



**DeRuyter Central School
Board of Education Reorganizational Meeting Minutes
July 13, 2022
6:00 p.m. – Library/Media Center**

Members Present: Melanie Ackley, Lisa Benedict, Daniel Degear, Dean Hathaway
Members Absent: Jodi Wiesing
Others Present: David Brown, Sandy Welsh, Amanda Graham-Quirk, Jenny Valente, Katy Denkenberger, Melissa Wheatley, Janet Hathaway

I. Call To Order –District Clerk Welsh

The Reorganizational Meeting of the DeRuyter Central School Board of Education was called to order by District Clerk Welsh at 6:01 p.m.

II. Oath of Office - New Board Members – Melanie Ackley, Lisa Benedict

Oath of Office was administered to newly elected Board members, Melanie Ackley and Lisa Benedict.

III. Reorganizational Business

A. Appointment of District Clerk

Motion: 1st: Degear 2nd: Ackley

RESOLVED, That the Board appoint Sandra Welsh as District Clerk effective July 13, 2022 through the July 2023 Reorganizational Meeting.

Vote: Yes: 4 No: 0 Absent: 1 (Wiesing) **MOTION CARRIED.**

1. District Clerk Oath of Office – Superintendent Brown administered the District Clerk’s Oath of Office.

B. Election of President of the Board of Education

District Clerk Welsh called for nominations for the office of President of the Board of Education.

Mr. Degear nominated Mr. Hathaway seconded by Mrs. Ackley

The vote was called, resulting:

Mrs. Ackley -Yes
Mrs. Benedict –Yes
Mr. Degear – Yes
Mr. Hathaway –Yes
Mrs. Wiesing -Absent

1. Oath of Office – District Clerk Welsh administered the Oath of Office to newly elected President Hathaway.

C. Election of Vice President

President Hathaway called for nominations for the office of Vice President of the Board of Education.

Mr. Hathaway nominated Mr. Degear seconded by Mrs. Benedict.

The vote was called, resulting:

Mrs. Ackley -Yes
Mrs. Benedict –Yes
Mr. Degear – Yes
Mr. Hathaway –Yes
Mrs. Wiesing -Absent

1. Oath of Office – District Clerk Welsh administered the Oath of Office to newly elected Vice President Degear.

D. Appointments

Motion: 1st: Benedict 2nd: Degear

RESOLVED, That the Board appoint the following effective July 13, 2022 through the July 2023 Reorganizational Meeting:

Vote: Yes: 4 No: 0 Absent: 1 (Wiesing) **MOTION CARRIED.**

1. Katy Denkenberger – Treasurer – Bonded for \$1,000,000
2. Sandra Welsh – Deputy Treasurer – Bonded for \$1,000,000
3. Kimberly Stanton – Extra Classroom Fund Treasurer
4. Katy Denkenberger – Deputy Extra Classroom Fund Treasurer
5. Bonita Young – Claims Auditor - \$17.00 – not to exceed \$3,000
6. Business Administrator – Third Signor for Extra Classroom Account Fund, Purchasing Agent, Payroll Certifier, Director representing DCS for CNY Cooperative Health Insurance Fund, Director representing DCS for OCM BOCES Workers’ Compensation Consortium, Federal Grants Supervisor, Right-To-Know Officer, Records Access Officer, and McKinney-Vinto Liaison,
7. Director of Elementary Education - Title IX Reporting Officer, Appeals person for Sexual Harassment Reporting Officer, Data Protection Officer
8. MS/HS Principal– Chief Faculty Counselor with authorization to sign checks for Extra Curricular Fund
9. Superintendent – Deputy Purchasing Agent, Acting Payroll Certifier in the absence of the Business Administrator, Sexual Harassment Reporting Officer, Civil Rights Compliance Officer, Appeals person for Title IX Reporting Officer, DEI Coordinator,
10. Rebecca Marshall - District Tax Collector, bonded for \$1,000,000 for a fee not to exceed \$5,114.08
11. Family Health Network – School Physician
12. Tammy Hillman – Attendance Clerk
13. Sandra Welsh – Records Management Officer
14. Director of Special Education – CSE Chair/Administrator, CPSE Administrator, CPSE Alternate Chair, Section 504 Coordinator
15. Head of Buildings/Grounds – Asbestos LEA
16. Bond, Schoeneck, King – District Attorneys
17. Mengel, Metzger, Barr – District Auditors
18. Ashley McGraw – District Architects

E. Appoint Committees

Motion: 1st: Ackley 2nd: Benedict

MOTION That the Board appoint the committees as listed effective July 13, 2022 through the July 2023 Reorganizational Meeting:

Vote: Yes: 4 No: 0 Absent: 1 (Wiesing) **MOTION CARRIED.**

1. Committee on Special Education
Physician: Family Health Network
Parent Representative: Marissa Scott
Psychologist: Andrew Scherrer

Chairperson/Administrator: Director of Special Education
Special Education Teachers: Kristen Romagnoli, Lisa Clark, Cassidy Richardson, Meghan Morgan,
Stacy Inman, Julie Arno
School Counselors: Maureen Alger, Julia Wick, Wendy Hutton

2. Committee on Pre-School Special Education (CPSE)
Psychologist Andrew Scherrer
Chairperson Psychologist
Alternate Chairperson Director of Special Education
Administrator Director of Special Education
Physician Family Health Network
3. Safety Committee: Head of Buildings/Grounds/Transportation (K. Springer), Superintendent (D. Brown), Director of Special Education (J. Valente) Business Official (A. Graham-Quirk), BOCES Safety Officer, MS/HS Principal (S. Rafferty), Elem. Principal (K. O'Brien), DFA Representative (M. Wheatley), School Nurse (J. Vadala), District Clerk (S. Welsh), School Resource Officer (K. vonKnoblauch).
4. Audit Committee – DCS Board of Education

Vote: Yes: 4 No: 0 Absent: 1 (Wiesing) **MOTION CARRIED.**

F. Establish Rates of Pay, etc.

Motion: 1st: Degear 2nd: Ackley

RESOLVED That the Board establish the following rates of pay effective July 13, 2022 through the July 2023 Reorganizational Meeting:

Certified Substitute Teachers - \$105/day
(\$105/day days 1-15 consecutive; \$120/day days 16-100; contract base rate days 101 and beyond)
Non-Certified Substitute Teachers – Current Minimum Wage
Substitute Teaching Assistants – Current Minimum Wage
Substitute Teacher Aide - Current Minimum Wage
Certified Tutors - \$33.30/hour
Non-Certified Tutor - \$20.00/hour
Substitute Nurse (RN) - \$105/day; Substitute Nurse (LPN) - \$95/day
Clerical Substitute – Current Minimum Wage
Cafeteria Substitute –Current Minimum Wage
Maintenance/Cleaner Substitute – Current Minimum Wage
Substitute Bus Monitor – Current Minimum Wage
Bus Driver Substitute - \$20/hour
Shot Clock Keeper - \$30/game
Game Timers - \$30/game
Score Keepers - \$30/game
Petty Cash Fund - \$100 to be administered by School District Treasurer and \$100 to be administered by the Cook Manager
Mileage – Current IRS Mileage Rate
Special Student Transportation Rate – Current IRS Mileage Rate
Bank Depository Designation (for no more than \$5M per institution) – NBT Bank
Investment (for moneys not needed in cash flow) – NBT Bank
Newspapers – Cortland Standard, Syracuse Post Standard (when appropriate)

Vote: Yes: 4 No: 0 Absent: 1 (Wiesing) **MOTION CARRIED.**

G. Authorizations

Motion: 1st: Ackley 2nd: Degear

RESOLVED That the Board authorizes the following effective July 13, 2022 through the July 2023 Reorganizational Meeting:

Treasurer – approve payment/issue checks for utilities (including AT&T), postage, school credit card, debt service accounts, and express services as they become due to avoid paying late fees
Board President – act on behalf of the Board to appoint Impartial Hearing Officers
Board President/District Clerk – sign contracts for Health & Welfare Services for resident students attending non-public schools.

Board Vice President – act on behalf of the Board President in his/her absence.

Superintendent – to hire instructional/non-instructional permanent positions (excluding administrative positions) in advance, pending Board approval at the subsequent Board meeting.

District Clerk – to sign applications for corrected rolls (as approved by the Business Administrator).

Vote: Yes: 4 No: 0 Absent: 1 (Wiesing) **MOTION CARRIED.**

H. Policy

Motion: 1st: Degear 2nd: Ackley

RESOLVED That the Board re-affirm the current DeRuyter Central School Policy Book.

Discussion –Erie 1 BOCES contract.

Vote: Yes: 4 No: 0 Absent: 1 (Wiesing) **MOTION CARRIED.**

I. Volunteers/Workers Compensation:

Motion: 1st: Degear 2nd: Ackley

RESOLVED That the Board recognizes the contributions made by the persons volunteering services to the School District and the benefit thereby inured to the School District. The Board of Education, by adoption of this Resolution makes a policy decision to formally codify and provide uniformity in the application of various practices of the school District, which currently does not provide for Workers' Compensation coverage to school volunteers.

Therefore, in consideration of their services as volunteers to the School District, Workers' Compensation coverage for said volunteers in the Worker's Compensation Consortium of which the School District is a member, is hereby elected and included in this plan.

Volunteer activities for which Workers' Compensation coverage is contemplated are defined as educational support services provided under the supervision of school authorities during approved school activities.

Vote: Yes: 4 No: 0 Absent: 1 (Wiesing) **MOTION CARRIED.**

IV. Reorganization Business Adjournment

Motion: 1st: Degear 2nd: Ackley

RESOLVED That the Reorganizational Meeting of the DeRuyter Central School Board of Education be adjourned at 6:13 pm.

Vote: Yes: 4 No: 0 Absent: 1 (Wiesing) **MOTION CARRIED.**

Respectfully Submitted: _____


Sandra J. Welsh, District Clerk