540 -- Executive Sessions  
#6211 -- Employment of Relatives of Board Members

Adoption Date

## Instruction

**SUBJECT: HOME, HOSPITAL, OR INSTITUTIONAL INSTRUCTION (HOMEBOUND INSTRUCTION)****Overview**

Home, hospital, or institutional instruction (sometimes referred to as homebound instruction) is an educational service provided by districts to resident students enrolled in a public or nonpublic school who are unable to attend school in person for at least ten days during a three-month period due to illness or injury which requires the student to remain at home or in a hospital or other institution for the treatment of children, other than a school.

The District will provide home, hospital, or institutional instruction to all resident students enrolled in a public or nonpublic school from kindergarten to age 21 when, due to a temporary or chronic physical, mental, or emotional illness or injury, as documented by the student's treating healthcare provider, the student is unable to participate in their usual education setting.

**Definitions**

"Instruction delivery plan" means a written plan to continue the student's academic progress and to maintain a record of delivery of instructional services and student progress.

"School district of residence" means the public school district within the State of New York where the students legally reside with their parents or guardians.

"Treating health care provider" means a person who is treating a student and is licensed or otherwise authorized to provide diagnosis pursuant to a profession enumerated in Title VIII of the Education Law.

"Tutor" means an employee of the school district of residence or an individual with whom the school district of residence contracts to provide home, hospital, or institutional instruction. The tutor must hold a New York State teaching certificate. A tutor may include a teacher employed by a board of cooperative educational services (BOCES) that contracts with the school district of residence to provide this instruction.

**Request for Home, Hospital, or Institutional Instruction**

To request home, hospital, or institutional instruction for a resident student, the parent or guardian must submit a request to the District that includes written medical verification from the student's treating healthcare provider demonstrating the student's anticipated inability to attend school in person for at least ten days during the next three months and written consent authorizing the Director of School Health Services or designee to contact the student's treating healthcare provider. Refusal to provide this written consent will result in a denial of the request for home, hospital, or institutional instruction.

(Continued)

## Instruction

**SUBJECT: HOME, HOSPITAL, OR INSTITUTIONAL INSTRUCTION (HOMEBOUND INSTRUCTION) (Cont'd.)**

The request will be forwarded to the Director of School Health Services who will review the need for home, hospital, or institutional instruction and either approve or deny the request. During this review, the Director of School Health Services may contact the student's treating healthcare provider to obtain additional information necessary regarding the student's health or mental health.

Within five school days after receipt of written medical verification from the student's treating healthcare provider, the District will notify the parent or guardian whether their request for home, hospital, or institutional instruction has been approved or denied. In the case of a denial, reason(s) for denial will be provided.

Appeals

Parents and guardians may appeal the denial of home, hospital, or institutional instruction to the District's Board within ten school days of receipt of notification of the denial. Home, hospital, or institutional instruction will be provided while an appeal is pending before the District's Board.

**Home, Hospital, or Institutional Instruction Requirements**

The District will provide home, hospital, or institutional instruction to a student within five school days after receiving notification of the student's medical condition or within five school days from the request for home, hospital, or institutional instruction, whichever occurs first. This instruction, which may include remote instruction, will meet the minimum requirements outlined in law and regulation.

**Students with Disabilities**

Students with disabilities who are recommended for home, hospital, or institutional instruction by the Committee on Special Education (CSE) will be provided instruction and appropriate related services as determined and documented by the CSE in consideration of the student's unique needs. This instruction will only be recommended if the placement is in the least restrictive environment and must be provided for at least the number and length of time as provided for other students receiving home, hospital, and institutional instruction.

**Recordkeeping**

The District will maintain a record of delivery of instructional services and student progress. This includes, but is not limited to, a record of the dates, amount, and type of instructional services the student received including the tutor's name, subjects taught, and the location where the instructional services were provided.

(Continued)

**SUBJECT: HOME, HOSPITAL, OR INSTITUTIONAL INSTRUCTION (HOMEBOUND INSTRUCTION) (Cont'd.)**

Education Law Sections 1604(20), 1709(24), 3202  
8 NYCRR Sections 100.22, 175.21, and 200.6

NOTE: Refer also to Policy #7150 – Remote Instruction

Adoption Date





# 2023 - 2024 DeRUYTER OFFICIAL School Calendar

2023	M	T	W	T	F	2024	M	T	W	T	F
JUL	3	4	5	6	7	(T = 21 / S = 21)	1	2	3	4	5
	10	11	12	13	14		8	9	10	11	12
	17	18	19	20	21		15	16	17	18	19
	24	25	26	27	28		22	23	24	25	26
	31						29	30	31		
AUG		1	2	3	4	(T = 16 / S = 16)				1	2
	7	8	9	10	11		5	6	7	8	9
	14	15	16	17	18		12	13	14	15	16
	21	22	23	24	25		19	20	21	22	23
	28	29	30	31			26	27	28	29	
(T=19 / S = 18)					1	(T = 20 / S = 19)					1
SEP	4	5	6	7	8		4	5	6	7	8
	11	12	13	14	15		11	12	13	14	15
	18	19	20	21	22		18	19	20	21	22
	25	26	27	28	29		25	26	27	28	29
(T = 21 / S = 20)	2	3	4	5	6	(T = 17 / S = 17)	1	2	3	4	5
OCT	9	10	11	12	13		8	9	10	11	12
	16	17	18	19	20		15	16	17	18	19
	23	24	25	26	27		22	23	24	25	26
	30	31					29	30			
(T = 18 / S = 17)			1	2	3	(T = 22 / S = 22)			1	2	3
NOV	6	7	8	9	10		6	7	8	9	10
	13	14	15	16	17		13	14	15	16	17
	20	21	22	23	24		20	21	22	23	24
	27	28	29	30			27	28	29	30	31
(T = 15 / S = 15)					1	(T = 17 / S = 17)	3	4	5	6	7
DEC	4	5	6	7	8		10	11	12	13	14
	11	12	13	14	15		17	18	19	20	21
	18	19	20	21	22		24	25	26	27	28
	25	26	27	28	29						
Sept. 4, 2023	Labor Day Holiday					May 7-9, 2024	Grades 3,4,6,7 Math Paper Based Testing				
Sept. 5, 2023	Staff Dev. Day - No School for students					May 23-June 2, 2023	Science 8 Performance Exam				
Sept. 6, 2023	First Day of Classes					May 27, 2024	Memorial Day Observance				
Oct. 9, 2023	Columbus/Inigenous Peoples Day Holiday					June 4, 2024	Regents - Algebra 1				
Oct. 10, 2023	Staff Dev. Day - No School for students					June 14-26, 2024	Regents (Except June 19, 2024)				
Nov. 9, 2023	Parent/Teacher Conf./Staff Dev. Day					June 19, 2023	Juneteenth Observance				
	No School for Students					June 26, 2024	Last Day / Rating Day				
Nov. 10, 2023	Veterans Day Holiday										
Nov. 22-24, 2023	Thanksgiving Recess					Legend:					
Dec. 22, 2023-Jan. 1, 2024	Christmas Recess					Holiday/Recess					
Jan. 15, 2024	Martin Luther King, Jr. Day					Regents					
Jan. 23-26, 2024	Regents					State Exams					
Feb 20-24, 2024	President's Day/Winter Recess					Staff Development Day					
Mar. 15, 2024	Parent/Teacher Conf./Staff Dev. Day					Parent/Teacher Conf.					
	No School for Students					Rating Day					
Mar. 28, 2024	1/2 Supt. Conf. Day (PM)					1/2 Staff Day					
	AM Classes - PM No students										
Mar. 29, 2024	Good Friday					Total Teacher Days = 186					
Apr. 22-26, 2024	Spring Recess					Total Student Days = 182					
Apr. 8 - May 17, 2024	Grade 3-8 ELA/Math Testing										
	Grade 5 & 8 Science testing										
Apr. 10-12, 2024	Grades 3,4,6,7 ELA Paper Based Testing					Approved by DCS BOE:					

DeRuyter Central School  
711 Railroad Street  
DeRuyter, NY 13052

## REGULAR MEETING UNOFFICIAL MINUTES

6:00 PM – Library/Media Center

February 7, 2023

**Public Comments at Board of Education Meetings** – The DeRuyter Central School Board of Education welcomes comments from the public. This is why we provide “Public Comments” as part of our regular agenda. In fairness to everyone, we ask the public to please abide by the following conditions: **1)** The Board reserves the right to limit the comments of individuals to **three (3) minutes**; **2)** It is not appropriate to comment on individual staff members or about personnel matters during public session. We ask that such concerns be addressed initially with the appropriate administrator (usually one of our Principals or Business Administrator); **3)** Your next step should be to address this matter with the Superintendent; **4)** If you are still dissatisfied, please ask the Superintendent to request that this matter be discussed by the Board of Education in Executive Session.

**Members Present:** Melanie Ackley, Lisa Benedict, Daniel Degear, Dean Hathaway, Jodi Wiesing

**Members Absent:** None

**Others Present:** David Brown, Sandy Welsh, Stephen Rafferty, Amanda Graham-Quirk, Jenny Valente, Katy Denkenberger  
Donald Hathaway, Jen Jones, Rhiannon Wilken, Breanna Hannafan, Haley Sabin

### I. Regular Meeting Call To Order/Pledge of Allegiance

The Regular Meeting of the DeRuyter Central School Board of Education was called to order by President Hathaway at 6:00 p.m. The Pledge of Allegiance immediately followed.

*Call to Order  
Pledge of Allegiance*

### II. Establish Agenda

**Motion:** 1<sup>st</sup>: Wiesing 2<sup>nd</sup>: Benedict

**MOTION** That the Board establish the agenda as presented.

**Vote:** Yes: 5 No: 0 Absent: 0 **MOTION CARRIED.**

*Established Agenda*

*Presentations*

### III. Presentations

A. Mental Health Program – Mrs. Valente (Power Point)

#### **Topics**

- ✓ Positions/Rolls: Social Worker, School Counselors, School Psychologist
- ✓ Student Support Team
- ✓ Rocket Pride
- ✓ Social Emotional Learning – Leadership Group
- ✓ SAGA (Student founded group)
- ✓ Mental Health First Aid
- ✓ PAWS – Taffy, the therapy dog – will visit students every 2 weeks
- ✓ Upcoming plans
- ✓ Restorative Practices

### IV. Discussion Items

*Discussion Items*

A. ARP Update – Mrs. Graham-Quirk

**Topics**

- ✓ CRSSA
- ✓ Rescue plan - Kiln, sensory path, iPads
- ✓ Weight Room – will look at Community start date - possibility of fall
- ✓ Looking at new ways to use the money
- ✓ ESF Desk review – ESSR – lightest audit – in May 2023

B. Budget Update – Mrs. Graham-Quirk

**Topics**

- ✓ Will tie with Tax Cap – Audit
- ✓ 2027-2028 – will be a big drop
- ✓ When a project is needed, will use the voter approved Capital Reserve Fund and will not have to ask voter for more \$\$

C. State Aid Analysis – Mrs. Graham-Quirk –

**Topics**

- ✓ Explained analysis as per attached

D. Tax Cap – Mrs. Graham-Quirk

**Topics**

- ✓ Not much we can control
- ✓ Capital Levy exclusion – planning forward
- ✓ Must look at the BAN – looking at 325K – setting stage to be able to borrow the correct amount
- ✓ Will be meeting at BOCES regarding Electric Buses – lots of questions to be answered
- ✓ Infra-structure not able to keep up – Electric buildings will be required in the future
- ✓ Fleet in off-cycle – Maybe 1 bus and student transport van and potentially the trucks
- ✓ Very bleak Tax Cap
- ✓ Confident can build a budget with a tax cap 0.08
- ✓ Ban – 350K

E. NYCLASS – Mrs. Graham-Quirk

**Topic**

- ✓ Explained about NYCLASS - One way to get more money on bank accounts

**V. Public Comments**

The Board welcomed Government Students to the meeting

*Public Comments*

**VI. Board Comments**

The Board thanked everyone for their hard work. We are on the right path. Thank you for caring about the district.

**VII. BOCES Board Updates – Nothing**

**VIII. Superintendent Updates - Old Business/New Business**

**Topics**

- ✓ Policies – minimal shifts in the policies – will bring to March Meeting
- ✓ Madison County Firefighting EMT Program - Ran into problem – Juniors in Morning/Seniors in pm (Onondaga BOCES run the opposite)
- ✓ AED Locations: Large Gym, Small Gymnasium, Portable for coaches, in PE teacher Office, 2<sup>nd</sup> floor – will order one for weight Room
- ✓ Next month – will be approving the 2023-2024 School Calendar

**IX. Board Action Items**

**A. Consent Agenda – Routine Items**

**Motion:** 1<sup>st</sup>: Degear 2<sup>nd</sup>: Ackley

***MOTION***, That the Board approve/accept the following Consent Items as set forth on the February 7, 2023 agenda:

1. Approve Minutes: Regular Meeting – January 11, 2023 Regular, January 19, 2023 Special Meeting
2. Approve Claims Auditor Report for January (attached)
3. Approve Claims Auditor Claim # 23-007 (Jan. 2023)- \$195.50 (attached)
4. Approve CSE Recommendations (attached)
5. Tax Collector's Report for 2022-2023 (attached)
6. AIA Agreement with Upstate Companies, LLC as per attached

**Vote:** Yes: 5 No: 0 Absent: 0 **MOTION CARRIED.**

**B. Consent Agenda – Personnel Items**

**Motion:** 1<sup>st</sup>: Wiesing 2<sup>nd</sup>: Benedict

***MOTION***, That the Board approve/appoint the following Personnel Consent Items as set forth on February 7, 2023 agenda:

**1. Leave of Absence**

- a. P. Proctor – maternity leave – effective approximately March 20, 2023 through June 30, 2023.

**2. Retirement Resignation**

- a. P. Camp – Retirement Resignation - from the position as Science Teacher – Effective July 1, 2023 (with the last day of work with DCS being June 30, 2023.

*Board Comments*

*Superintendent Updates*

*Board Action Items*

*Approved Routine Consent Agenda Items*

*Approved Personnel Consent Agenda Items*

- b. K. O'Brien – Retirement Resignation from the position as Director of Elementary Education and Professional Development effective June 30, 2023.

## 2. Appointments

- a. J. Sears – Enrichment Program Personnel - \$30/hr.
- b. S. Dorrance – Enrichment Program - \$30/hr.
- c. T. Randall – Substitute TA/Aide, Food Service Worker
- d. A. Creecy – Substitute TA/Aide, Non-Certified Substitute Teacher
- e. E. Stone – Cleaner – Eff. 2/10/23 - \$29,649 (prorated)
- f. V. Paglia – TIP Substitute
- g. Spring 2023 Coaches
  - i. T. Moade – Varsity Track - \$3,916.30
  - ii. TBD – Modified Track
  - iii. R. Barnes – Varsity Softball - \$3,709.40
  - iv. A. Prince – Modified Softball - \$2,164.00
  - v. J. Tiffin – Varsity Baseball - \$3,782.32
  - vi. B. Wright – Modified Baseball - \$2,228.36
  - vii. R. Smith – Golf - \$4,252.44

**Vote:** Yes: 5 No: 0 Absent: 0 **MOTION CARRIED.**

## C. Municipal Cooperation

**Motion:** 1<sup>st</sup>: Ackley 2<sup>nd</sup>: Wiesing

***MOTION***, That the Board approve the Municipal Cooperation Resolution with NYCLASS as per attached.

**Vote:** Yes: 5 No: 0 Absent: 0 **MOTION CARRIED.**

**Next Meeting – Wednesday, March 8, 2023**

## X. Executive Session (If needed)

**Motion:** 1<sup>st</sup>: Degear 2<sup>nd</sup>: Ackley

***MOTION***, That the Board adjourn to Executive Session at 7:13 p.m. for the purpose of discussing the employment of a particular person(s) or corporations(s) and contract negotiations.

**Vote:** Yes: 5 No: 0 Absent: 0 **MOTION CARRIED.**

The Board came out of Executive Session at 8:25 pm.

## XI. Adjournment

*Approved Municipal  
Cooperation  
Resolution  
w/NYCLASS*

*Executive Session*

**Motion:** 1<sup>st</sup>: Wiesing 2<sup>nd</sup>: Ackley

***Adjournment***

***MOTION***, That the Regular Meeting of the DeRuyter Central School Board of Education be adjourned at 8:26 am.

**Vote:** Yes: 5 No: 0 Absent: 0 **MOTION CARRIED.**

Information provided to the Board: January 2023 Warrants, BOCES Board Member Information

Respectfully Submitted: \_\_\_\_\_

  
Sandra Welsh, District Clerk

DeRuyter Central School  
711 Railroad Street  
DeRuyter, NY 13052

**SPECIAL MEETING UNOFFICIAL MINUTES**  
5:00 PM – Library/Media Center  
**March 1, 2023**

**Public Comments at Board of Education Meetings** – The DeRuyter Central School Board of Education welcomes comments from the public. This is why we provide “Public Comments” as part of our regular agenda. In fairness to everyone, we ask the public to please abide by the following conditions: **1)** The Board reserves the right to limit the comments of individuals to **three (3) minutes**; **2)** It is not appropriate to comment on individual staff members or about personnel matters during public session. We ask that such concerns be addressed initially with the appropriate administrator (usually one of our Principals or Business Administrator); **3)** Your next step should be to address this matter with the Superintendent; **4)** If you are still dissatisfied, please ask the Superintendent to request that this matter be discussed by the Board of Education in Executive Session.

**Members Present:** Melanie Ackley, Lisa Benedict, Daniel Degear, Dean Hathaway, Jodi Wiesing  
**Members Absent:** None  
**Others Present:** David Brown, Amanda Graham-Quirk

**I. Special Meeting Call To Order/Pledge of Allegiance**

The Special Meeting of the DeRuyter Central School Board of Education was called to order by President Hathaway at 5:00 pm. The Pledge of Allegiance immediately followed.

*Call to Order  
Pledge of Allegiance*

**II. Establish Agenda**

**Motion:** 1<sup>st</sup>: Wiesing 2<sup>nd</sup>: Ackley

**MOTION** That the Board establish the agenda as presented.

**Vote:** Yes: 5 No: 0 Absent: 0 **MOTION CARRIED.**

*Established Agenda*

**III. Executive Session**

**Motion:** 1<sup>st</sup>: Degear 2<sup>nd</sup>: Benedict

**MOTION** That the Board adjourn to Executive Session at 5:02 pm for the purpose of discussing the employment of a particular person/corporation.

**Vote:** Yes: 5 No: 0 Absent: 0 **MOTION CARRIED.**

*Executive Session*

Return to Public Session at 5:17 pm.

**Motion:** 1<sup>st</sup>: Degear 2<sup>nd</sup>: Wiesing

**MOTION** That the Board approve the Settlement Agreement and Release as per attached.

**Vote:** Yes: 5 No: 0 Absent: 0 **MOTION CARRIED.**

*Return to Public  
Session*

*Approved Settlement  
Agreement*

#### IV. Adjournment

**Motion:** 1<sup>st</sup>: Wiesing 2<sup>nd</sup>: Ackley

*Adjournment*

***MOTION*** That the Special Meeting of the DeRuyter Central School Board of Education be adjourned at 5:18 pm.

**Vote:** Yes: 5 No: 0 Absent: 0 **MOTION CARRIED.**

Respectfully Submitted: \_\_\_\_\_



Sandra Welsh, District Clerk



**DeRuyter Central School District  
Claims Auditor Report for Board of Education**

Month of February, 2023

	Date and Type of Claims Audited						
	2/7/23 Boe/AP	2/14/23 AP/PR	2/22/23 AP				
Total # of Claims Audited/Payroll Checks	76	129	87				
Sales Tax							
NO PO Created							
PO created after Invoice							
Exceeds limit of PO w/out Proper Approvals							
Incorrect Time Being Paid		1					
Wrong amount	1	1					

**Detail about Write Up**

Date: 2/7/23 one wrong amount - corrected

District Response:

Date: 2/14/23 - one was wrong amount of time one was wrong amount

District Response:

Both corrected

Date: 2/22/23 - no issues

District Response:

Date:

District Response:

Date:

District Response:

Signature:

Bonnie Young

Bonita B. Young, Claims Auditor

Date:

3/1/23

Bonnie B. Young  
2169 Smith Road  
DeRuyter, NY 13052  
315-378-9608

PO#  
230293  
3-8-23  
Shuler

## CLAIMS AUDITOR CLAIM

**# 23-008 – February 2023**

To: DeRuyter Central School  
711 Railroad Street  
DeRuyter, NY 13052

Date	Total Hours	Type of Audit	Rate	Total
2/7/23	3 1/4	BOE/AP	\$17.00/Hr.	55.25 ✓
2/14/23	2 3/4	AP/PR	\$17.00/Hr.	<del>40.45</del> 46.75 KJ ✓
2/22/23	3	AP	\$17.00/Hr.	51.00 ✓
			\$17.00/Hr.	
			\$17.00/Hr.	
			\$17.00/Hr.	
			\$17.00/Hr.	

Total this Claim ~~147.10~~ 153.00 KJ ✓

Bonnie Young 3/1/23  
Signature: Claims Auditor Date

Katy L. DeRuyter  
Signature: District Treasurer Date

Date of Approval of Board of Education 3-8-23

District Clerk Spiegel

## DERUYTER CENTRAL SCHOOL DIST

Budget Transfer Query From 1/1/2023 - 1/31/2023 In Between \$0.00 And \$999,999,999.99



Reference #	Date	Transfer Explanation	Account	Detail Description	Debits	Credits
93	01/31/2023	Transfer ARP \$	F 2020.200-10-8024		0.35	0.00
			F 2110.200-10-8024		0.00	0.35
			Transfer Totals:			
94	01/31/2023	To clean up negatives	A 1310.440-10		0.00	3,565.74
			A 1310.450-10		0.00	250.00
			A 1620.440-10		0.00	33,300.00
			A 1620.450-10		0.00	350.00
			A 1910.400-10-0117		0.00	136.00
			A 2020.150-20		0.00	8,698.30
			A 2020.150-30		0.00	3,482.04
			A 2070.150-30		0.00	390.00
			A 2110.450-10		0.00	3,147.67
			A 2110.450-20-0029		0.00	209.92
			A 2110.450-30-0031		0.00	30.00
			A 2110.450-30-0037		0.00	15.99
			A 2630.440-10		0.00	970.00
			A 2630.450-10		0.00	372.99
			A 2810.150-20		0.00	5,993.42
			A 2850.160-30		0.00	721.28
			A 5510.440-10		0.00	96.00
			A 5510.450-10		0.00	1.05
			A 5510.450-10-0140		97.05	0.00
			A 2850.150-30		721.28	0.00
			A 2810.150-30		7,500.00	0.00
			A 1620.160-10-1007		2,500.00	0.00
			A 1480.450-10		1,500.00	0.00
			A 1910.400-10-0116		235.00	0.00
			A 2110.150-20		49,177.07	0.00
Transfer Totals:					61,730.40	61,730.40
Grand Totals:					61,730.75	61,730.75

**Treasurer's Monthly Reporting**  
**For the Period From January 1, 2023 ~ January 31, 2023**  
**Multi Fund**

Total available balance as reported at the end of preceding period..... **\$3,101,129.37**

**RECEIPTS DURING MONTH**

(with breakdown of source including full amount of all short term loans)

<u>Date</u>	<u>Source</u>	<u>Amount</u>
A	STAR Aid	338,241.74
A	A/R Tuition	1,000.00
A	A/R Fuel Town & Village	6,401.25
A	Gen Aid/VLT	61,821.09
A	Onondaga Co. Qtrly sales tax	93.25
A	Sales tax reimbursement from CC	4.24
A	Auctions Int. surplus Items	8,503.40
C	A/R Catering	175.54
C	Cafeteria deposits	2,376.52
C	Online pymts	275.00
C	Fed/State Reimbursements	17,807.00
C	Supply Chain Assist. Funds	19,686.00
F	Health Care Workers Bonus \$	11,303.25
TA	A/R Ins. Pymts	547.41
TA	Scholarship \$	139.97
TA	Transfers for payroll	504,931.69

973,307.35 **\$4,074,436.72**

**DISBURSEMENTS MADE DURING MONTH**

Accounts Payable Checks	957,639.43
Transfers for Payroll	504,931.69
Transfer to MM	
Transfer to Flex	28,554.81
Sales Tax pymt	
Excellus Dental	4,428.70
403B payout	
Returned check fees/bank adjustments	

**Total Disbursements** 1,495,554.63

**Cash Balance as shown by records** **\$2,578,882.09**

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month..... 2,655,843.70

Less total of outstanding Checks(see attached list)..... 74,787.30

Less amount incorrect ERS Sept pymt 1.63

Less outstanding January ERS payment 2,172.68

Net Balance In Bank..... 2,578,882.09

(should agree with Cash Balance ABOVE unless there are non-deposited funds in treasurer's hands)

Amount of receipts non-deposited (add).....


Statement of cash on hand (not deposited or transferred at end of period):

<u>Date</u>	<u>Source</u>	<u>Amount</u>
-------------	---------------	---------------

Total Cash..... **0.00**

**Total Available Balance** **\$2,578,882.09**

Received by the Board of Education and entered as a part of the minutes of the Board Meeting held: 3/08/23

 Date 3-3-23

Clerk of Board of Education

This is certify that the above Cash Balance is in agreement with my bank statement, as reconciled.



3/1/2023

Treasurer of School District

Date

**DERUYTER CENTRAL SCHOOL DIST**  
**Bank Reconciliation for period ending on 1/31/2023**



**Account:** Multi Fund  
**Cash Account(s):** A 200, C 200, F 200, H 200, TA 200, TE 20091

Ending Bank Balance:		2,655,843.70
Outstanding Checks (See listing below):	-	74,787.30
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	2,174.31

Adjusted Ending Bank Balance:	2,578,882.09
Cash Account Balance:	2,578,882.09

**Outstanding Check Listing**

Check Date	Check Number	Payee	Amount
10/05/2021	113531	LoganDale Construction, LLC	40.00
12/13/2022	115083	Jennifer Jackowski	113.65
12/13/2022	115088	Waits, Paul	97.15
12/22/2022	115103	PTO SCHOLARSHIP FUND	73.50
12/28/2022	115107	Darlene Amidon	90.00
12/28/2022	115117	Hakes-Shoemaker, Cynthia F.	22.00
12/28/2022	115119	Jennifer Jackowski	373.30
12/28/2022	115136	The Sensory Path	4,250.00
12/28/2022	115140	Waits, Paul	173.15
01/06/2023	115149	PTO SCHOLARSHIP FUND	73.50
01/10/2023	115161	Coon, Greg	8.00
01/10/2023	115166	Dormitory Authority Reimbsmt	378.30
01/10/2023	115169	Fuller, Joanne	110.65
01/10/2023	115189	Sylvia, Mike	90.65
01/10/2023	115195	Wilson Language Training Corp.	733.32
01/20/2023	115202	CSEA, Inc.	891.06
01/20/2023	115204	NYS Teachers Retirement System	2,725.00
01/20/2023	115205	PEOPLE	9.54
01/20/2023	115206	PTO SCHOLARSHIP FUND	73.50
01/20/2023	115207	VOTE-COPE	13.50
01/24/2023	115209	Amazon Capital Services	56.03
01/24/2023	115211	Bill Bros. Dairy	2,192.20
01/24/2023	115214	Countryside Hardware	45.66
01/24/2023	115215	DeRuyter Blg M	127.88
01/24/2023	115216	DSI, INC C/O SOE	18,969.86
01/24/2023	115217	Encore Data Products	53.65
01/24/2023	115218	Excellus Health Plan-CNY	349.36
01/24/2023	115220	Mark Griffith	92.40
01/24/2023	115222	HON Company	39,912.02
01/24/2023	115225	Maintenance Products and Equipment Co.	106.00
01/24/2023	115226	National Association for Music Education	296.00
01/24/2023	115231	Antonio Charles Scrimale	90.65
01/24/2023	115234	State Industrial Products	172.65
01/24/2023	115235	Sweeney's Pest Elimination	72.00

**DERUYTER CENTRAL SCHOOL DIST**

Bank Reconciliation for period ending on 1/31/2023



Check Date	Check Number	Payee	Amount
01/24/2023	115236	Syracuse Time & Alarm Co. Inc.	235.00
01/24/2023	115237	Unifirst	106.06
01/24/2023	115238	US Postmaster	275.00
01/24/2023	115239	VSP Vision Care	605.74
01/24/2023	115240	Michael Wermczak	92.40
01/24/2023	115241	William V. Macgill & Co.	596.97
Outstanding Check Total:			74,787.30

  
Prepared By  
Approved By

**Treasurer's Monthly Reporting**  
**For the Period January 1, 2023 - January 31, 2023**  
**Reserves/Money Market Acct**

Total available balance as reported at the end of preceding period..... \$0.00 **\$2,236,602.37**

**RECEIPTS DURING MONTH**

(with breakdown of source including full amount of all short term loans)

<u>Date</u>	<u>Source</u>	<u>Amount</u>
1/31/2023	Interest earned	\$2,374.47

**Total Receipts** **\$2,374.47**

Total Receipts, including balance **\$2,238,976.84**

**DISBURSEMENTS MADE DURING MONTH**

Total Checks

(Total amount of checks issued and debit charges) **\$0.00**

**Cash Balance as shown by records** **\$2,238,976.84**

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month..... **\$2,238,976.84**

Less total of outstanding Checks(see attached)..... **\$0.00**

Net Balance in Bank..... **\$2,238,976.84**

(should agree with Cash Balance ABOVE unless there are non-deposited funds in treasurer's hands)

\*Amount of receipts non-deposited (add)..... **\$0.00**

<u>Date</u>	<u>Source</u>	<u>Amount</u>
-------------	---------------	---------------

**Total:** **0.00**

**Total Available Balance** **\$2,238,976.84**

Received by the Board of Education and entered as a part of the minutes of the Board Meeting held: 3/08/2023

  
Clerk of Board of Education

3-3-23  
Date

This is certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

**Katy Denkenberger**  
Treasurer of School District

3/1/2023  
Date

**Treasurer's Monthly Reporting**  
**For the Period From January 1, 2023 ~ January 31, 2023**  
**Payroll Account**

Total available balance as reported at the end of preceding period..... **\$0.00**

**RECEIPTS DURING MONTH**

(with breakdown of source including full amount of all short term loans)

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	Total Interfund Transfers (Net Pay) from TA to Payroll	\$325,976.39

Interest Earned	
<b>Total Receipts</b>	<b>\$325,976.39</b>

Total Receipts, including balance **\$325,976.39**

**DISBURSEMENTS MADE DURING MONTH**

Transfer to General for Write off Amt

Transfer to Trust and Agency

Payroll Checks	\$325,976.39
----------------	--------------

(Total amount of checks issued and debit charges)	<b>\$325,976.39</b>
---	---------------------

**Cash Balance as shown by records** **\$0.00**

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month.....	\$3,700.16
---	------------

Less total of outstanding Checks (see attached list).....	\$3,700.16
---	------------

Net Balance in Bank.....	\$0.00
--------------------------	--------

(should agree with Cash Balance ABOVE unless there are non-deposited funds in treasurer's hands)

Amount of receipts non-deposited (add).....	\$0.00
---	--------

**TABLE 2** Statement of cash on hand (not deposited at end of period):

<u>Date</u>	<u>Source</u>	<u>Amount</u>
-------------	---------------	---------------

**Total Available Balance** **\$0.00**

Received by the Board of Education and entered as a part of the minutes of the Board Meeting held: 3/08/2023

  
Clerk of Board of Education

3-3-23  
Date

This is certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

**Katy Denkenberger**  
Treasurer of School District

3/1/2023  
Date



**Treasurer's Monthly Reporting**  
**For the Period From January 1, 2023 ~ January 31, 2023**  
**Flex Spending Account**

Total available balance as reported at the end of preceding period..... **\$2,761.16**

**RECEIPTS DURING MONTH**

(with breakdown of source including full amount of all short term loans)

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	Enrollment Amounts for 2023 plans	\$28,554.81
	Lifetime Reimbursement Repayment	\$0.00

Interest Earned	\$0.00
<b>Total Receipts</b>	<b>\$28,554.81</b>

Total Receipts, including balance **\$31,315.97**

**DISBURSEMENTS MADE DURING MONTH**

Total ACH pymts \$4,873.54

(Total amount of checks issued and debit charges) **\$4,873.54**

**Cash Balance as shown by records** **\$26,442.43**

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month..... **\$26,442.43**

Less total of outstanding Checks/Transfers..... **\$0.00**

List of Outstanding Checks/Transfers

<u>Check #</u>	<u>Amount</u>
----------------	---------------

Net Balance In Bank..... **\$26,442.43**

(Should agree with Cash Balance ABOVE unless there are non-deposited funds in treasurer's hands)

Amount of receipts non-deposited (add)..... **\$0.00**

Statement of cash on hand (not deposited at end of period):

<u>Date</u>	<u>Source</u>	<u>Amount</u>
-------------	---------------	---------------

**Total Available Balance** **\$26,442.43**

Received by the Board of Education and entered as a part of the minutes of the Board Meeting held: 3/08/2023

  
Clerk of Board of Education

3-3-23  
Date

This is certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

**Katy Denkenberger**  
Treasurer of School District

3/1/2023

Account: Flex Spending  
Cash Account(s): TA 20001

Ending Bank Balance:		26,442.43
Outstanding Checks (See listing below):	-	0.00
Deposits In Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	26,442.43
Cash Account Balance:	26,442.43

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
Outstanding Check Total:			0.00

  
Prepared By

Approved By

**Treasurer's Monthly Reporting**  
**For the Period From January 1, 2023 - January 31, 2023**  
**Debt Service**

Total available balance as reported at the end of preceding period..... **\$1.00**

**RECEIPTS DURING MONTH**

(with breakdown of source including full amount of all short term loans)

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	Interest Earned	\$0.00
	Total Receipts	\$0.00

Total Receipts, including balance

**\$1.00**

**DISBURSEMENTS MADE DURING MONTH**

Key Govt Finance Pymt EPC

Serial BONDS 2021 Interest pymt

DASNY BOND 2022A Interest pymt

2021 BOND (refunded 2013) pymt

(Total amount of checks issued and debit charges) **\$0.00**

**Cash Balance as shown by records**

**\$1.00**

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month..... **\$1.00**

Less total of outstanding Checks (see attached)..... **\$0.00**

Net Balance in Bank..... **\$1.00**

(should agree with Cash Balance ABOVE unless there are non-deposited funds in treasurer's hands)

Amount of receipts non-deposited (add)..... **\$0.00**

Statement of cash on hand (not deposited at end of period):

<u>Date</u>	<u>Source</u>	<u>Amount</u>
-------------	---------------	---------------

**Total Cash** **\$0.00**

**Total Available Balance** **\$1.00**

Received by the Board of Education and entered as a part of the minutes of the Board Meeting held: 3/08/23

 3-3-23  
Clerk of Board of Education Date

This is certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

 3/1/2023  
Treasurer of School District Date

**DERUYTER CENTRAL SCHOOL DIST**  
**Bank Reconciliation for period ending on 1/31/2023**



**Account:** Debt Service  
**Cash Account(s):** V 201

Ending Bank Balance:		1.00
Outstanding Checks (See listing below):	-	0.00
Deposits In Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	1.00
Cash Account Balance:	1.00

**Outstanding Check Listing**

Check Date	Check Number	Payee	Amount
------------	--------------	-------	--------

Outstanding Check Total:	0.00
--------------------------	------

  
Prepared By

Approved By

**Treasurer's Monthly Reporting**  
**For the Period from January 1, 2023 ~ January 31, 2023**  
**Extra Curriculum Activity Accounts**

Total available balance as reported at the end of preceding period..... **\$84,045.45**

**RECEIPTS DURING MONTH**

(with breakdown of source including full amount of all short term loans)

<u>Date</u>	<u>Source</u>	<u>Amount</u>	
	DRAMA	\$ -	
	Elem Student Council	\$ -	
	FFA Club	\$ -	
	National Honor Society	\$ -	
	Student Council	\$ -	
	Yearbook	\$ 1,326.20	
	Class of 2021	\$ -	
	Class of 2022	\$ -	
	Class of 2023	\$ 91.40	
	Class of 2024	\$ 84.00	
	Class of 2025	\$ 1,033.74	
	SADD	\$ -	
	Bounced Checks		
	Interest Earned		
	<b>Total Receipts</b>	<b>\$ 2,535.34</b>	
	<b>Total Receipts, including balance</b>	<b>\$86,580.79</b>	<b>\$86,580.79</b>

**DISBURSEMENTS MADE DURING MONTH**

AP Checks	\$4,037.53	
JE Expense		
(Total amount of checks issued and debit charges)	<b>\$4,037.53</b>	
<b>Cash Balance as shown by records</b>		<b>\$82,543.26</b>

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month.....	\$86,680.79
Less total of outstanding Checks (see attached list).....	\$4,137.53
Net Balance in Bank.....	\$82,543.26
(should agree with Cash Balance ABOVE unless there are non-deposited funds in treasurer's hands)	
Amount of receipts non-deposited (add).....	\$0.00
Statement of cash on hand (not deposited at end of period):	

<u>Date</u>	<u>Source</u>	<u>Amount</u>	
	Total Cash	\$0.00	
	<b>Total Available Balance</b>		<b>\$82,543.26</b>

Received by the Board of Education and entered as a part of the minutes of the Board Meeting held: 3/08/2023

  
 Clerk of Board of Education

3-3-23  
 Date

This is certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

  
 Treasurer of School District

3/1/2023  
 Date

**DERUYTER CENTRAL SCHOOL DIST**  
**Bank Reconciliation for period ending on 1/31/2023**



**Account:** Extra Curricular  
**Cash Account(s):** OT 200

Ending Bank Balance:		88,680.79
Outstanding Checks (See listing below):	-	4,137.53
Deposits In Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

---

Adjusted Ending Bank Balance:	82,543.26
Cash Account Balance:	0.00

**Outstanding Check Listing**

Check Date	Check Number	Payee	Amount
02/09/2022	6557	Rebecca Noyes	100.00
01/11/2023	6665	Carr's Holidays Inc.	4,000.00
01/17/2023	6666	Nieman, Karen	37.53
Outstanding Check Total:			4,137.53

  
Prepared By

Approved By



# DeRuyter Central School

*Home of the Rockets*

711 Railroad Street, DeRuyter, NY 13052  
Phone: 315-852-3400 Fax: 315-852-9600

**David M. Brown, Ed. D.**  
Superintendent of Schools

Amanda Graham-Quirk  
School Business Executive

Jenny Valente  
Elementary Principal

Kimberly O'Brien  
District Administrator

Stephen Rafferty  
Secondary Education

To: Dr. David Brown and Board of Education

From: Amanda Graham-Quirk, School Business Executive *AKQ*

Date: March 2, 2023

Re: Transfer Reserve Fund into General Fund

---

I recommend to transfer \$69,756.43 from our Reserve for Repairs and placing it in the General Fund. This will allow the district to place this money into the capital reserve fund instead to be used for a future project.

cc: District Clerk, Sandy Welsh

*DeRuyter Central School = District Committed to Success*

*Board of Education: Dean Hathaway, President; Daniel Degear, Vice President; Members – Melanie Ackley, Lisa Benedict, Jodi Wiesing*



# DeRuyter Central School

*Home of the Rockets*

711 Railroad Street, DeRuyter, NY 13052  
Phone: 315-852-3400 Fax: 315-852-9600

**David M. Brown, Ed. D.**  
Superintendent of Schools


Amanda Graham-Quirk  
School Business Executive

Jenny Valente  
Elementary Principal

Kimberly O'Brien  
District Administrator

Stephen Rafferty  
Secondary Education

To: Dr. David Brown and Board of Education

From: Amanda Graham-Quirk, School Business Executive 

Date: March 2, 2023

Re: Transfer General Fund into Capital Reserve Fund

---

I recommend to transfer \$69,756.43 from our General Fund into the Capital Reserve fund. The monies are coming from Reserve for Repairs and getting transferred into a fund that can be used in the future.

cc: District Clerk, Sandy Welsh

*DeRuyter Central School = District Committed to Success*

*Board of Education: Dean Hathaway, President; Daniel Degear, Vice President; Members – Melanie Ackley, Lisa Benedict, Jodi Wiesing*



First Notice of Annual Meeting and Election of the  
DeRuyter Central School District

Notice is given that the Public Budget Hearing of the DeRuyter Central School District for the purpose of discussion of the expenditure and budgeting of funds for the 2023-2024 will be held in the Library/Media Center of the DeRuyter Central School, 711 Railroad Street, DeRuyter, NY on Tuesday, May 9, 2023 at 5:00 p.m. Eastern Daylight Savings Time.

Notice is also given that the Annual Meeting and Election to elect Board of Education members, and to vote upon the propositions and appropriation of the necessary funds to meet the estimated expenditures for the 2023-2024 school year, by voting machine, will be held on Tuesday, May 16, 2023 at the DeRuyter Central School, 711 Railroad Street, DeRuyter, NY between the hours of Noon to 9:00 p.m. in the Annex Building Room 405 (DCS Band Room). Propositions including the annual budget will be voted on. Details of the propositions will be in the remaining legal notices after approval by the Board of Education.

Notice is also given that a copy of the statement of the amount of monies required for the 2023-2024 school year for school purposes may be obtained no later than May 1, 2023 at the office of the District Clerk (Room 108 of the Main Building of the school) between 8:00 a.m. and 3:30 p.m. each weekday, except Saturday, Sunday, or holiday.

Notice is also given that two members of the Board of Education will be elected due to the expiration of the term of members Daniel Degear and Jodi Wiesing.

Notice is also given that the candidates for the office of Member of the Board of Education shall be nominated by petition. A separate petition shall be required to nominate each candidate. Forms of petition may be obtained from the Clerk of the District. Each petition must be directed to the Clerk of the District, must be signed by at least 25 qualified voters of the District, must state the name and residence of the candidate and must state the residence of each signer.

Notice is also given that petitions nominating candidates for the office of Member of the Board of Education must be filed in the office of the Clerk of the District between the hours of 8:00 a.m. and 3:30 p.m., but no later than 4:00 p.m. on April 17, 2023 except Saturday, Sunday, or holiday.

Notice is also given that the DeRuyter Central School Board of Education has adopted personal voter registration for all eligible voters residing in the DeRuyter Central School District.

Notice is also given that the District's Board of Registration will meet in the office of the Clerk of the District at DeRuyter Central School, 711 Railroad Street, DeRuyter, NY on Monday, April 17, 2023 between the hours of 11:00 a.m. and 3:00 p.m. and on Tuesday, May 2, 2023 between the hours of 9:00 a.m. and 1:00 p.m. for the purpose of preparing a register. Any person who is currently enrolled in county personal registration will automatically be enrolled in the school personal registration and will not have to attend the sign-up sessions noted above. Any person who is not currently enrolled in the county personal registration shall be entitled to have his or her name placed upon the register on the dates noted above provided that at such meetings of the

Board of Registration, he or she must present himself or herself personally for registration and upon proving that he or she is entitled to vote in the District, may have his or her name placed on the register at that time. To be entitled to vote in the District, a person must be a citizen of the United States, must be at least eighteen years of age, and must be a resident of the District for a period of thirty (30) days prior to May 16, 2023. The register of voters will be filed in the Office of the Clerk of the District and will be open for inspection by any qualified voter of the District between the hours of 8:00 a.m. and 3:30 p.m. on any day when the office is open for business from May 3, 2023 to May 10, 2023.

Notice is also given that qualified voters may obtain applications for absentee ballots from the office of the Clerk of the School District. Completed applications for absentee ballots must be received by the District Clerk of the School District no later than 5:00 P.M. prevailing time, on May 16, 2023, and must be received no later than 4:00 P.M., prevailing time, on May 9, 2023 if the absentee ballot is to be mailed to the voter. Completed applications received after 4:00 P.M. on May 9, 2023, will require the voter to personally appear at the Office of the Clerk of the School District to receive an absentee ballot. A listing of all persons to whom an absentee ballot is issued will be available for inspection by any qualified voter during regular business hours in the Office of the Clerk of the School District through May 15, 2023

Notice is also given that military voters who are qualified voters of the School District may apply for a military ballot by requesting an application from the District Clerk at 315-852-3400 ext. 7403 or [welsh@deruytercentral.org](mailto:welsh@deruytercentral.org). For a military voter to be issued a military ballot, the District Clerk must have received a valid ballot application no later than 4:00 pm on April 20, 2023 [26 days prior to the vote]. In a request for a military ballot application or ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission or electronic mail.

Dated: 3/8/23  
DeRuyter, NY 13052

By the Order of the Board of Education  
DeRuyter Central School District

By: Sandra Welsh, District Clerk



## Combining Contract

The DERUYTER CENTRAL School District will combine with  
the OTSELIC VALLEY School District (Host) based on  
the approval of each school's Board of Education to compete in the sport/gender of:

BOYS GOLF

for the following level(s)  
(please circle appropriate level(s))

Varsity

JV

Freshmen

Modified

This document confirms the combination of the above two schools for athletic

competition in the stated sport for the following school year: 2022-2023

Date that this proposed combination was approved by your league: 2/13/23

David M. Brown  
Superintendent (Host)

School

Date

Georgi Gonyea  
Superintendent (Host)

Otselic Valley CSD  
School

2/15/2023  
Date

### Please Note:

- This contract must be completed before any competition begins for the season.
- The Host School is responsible for gathering the required signatures and sending copies to the merged school, league president and sport coordinator. The completed packet is then submitted to the Section Office for approval.

C: Sports Coordinator  
Section III Office  
League President

FOR OFFICE USE ONLY

Received \_\_\_\_\_  
Executive Committee Approval \_\_\_\_\_  
NYSPHSAA notified \_\_\_\_\_

Revised 9/30/11

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 47: February 7, 2023 Multifund Cks For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
115249	02/07/2023	1975	Air Temp	A 1620.440-10	230242	2,555.93	2,555.93
					<b>Check Total:</b>	<b>2,555.93</b>	
115250	02/07/2023	419	Alini Magazine Services	A 2610.450-10-0128	230160	335.25	335.25
					<b>Check Total:</b>	<b>335.25</b>	
115251	02/07/2023	240	Amazon Capital Services	F 2110.450-10-8024	230591	67.76	67.76
				A 2110.450-10	230615	48.99	48.99
				A 2630.450-10	230604	163.26	163.26
					<b>Check Total:</b>	<b>280.01</b>	
115252	02/07/2023	3483	Ashley McGraw	H 2110.400-10-SSBA	230539	1,863.00	1,863.00
				H 2110.240-CO-2223	230457	2,415.06	2,415.06
				A 1620.440-10	230467	3,657.00	3,657.00
					<b>Check Total:</b>	<b>7,935.06</b>	
115253	02/07/2023	1310	Bert Adams Disposal Inc.	A 1621.440-10	230198	747.40	747.40
					<b>Check Total:</b>	<b>747.40</b>	
115254	02/07/2023	31	Bill Bros. Dairy	C 2860.411-10	230308	524.66	524.66
				C 2860.411-10	230308	278.40	278.40
				C 2860.411-10	230308	548.05	548.05
				C 2860.411-10	230308	145.97	145.97
					<b>Check Total:</b>	<b>1,497.08</b>	
115255	02/07/2023	2592	Blick Art Supplies	F 2110.450-10-8024	230547	1,496.00	1,496.00
					<b>Check Total:</b>	<b>1,496.00</b>	
115256	02/07/2023	3436	Bond Schoeneck & King, LLP	A 1420.440-10	230270	220.00	220.00
					<b>Check Total:</b>	<b>220.00</b>	
115257	02/07/2023	1602	Fred Bragg	A 2855.400-30-0132		90.65	

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 47: February 7, 2023 Multifund Cks For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
115258	02/07/2023	2825	Buell Fuels, LLC		Check Total:	90.65	
				A 5510.450-10-0138	230230	1,317.53	1,317.53
				A 5510.450-10-0138	230230	740.05	740.05
				A 5510.450-10-0138	230230	2,086.43	2,086.43
				A 5510.450-10-0138	230230	2,151.76	2,151.76
115259	02/07/2023	645	Bureau of Education & Res.		Check Total:	6,295.77	
				A 2020.440-30	230595	279.00	279.00
				A 2020.440-20	230595	279.00	279.00
115260	02/07/2023	1978	Catalano, Joseph A		Check Total:	558.00	
				A 2855.400-30-0132		90.65	
115261	02/07/2023	1350	CDW-G		Check Total:	90.65	
				A 2630.450-10	230431	121.29	121.29
115262	02/07/2023	3573	Clayscapes Pottery Inc		Check Total:	121.29	
				F 2110.450-10-8024	230602	1,347.50	1,347.50
115263	02/07/2023	6	Cooperative Health Insurance		Check Total:	1,347.50	
				A 9060.800-10	230261	138,880.40	138,880.40
115264	02/07/2023	203	Countryside Hardware		Check Total:	138,880.40	
				A 1621.450-10	230207	102.84	102.84
115265	02/07/2023	2985	Dean Curtis		Check Total:	102.84	
				A 2855.400-30-0132		186.65	
115266	02/07/2023	68	DeRuyter Big M		Check Total:	186.65	
				A 2110.450-10	230483	11.97	11.97
115267	02/07/2023	3006	Patrick Driscoll		Check Total:	11.97	

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 47: February 7, 2023 Multifund Cks For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 2855.400-30-0132		186.65	
				A 2855.400-30-0132		90.65	
				Check Total:		277.30	
115268	02/07/2023	3589	emath instruction				
				A 2110.450-10	230578	690.00	690.00
				Check Total:		690.00	
115269	02/07/2023	3001	Timothy Garback				
				A 2855.400-30-0132		90.65	
				Check Total:		90.65	
115270	02/07/2023	3580	Haworth				
				F 2110.200-10-8024	230451	223.10	223.10
				F 2110.200-10-8024	230451	5,419.08	5,419.08
				F 2110.200-10-8024	230451	13,500.42	13,500.42
				Check Total:		19,142.60	
115271	02/07/2023	2596	Hershey's Ice Cream				
				C 2860.411-10	230311	354.32	354.32
				Check Total:		354.32	
115272	02/07/2023	1944	Hill & Markes Inc.				
				C 2860.411-10	230310	478.04	478.04
				Check Total:		478.04	
115273	02/07/2023	2227	Hillyard Inc.				
				A 1620.450-10	230190	827.10	827.10
				Check Total:		827.10	
115274	02/07/2023	3571	HON Company				
				F 2110.200-10-8024	230445	330.84	330.84
				Check Total:		330.84	
115275	02/07/2023	3429	Ingerio, Alan				
				A 2855.400-30-0132		80.65	
				Check Total:		80.65	
115276	02/07/2023	2149	Iron Mountain				
				A 1620.440-10	230272	116.31	116.31
				Check Total:		116.31	
115277	02/07/2023	144	Jemco Water Treatment Services				

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 47: February 7, 2023 Multifund Cks For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 5530.440-10	230235	150.00	150.00
					<b>Check Total:</b>	<b>150.00</b>	
115278	02/07/2023	2741	JPJ Electronic Communication				
				A 1620.200-10	230377	14,454.00	14,454.00
				A 1621.440-10	230377	7,139.64	7,139.64
					<b>Check Total:</b>	<b>21,593.64</b>	
115279	02/07/2023	3103	Michael Leib				
				A 2855.400-30-0132		186.65	
					<b>Check Total:</b>	<b>186.65</b>	
115280	02/07/2023	115	Metropolitan Life Insur.				
				A 9045.800-10	230263	168.54	168.54
					<b>Check Total:</b>	<b>168.54</b>	
115281	02/07/2023	979	Murphy, John D				
				A 2855.400-30-0132		94.65	
					<b>Check Total:</b>	<b>94.65</b>	
115282	02/07/2023	108	Murray, Christopher				
				A 2855.400-30-0132		94.65	
					<b>Check Total:</b>	<b>94.65</b>	
115283	02/07/2023	1372	NYS Department of MV				
				A 5510.450-10		1.00	
					<b>Check Total:</b>	<b>1.00</b>	
115284	02/07/2023	65	NYS Municipal Energy Con.				
				A 1620.400-10-0109	230265	6,875.68	2,497.28
				A 1620.400-10-0110	230265	11,655.00	10,380.00
				A 5530.400-10-0109	230265	129.73	129.73
				A 5530.400-10-0110	230265	215.83	215.83
					<b>Check Total:</b>	<b>18,876.24</b>	
115285	02/07/2023	3514	P-A-M Consulting Service, Inc.				
				A 5510.440-10		185.00	
					<b>Check Total:</b>	<b>185.00</b>	
115286	02/07/2023	1504	Pearson, Inc.				
				A 2250.450-10	230611	275.00	285.00
					<b>Check Total:</b>	<b>275.00</b>	

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 47: February 7, 2023 Multifund Cks For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
115287	02/07/2023	3484	Really Great Reading Company	A 2110.450-10	230608	278.88	278.88
					<b>Check Total:</b>	<b>278.88</b>	
115288	02/07/2023	532	Renzi	C 2860.411-10	230309	2,253.66	2,253.66
				C 2860.411-10	230309	2,631.12	2,631.12
					<b>Check Total:</b>	<b>4,884.78</b>	
115289	02/07/2023	3122	Devna Rivkin	A 2855.400-30-0132		80.65	
					<b>Check Total:</b>	<b>80.65</b>	
115290	02/07/2023	62	Scholastic Sports	A 2855.450-30	230319	74.25	74.25
					<b>Check Total:</b>	<b>74.25</b>	
115291	02/07/2023	2459	School Specialty/EDU Essential	F 2110.450-10-8024	230612	102.61	102.61
					<b>Check Total:</b>	<b>102.61</b>	
115292	02/07/2023	2427	Staples Contract & Commercial	A 2110.450-30-0037	230613	26.30	26.30
				A 2110.450-10	230598	23.04	23.04
					<b>Check Total:</b>	<b>49.34</b>	
115293	02/07/2023	997	Stockbridge Valley Central	A 2855.420-30	230344	166.72	0.17
					<b>Check Total:</b>	<b>166.72</b>	
115294	02/07/2023	3188	Truxton Academy Charter School	A 2110.471-10	230166	4,354.34	4,354.34
					<b>Check Total:</b>	<b>4,354.34</b>	
115295	02/07/2023	2725	Unifirst	A 1621.450-10	230213	4.23	4.23
					<b>Check Total:</b>	<b>4.23</b>	
115296	02/07/2023	153	US Postmaster	A 1670.450-10	230406	15.00	15.00
					<b>Check Total:</b>	<b>15.00</b>	
115297	02/07/2023	3604	Anthony Vincent				



## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 47: February 7, 2023 Multifund Cks For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 2855.400-30-0132		110.65	
					<b>Check Total:</b>	<b>110.65</b>	
115298	02/07/2023	2025	Matt Vredenburg				
				A 2855.400-30-0132		90.65	
					<b>Check Total:</b>	<b>90.65</b>	
115299	02/07/2023	121	Waits, Paul				
				A 2855.400-30-0132		90.65	
					<b>Check Total:</b>	<b>90.65</b>	
115300	02/07/2023	2176	WB Mason				
				A 2110.450-30-0030	230106	282.36	282.36
					<b>Check Total:</b>	<b>282.36</b>	
115301	02/07/2023	2668	Todd Weil				
				A 2855.400-30-0132		110.65	
					<b>Check Total:</b>	<b>110.65</b>	
115302	02/07/2023	3133	WeVideo, Inc.				
				A 2630.460-20	230423	477.08	477.08
					<b>Check Total:</b>	<b>477.08</b>	
115303	02/07/2023	2395	White, Keith A.				
				A 1621.440-10	230203	375.00	375.00
					<b>Check Total:</b>	<b>375.00</b>	

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 47: February 7, 2023 Multifund Cks For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
Number of Transactions: 55					Warrant Total:	238,313.47	
					Vendor Portion:	238,313.47	

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 55 in number, in the total amount of \$ 238,313.47. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/2/23

Date

Kuiki Foster

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 238,313.47. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

\_\_\_\_\_  
Date\_\_\_\_\_  
Auditor's Signature\_\_\_\_\_  
Title

## Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered \_\_\_\_\_, to \_\_\_\_\_, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

\_\_\_\_\_  
Date\_\_\_\_\_  
Officer's Signature\_\_\_\_\_  
Title

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 48: February 14, 2023 Multifund Cks For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
115304	02/14/2023	921	AT & T Mobility	A 1620.400-10-0112	230271	115.93	115.93
					<b>Check Total:</b>	<b>115.93</b>	
115305	02/14/2023	153	US Postmaster	A 1670.450-10	230406	228.17	228.17
					<b>Check Total:</b>	<b>228.17</b>	
<b>Number of Transactions: 2</b>						<b>Warrant Total:</b>	<b>344.10</b>
						<b>Vendor Portion:</b>	<b>344.10</b>

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$ 344.10. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/2/23

Date

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 344.10. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Auditor's Signature

Title

## Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered \_\_\_\_\_ to \_\_\_\_\_, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

Date

Officer's Signature

Title

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 50: February 22, 2023 Multifund Cks For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
115313	02/22/2023	3409	Daniel Abreu	A 2855.400-30-0132		110.65	
					<b>Check Total:</b>	<b>110.65</b>	
115314	02/22/2023	1921	Ackley Auto Repair, LLC	A 5510.440-10	230215	21.00	21.00
					<b>Check Total:</b>	<b>21.00</b>	
115315	02/22/2023	240	Amazon Capital Services	A 1310.450-10	230625	138.59	138.59
				F 2110.450-10-8024	230616	189.65	189.65
				F 2110.450-10-8024	230607	33.09	33.09
				C 2860.450-10	230624	14.49	14.49
				A 2630.450-10	230621	49.16	49.16
					<b>Check Total:</b>	<b>424.98</b>	
115316	02/22/2023	3078	Babcock Enterprises	A 1620.440-10	230181	933.19	933.19
					<b>Check Total:</b>	<b>933.19</b>	
115317	02/22/2023	31	Bill Bros. Dairy	C 2860.411-10	230308	414.79	414.79
				C 2860.411-10	230308	538.20	538.20
				C 2860.411-10	230308	490.79	490.79
				C 2860.411-10	230308	268.27	268.27
					<b>Check Total:</b>	<b>1,712.05</b>	
115318	02/22/2023	3436	Bond Schoeneck & King, LLP	A 1420.440-10	230270	504.00	504.00
					<b>Check Total:</b>	<b>504.00</b>	
115319	02/22/2023	761	David Brown	A 1240.440-10	230280	451.95	451.95
					<b>Check Total:</b>	<b>451.95</b>	
115320	02/22/2023	2764	Jonathan Buckley	A 2855.400-30-0132		94.65	
					<b>Check Total:</b>	<b>94.65</b>	
115321	02/22/2023	2825	Buell Fuels, LLC	A 5510.450-10-0138	230230	2,456.53	2,456.53

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 50: February 22, 2023 Multifund Cks For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 5510.450-10-0138	230230	1,347.37	1,347.37
					<b>Check Total:</b>	<b>3,803.90</b>	
115322	02/22/2023	645	Bureau of Education & Res.				
				A 2070.470-10	230603	279.00	279.00
				A 2070.470-10	230605	279.00	279.00
					<b>Check Total:</b>	<b>558.00</b>	
115323	02/22/2023	3815	Cairn Creek Specialties, LLC				
				A 1621.440-10	230619	375.00	375.00
					<b>Check Total:</b>	<b>375.00</b>	
115324	02/22/2023	1978	Catalano, Joseph A				
				A 2855.400-30-0132		90.65	
					<b>Check Total:</b>	<b>90.65</b>	
115325	02/22/2023	1377	Compton, Michael G				
				A 2855.400-30-0132		113.65	
					<b>Check Total:</b>	<b>113.65</b>	
115326	02/22/2023	152	Cortland Standard				
				A 1010.410-10	230277	30.42	30.42
				A 1010.410-10	230277	9.98	9.98
					<b>Check Total:</b>	<b>40.40</b>	
115327	02/22/2023	203	Countryside Hardware				
				A 1621.450-10	230207	19.67	19.67
				A 1621.450-10	230207	4.25	4.25
				A 1621.450-10	230207	7.19	7.19
					<b>Check Total:</b>	<b>31.11</b>	
115328	02/22/2023	2985	Dean Curtis				
				A 2855.400-30-0132		186.65	
					<b>Check Total:</b>	<b>186.65</b>	
115329	02/22/2023	2603	DCS Cafeteria Petty Cash				
				C 2860.411-10		84.28	
					<b>Check Total:</b>	<b>84.28</b>	
115330	02/22/2023	120	Pat DeSantis				
				A 2855.400-30-0132		90.65	
					<b>Check Total:</b>	<b>90.65</b>	

# DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 50: February 22, 2023 Multifund Cks For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
115331	02/22/2023	2483	Ed & Ed Business Technology In	A 1310.450-10	230610	183.82	250.00
					<b>Check Total:</b>	<b>183.82</b>	
115332	02/22/2023	147	Empire State Auto Parts	A 5510.450-10	230305	45.89	45.89
					<b>Check Total:</b>	<b>45.89</b>	
115333	02/22/2023	72	Excellus Health Plan-CNY	A 9060.800-10	230259	-4.85	0.00
				A 9060.800-10	230259	9.70	9.70
					<b>Check Total:</b>	<b>4.85</b>	
115334	02/22/2023	228	Fiscal Advisorss & Marketing	A 1310.440-10	230258	2,556.00	2,556.00
					<b>Check Total:</b>	<b>2,556.00</b>	
115335	02/22/2023	1825	Scott Flickinger	A 2855.400-30-0132		80.65	
					<b>Check Total:</b>	<b>80.65</b>	
115336	02/22/2023	3001	Timothy Garback	A 2855.400-30-0132		110.65	
					<b>Check Total:</b>	<b>110.65</b>	
115337	02/22/2023	220	Grainger	A 1620.450-10	230189	77.44	77.44
					<b>Check Total:</b>	<b>77.44</b>	
115338	02/22/2023	3222	Jack Harris	A 2855.400-30-0132		186.65	
					<b>Check Total:</b>	<b>186.65</b>	
115339	02/22/2023	1293	Leigh Hess	A 2855.400-30-0132		80.65	
					<b>Check Total:</b>	<b>80.65</b>	
115340	02/22/2023	3571	HON Company	A 1621.200-10	230398	6,357.02	6,357.02
					<b>Check Total:</b>	<b>6,357.02</b>	
115341	02/22/2023	3429	Ingerito, Alan	A 2855.400-30-0132		80.65	

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 50: February 22, 2023 Multifund Cks For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
115342	02/22/2023	144	Jemco Water Treatment Services		Check Total:	80.65	
				A 5530.440-10	230235	90.00	90.00
115343	02/22/2023	2671	Lukas, Hilary		Check Total:	90.00	
				A 2855.400-30-0132		80.65	
115344	02/22/2023	130	Madison County Treasurer		Check Total:	80.65	
				A 1621.400-10-0113	230295	5,125.00	5,125.00
115345	02/22/2023	3144	Maintenance Products and Equipment Co.		Check Total:	5,125.00	
				A 1620.440-10	230174	55.00	55.00
				A 1620.440-10	230174	716.25	716.25
115346	02/22/2023	3232	MASLA		Check Total:	771.25	
				A 1240.440-10	230633	90.00	90.00
115347	02/22/2023	2426	Mengel, Metzger, Barr & Co.LLP		Check Total:	90.00	
				A 1320.440-10	230294	975.00	975.00
				A 1320.440-10	230294	1,025.00	1,025.00
115348	02/22/2023	2196	Mumford, Jack		Check Total:	2,000.00	
				A 2855.400-30-0132		80.65	
				A 2855.400-30-0132		80.65	
115349	02/22/2023	979	Murphy, John D		Check Total:	161.30	
				A 2855.400-30-0132		90.65	
115350	02/22/2023	667	Murphy, Kevin		Check Total:	90.65	
				A 2855.400-30-0132		90.65	
115351	02/22/2023	63	New York Bus Sales & Services		Check Total:	90.65	
				A 5510.440-10	230218	1,230.84	1,230.84

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 50: February 22, 2023 Multifund Cks For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 5510.440-10	230218	-32.50	0.00
					<b>Check Total:</b>	<b>1,198.34</b>	
115352	02/22/2023	77	Positive Promotions	A 2110.450-10	230614	1,406.51	1,406.51
					<b>Check Total:</b>	<b>1,406.51</b>	
115353	02/22/2023	532	Renzi	C 2860.411-10	230309	1,942.35	1,942.35
				C 2860.411-10	230309	2,209.48	2,209.48
					<b>Check Total:</b>	<b>4,151.83</b>	
115354	02/22/2023	3614	Rescue One	A 1621.450-10	230620	1,064.00	1,064.00
					<b>Check Total:</b>	<b>1,064.00</b>	
115355	02/22/2023	62	Scholastic Sports	A 2855.450-30	230319	519.90	519.90
					<b>Check Total:</b>	<b>519.90</b>	
115356	02/22/2023	1753	Sherburn-Earlville School	A 2855.420-30	230343	135.75	135.75
					<b>Check Total:</b>	<b>135.75</b>	
115357	02/22/2023	3606	Sign Solutions	A 2110.450-10	230588	785.00	785.00
					<b>Check Total:</b>	<b>785.00</b>	
115358	02/22/2023	141	Skyline Electric Supplies	A 1620.450-10	230193	135.79	135.79
				A 1620.450-10	230193	103.02	103.02
					<b>Check Total:</b>	<b>238.81</b>	
115359	02/22/2023	2427	Staples Contract & Commercial	A 2110.450-10	230617	301.99	301.99
					<b>Check Total:</b>	<b>301.99</b>	
115360	02/22/2023	2479	State Industrial Products	A 1620.450-10	230194	177.83	177.83
					<b>Check Total:</b>	<b>177.83</b>	
115361	02/22/2023	3110	Teaching Strategies, LLC	A 2110.450-10	230560	633.60	633.60



## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 50: February 22, 2023 Multifund Cks For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
115362	02/22/2023	2725	Unifirst		Check Total:	633.60	
				A 1621.450-10	230213	36.71	36.71
				A 1621.450-10	230213	38.23	38.23
					Check Total:	74.94	
115363	02/22/2023	3575	VapeEducate LLC				
				A 2630.440-10	230628	250.00	250.00
					Check Total:	250.00	
115364	02/22/2023	121	Walts, Paul				
				A 2855.400-30-0132		110.65	
					Check Total:	110.65	
115365	02/22/2023	2668	Todd Weil				
				A 2855.400-30-0132		110.65	
					Check Total:	110.65	
115366	02/22/2023	518	William V. Macgill & Co.				
				A 2815.450-10	230583	225.22	225.22
					Check Total:	225.22	
115367	02/22/2023	850	Young, Bonita L.				
				A 1320.440-10	230293	195.50	195.50
					Check Total:	195.50	

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 50: February 22, 2023 Multifund Cks For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
Number of Transactions: 55					Warrant Total:	39,471.05	
					Vendor Portion:	39,471.05	

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 55 in number, in the total amount of \$ 39,471.05. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/2/23 Kristi Foster  
Date

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 39,471.05. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Auditor's Signature

Title

## Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered \_\_\_\_\_ to \_\_\_\_\_ inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

Date

Officer's Signature

Title

DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 51: Feb 22, 2023 CC - Multifund Ck For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
115368	02/22/2023	29	Citizens bank	A 1670.440-10		1,061.34	
				A 1240.440-10	230606	134.00	195.00
				A 1240.440-10	230254	55.08	55.08
				A 1240.440-10	230254	71.10	71.10
				A 1240.440-10	230254	29.96	29.96
				A 2110.400-10	230254	102.75	102.75
				A 2110.400-10	230254	102.75	102.75
Check Total:						1,556.98	

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 51: Feb 22, 2023 CC - Multifund Ck For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
Number of Transactions: 1					Warrant Total:	1,556.98	
					Vendor Portion:	1,556.98	

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 1,556.98. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/2/23

Date

Huda Foster

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 1,556.98. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

\_\_\_\_\_  
Date\_\_\_\_\_  
Auditor's Signature\_\_\_\_\_  
Title

## Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered \_\_\_\_\_ to \_\_\_\_\_ inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

\_\_\_\_\_  
Date\_\_\_\_\_  
Officer's Signature\_\_\_\_\_  
Title

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For TA - 19: PR 2/17/23 TA Disbursements For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
115306	02/17/2023	2961	Cortland County Sheriff's	TA 32		85.17	
					Check Total:	85.17	
115307	02/17/2023	11	CSEA, Inc.	TA 31		824.76	
				TA 39		66.30	
					Check Total:	891.06	
115308	02/17/2023	7	DeRuyter Faculty Association	TA 24		3,238.24	
					Check Total:	3,238.24	
115309	02/17/2023	30	NYS Teachers Retirement System	TA 27		2,897.00	
					Check Total:	2,897.00	
115310	02/17/2023	2605	PEOPLE	TA 31		9.54	
					Check Total:	9.54	
115311	02/17/2023	10	PTO SCHOLARSHIP FUND	TA 8505		73.50	
					Check Total:	73.50	
115312	02/17/2023	1652	VOTE-COPE	TA 8512		13.50	
					Check Total:	13.50	
600802	02/17/2023	27	EFPTS	TA 26		14,032.33	
				TA 28		14,032.33	
				TA 22		17,603.64	
				TA 26		3,281.80	
				TA 26		3,281.80	
					Check Total:	52,231.90	
600803	02/17/2023	28	NYS Income Taxes	TA 21		9,291.60	
					Check Total:	9,291.60	
600804	02/17/2023	628	NYS Local Empl. Retirement Sys				

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For TA - 19: PR 2/17/23 TA Disbursements For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
600805	02/17/2023	1548	Omni Group	TA 18		1,094.08	
				TA 1801		1,154.00	
					Check Total:	2,248.08	
				TA 29		2,954.15	
				TA 29		2,117.30	
600806	02/17/2023	3410	NBT Bank	TA 29		590.00	
				TA 29		50.00	
					Check Total:	5,711.45	
				TA 10		167,874.98	
					Check Total:	167,874.98	

# DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For TA - 19: PR 2/17/23 TA Disbursements For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
Number of Transactions: 12					Warrant Total:	244,546.02	
					Vendor Portion:	244,546.02	

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 12 in number, in the total amount of \$ 244,546.02. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/2/23 [Signature]  
Date

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 244,546.02. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

\_\_\_\_\_  
Date Auditor's Signature Title

## Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered \_\_\_\_\_, to \_\_\_\_\_, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

\_\_\_\_\_  
Date Officer's Signature Title

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For OT - 6: February 2023 OT Checks For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
6667	02/07/2023	3179	Believe Productions Inc	OT 2850.400-00-CL24		1,426.80	
					<b>Check Total:</b>	<b>1,426.80</b>	
6668	02/07/2023	278	Jostens	OT 2850.400-00-YRBK		5,509.96	
					<b>Check Total:</b>	<b>5,509.96</b>	
6669	02/22/2023	3617	Edith Allen	OT 2850.400-00-FFAC		54.00	
					<b>Check Total:</b>	<b>54.00</b>	
6670	02/22/2023	489	Arnold's Florist	OT 2850.400-00-CL24		113.40	
					<b>Check Total:</b>	<b>113.40</b>	
6671	02/22/2023	2568	DCS Yearbook	OT 2850.400-00-YRBK		70.00	
					<b>Check Total:</b>	<b>70.00</b>	
6672	02/22/2023	1208	Forrest, Shannon	OT 2850.400-00-DRAM		150.00	
					<b>Check Total:</b>	<b>150.00</b>	
6673	02/22/2023	182	Sal's Pizzeria	OT 2850.400-00-STCO		70.20	
					<b>Check Total:</b>	<b>70.20</b>	
6674	02/22/2023	182	Sal's Pizzeria	OT 2850.400-00-STCO		70.20	
					<b>Check Total:</b>	<b>70.20</b>	



# DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For OT - 6: February 2023 OT Checks For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
Number of Transactions: 8					Warrant Total:	7,464.56	
					Vendor Portion:	7,464.56	

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 8 in number, in the total amount of \$ 7,464.56. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/2/23 [Signature]  
Date

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 7,464.56. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

\_\_\_\_\_  
Date Auditor's Signature Title

## Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered \_\_\_\_\_, to \_\_\_\_\_, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

\_\_\_\_\_  
Date Officer's Signature Title

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For TA - 18: PR 2/3/23 TA Disbursements For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
115244	02/03/2023	2961	Cortland County Sheriff's	TA 32		65.71	
					<b>Check Total:</b>	65.71	
115245	02/03/2023	11	CSEA, Inc.	TA 31		824.76	
				TA 39		66.30	
					<b>Check Total:</b>	891.06	
115246	02/03/2023	7	DeRuyter Faculty Association	TA 24		3,446.04	
					<b>Check Total:</b>	3,446.04	
115247	02/03/2023	10	PTO SCHOLARSHIP FUND	TA 8505		73.50	
					<b>Check Total:</b>	73.50	
115248	02/03/2023	1652	VOTE-COPE	TA 8512		13.50	
					<b>Check Total:</b>	13.50	
600798	02/03/2023	27	EFPTS	TA 26		14,178.10	
				TA 26		14,178.10	
				TA 22		19,551.86	
				TA 26		3,315.84	
				TA 26		3,315.84	
					<b>Check Total:</b>	54,539.74	
600799	02/03/2023	28	NYS Income Taxes	TA 21		9,666.44	
					<b>Check Total:</b>	9,666.44	
600800	02/03/2023	1548	Omni Group	TA 29		2,973.95	
				TA 29		2,117.30	
				TA 29		590.00	
				TA 29		50.00	
					<b>Check Total:</b>	5,731.25	
600801	02/03/2023	3410	NBT Bank				

# DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For TA - 18: PR 2/3/23 TA Disbursements For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				TA 10		167,999.39	
Number of Transactions: 9						<b>Check Total:</b>	<b>167,999.39</b>
						<b>Warrant Total:</b>	<b>242,426.63</b>
						<b>Vendor Portion:</b>	<b>242,426.63</b>

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 9 in number, in the total amount of \$ 242,426.63. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/2/23

Date

*Kevin Foster*

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 242,426.63. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Auditor's Signature

Title

## Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered \_\_\_\_\_, to \_\_\_\_\_ inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

Date

Officer's Signature

Title

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For TA - 19: PR 2/17/23 TA Disbursements For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
115306	02/17/2023	2961	Cortland County Sheriffs	TA 32		65.17	
					Check Total:	65.17	
115307	02/17/2023	11	CSEA, Inc.	TA 31		824.76	
				TA 39		66.30	
					Check Total:	891.06	
115308	02/17/2023	7	DeRuyter Faculty Association	TA 24		3,238.24	
					Check Total:	3,238.24	
115309	02/17/2023	30	NYS Teachers Retirement System	TA 27		2,897.00	
					Check Total:	2,897.00	
115310	02/17/2023	2605	PEOPLE	TA 31		9.54	
					Check Total:	9.54	
115311	02/17/2023	10	PTO SCHOLARSHIP FUND	TA 8505		73.50	
					Check Total:	73.50	
115312	02/17/2023	1652	VOTE-COPE	TA 8512		13.50	
					Check Total:	13.50	
600802	02/17/2023	27	EFPTS	TA 26		14,032.33	
				TA 26		14,032.33	
				TA 22		17,603.64	
				TA 26		3,281.80	
				TA 26		3,281.80	
					Check Total:	52,231.90	
600803	02/17/2023	28	NYS Income Taxes	TA 21		9,291.60	
					Check Total:	9,291.60	
600804	02/17/2023	628	NYS Local Empl. Retirement Sys				

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For TA - 19: PR 2/17/23 TA Disbursements For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
600805	02/17/2023	1548	Omni Group	TA 18		1,094.08	
				TA 1801		1,154.00	
					Check Total:	2,248.08	
				TA 29		2,954.15	
				TA 29		2,117.30	
600806	02/17/2023	3410	NBT Bank	TA 29		590.00	
				TA 29		50.00	
					Check Total:	5,711.45	
				TA 10		167,874.98	
					Check Total:	167,874.98	

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For TA - 19: PR 2/17/23 TA Disbursements For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
Number of Transactions: 12					Warrant Total:	244,546.02	
					Vendor Portion:	244,546.02	

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 12 in number, in the total amount of \$ 244,546.02. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/2/23 Micki Foster  
Date

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 244,546.02. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

\_\_\_\_\_  
Date\_\_\_\_\_  
Auditor's Signature\_\_\_\_\_  
Title

## Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered \_\_\_\_\_, to \_\_\_\_\_, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

\_\_\_\_\_  
Date\_\_\_\_\_  
Officer's Signature\_\_\_\_\_  
Title

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For V - 2: Feb 2023 V Fund For Dates 2/1/2023 - 2/28/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
400080	02/07/2023	2950	Key Government Finance Inc				
				V 9789.600-10-0100	230243	53,504.60	53,504.60
				V 9789.700-00-0000	230243	8,319.88	8,319.88
						<b>Check Total:</b>	<b>61,824.48</b>
						<b>Warrant Total:</b>	<b>61,824.48</b>
						<b>Vendor Portion:</b>	<b>61,824.48</b>

Number of Transactions: 1

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 61,824.48. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/2/23 *Aud. Foster*  
Date

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 61,824.48. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Auditor's Signature

Title

## Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered \_\_\_\_\_ to \_\_\_\_\_ inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

Date

Officer's Signature

Title