DeRuyter Central School 711 Railroad Street DeRuyter, NY 13052

REGULAR MEETING

Minutes October 16, 2019

6:00 pm – Library/Media Center

Members Present: Brandi Compton, Dean Hathaway, Richard Metcalf, Bradley Mierke, Jodi Wiesing

Members Absent: None

Others Present: David Brown, Sandy Welsh, James Southard, Stephen Rafferty, Jenny Valente, Kim

O'Brien, Kevin Springer, Katy Denkenberger, Janet Hathaway, Jennifer Jones, Taylor Bass, Bailey Coon, Michael DeBadts, Daniel Hathaway, Dylan Skeele, Kyle Barnes

I. Audit Committee Meeting 6:00

Audit Committee Called to Order

- A. Call To Order The Audit Committee Meeting of the DeRuyter Central School Board of Education was called to order at 6:00 pm by President Hathaway.
 - B. Presentation of 2018-2019 External Audit Raymond Wager, CPA, PC

Presentation of the 2018-2019 External Audit

Michael Debatts of Raymond Wager, CPA, PC presented highlights of the External Audit for the fiscal year 2018-2019, including, but not limited to Internal Accounting, Summer School Handicapped Program, School Lunch Fund Deficit, Claims Auditor Reporting, On-Line Banking, Cyber Risk Management, as well as briefly explaining where the district stands financially and commending the district on being able to slowly start building reserves. Also urged the Board to look at the DCS purchasing policy under federal programs making sure that there is appropriate documentation for purchases.

C. Miscellaneous Items

Miscellaneous Items

Dr. Brown indicated that the District has been working with BOCES, other districts, and our insurance carrier in the area of Cyber Security.

Mr. Mierke conveyed that a great job has been done by all.

D. Adjournment of Audit Committee Meeting – The Audit Committee Meeting was adjourned at 6:16 pm.

II. Regular Meeting Call To Order

The Regular Meeting of the DeRuyter Central School Board of Education was called to order by President Hathaway at 6:16 pm. The Pledge of Allegiance was recited.

Audit Committee Adjournment

Regular Meeting Call To Order.

Pledge of Allegiance

III. Establish Agenda

RESOLVED, That the Board establish the agenda as presented.

Motion: CARRIED 1st: Mierke 2nd: Metcalf

Vote: Yes: 5 No: 0 Absent: 0

IV. Approval of Minutes – September 11, 2019 Regular Meeting

RESOLVED, That the Board approve the minutes of the Regular Meeting of September 11, 2019.

Motion: CARRIED 1st: Compton 2nd: Wiesing
Vote: Yes: 5 No: 0 Absent: 0

V. Presentations

A. FFA Presentation – Maple Syrup Production, NYS FFA Officer Visit

FFA Members Kyle Barnes, Daniel Hathaway and Dylan Skeele shared with the Board about an opportunity to expand the maple syrup curriculum and production. Mr. Claude Staley generously offered to the FFA lease-free use of his land and a 5+ year contract was signed, thus allowing the FFA to optimize technologies, theories, equipment and ultimately production. FFA will be designing the process of setting up a sugar-bush and learning about the costs of the project. Thank you Mr. Staley!

The members also shared with the Board a conversation that was held with NYS FFA Advisor, Derik Hill regarding opening chapter doors to 7th and 8th grade students in order to grow our chapter. This will allow high school students to take on greater leadership roles, as well as allowing the middle school students to take advantage of the wonderful opportunities FFA has to offer. The middle schoolers would be allowed to compete in programs, only at the junior level.

Question – would the middle schoolers be allowed to attend Nationals? Ms. Bass gave the history that Nationals has historically been offered to only 11th and 12th – gives the goal through the years of looking forward to Nationals.

This program gives another opportunity to those students who may not have interests in athletics or the arts.

You have the Board's full support!!

B. FFA Application for Chartering/Reactivating FFA Alumni Chapter- Dr. Brown

FFA has been approached by Mrs. Pforter and Mrs. Angela Wood about reactivating an FFA Alumni Chapter. No Board resolution is required, just approval from the Board. This would allow parents of FFA members to do additional fund-raising (done mostly during the summer when school is not in session). There are scholarships/grants available through an alumni association.

The Board gave the "green light" to reactivate the FFA Alumni Charter.

Established Agenda

Approved 9/11/19 Minutes

Presentations

FFA – Maple Syrup Production, NYS FFA Officer Visit

FFA – Reactivating FFA Alumni Chapter

C. NYS DMV Permit Testing Update – Mr. Rafferty

NYS DMV Permit Testing

Mr. Rafferty explained that he, Mrs. O'Brian and Dr. Brown have been meeting to discuss this new program – offering NYS DMV Permit Tests here at school, proctored by an administrator, then sending the results to DMV. The students then would be able to go to the DMV and get their permit - nice service for the kids. There is no cost to the District. We should be able to start by December 1st. The DMV booklets arrived today.

VI. Discussion Items

Discussion

A. Capital Project Bidding Discussion

Capital Project

Dr. Brown informed the Board that SED has finally approved the project and he and Mr. Springer have been meeting with C&S and March Associates, who have advised us to bid the project in 2 phases with alternates: Phase 1 bid w/Alternates: Site Work, HVAC, Bus Lift, Roof, Red Barn with Exterior Doors and the Generator as alternates for Phase 1. The rest of the project will be bid as Phase 2 all alternates, i.e. boilers, bathrooms, lockers, fountains, etc. These will all be bid at the same time.

Bid Documentation (advertising) should be ready by October 21, 2019, with Bid Opening taking place on November 14, 2019 from 12:00 noon – 1:30 pm.

B. Cortland-Madison School Boards Association Fall Dinner – November 4, 2019

Cortland Madison School Boards Association Fall Dinner – 11/4/19

Dr. Brown indicated that both he and Board President Hathaway received an e-mail from CNYSBA a couple weeks ago regarding the Fall Dinner taking place on November 4, 2019. The e-mail was requesting information on the program, i.e. topic, speaker, etc. Since there was so little time to prepare, Dr. Brown has reached out to CNYSBA to let them know there have been no arrangements made. District Clerk Welsh was asked to make reservations for Dr. Brown, Mr. Hathaway, and Mrs. Wiesing.

VII. Public Comments – None.

VIII. Board Comments

Board Comments

The Board inquired how the Poland Tournament went and how transportation was. We had athletes take the bus both to and from Poland on both Saturday and Sunday.

IX. Administrative Comments

Administrative Comments

Dr. Brown –This is Board Appreciation Month and thanked the Board from the community, administration, and staff for the many hours you serve and the investment you put in to educate our children. The Board was presented with thank-you cards, notes, posters, etc. from several classes, as well as a thank-you cake.

Dr. Brown informed the Board that Karen West's father passed away suddenly and a dishgarden was sent from the Board and Administration.

Dr. Brown reported that a major focus of the District Planning Team this year is the social/emotional well-being and literacy of our students.

The Board appreciates the partnership that the Ag Program/FFA has with the elementary

X. Board Action Items

A. Teacher Immersion Program

RESOLVED, That the Board, upon the recommendation of the Superintendent of Schools, approves participation in the Teacher Immersion Program in conjunction with OCM BOCES, SUNY Cortland, and area school districts effective September 24, 2019. This program guarantees one substitute in the district 2 days/week.

Motion: CARRIED 1st: Compton 2nd: Wiesing Vote: Yes: 5 No: 0 Absent: 0

B. Personnel

1. Appoint Substitute

Appointed M. Schmidt as TIP Substitute

Board Action Items

Program (TIP)

Teacher Immersion

RESOLVED, That the Board, upon the recommendation of the Superintendent of Schools, appoint Makayla Schmidt through the Teacher Immersion Program to the Substitute Teacher and Substitute Teaching Assistant/Aid lists effective September 24, 2019.

Motion: CARRIED 1st: Compton 2nd: Mierke
Vote: Yes: 5 No: 0 Absent: 0

2. Approve Leave of Absence

Approved J. Vadala Leave of Absence

Appointed 2019-

2020 Coaches

RESOLVED, That the Board, upon the recommendation of the Superintendent of Schools, approve the maternity leave for School Nurse, Jessica Vadala from approximately October 27, 2019 through approximately February 3, 2020.

Motion: CARRIED 1st: Compton 2nd: Wiesing Vote: Yes: 5 No: 0 Absent: 0

3. Appoint Coaches for Winter 2019-2020- Sports Season

Name	Sport	Stipend
Ric Barnes	Boys' Varsity Basketball	\$4,590.24
Paul Barnes	Boys' Varsity Basketball Ass't.	Volunteer
Sean Meigs	Boys' JV Basketball	\$3,361.92
CJ Nye	Boys' Modified Basketball	\$2,448.00
Jared Tiffin	Girls' Varsity Basketball	\$4,370.29
Kristen Romagnoli	Girls' Modified Basketball	\$2,448.00
Brittanie Metcalf	Cheerleading	\$3,361.92
Jamie Doolittle	Girls' Varsity Volleyball	\$4,502.04
Jessica Degear	Girls' JV Volleyball	\$3,428.83
Kate Meigs	Girls' Modified Volleyball	\$2,571.62

Motion: CARRIED 1st: Compton 2nd: Wiesing Vote: Yes: 5 No: 0 Absent: 0

4. Appoint Long-Term Substitute

CARRIED

RESOLVED, That the Board, upon the recommendation of the Superintendent of Schools, appoint Brittanie Metcalf as Long Term 1:1 Substitute Teaching Assistant effective October 21, 2019 through June 30, 2020 at a salary rate of \$20,806.26 (prorated).

1st: Compton 2nd: Mierke

Vote: Yes: 5 No: 0 Absent: 0

C. Financial

Motion:

1. Accept Claims Auditor Report

RESOLVED, That the Board accepts the Claims Auditor Report for the period of September 3, 2019 through September 25, 2019 as per attached.

Motion: CARRIED 1st: Compton 2nd: Metcalf

Vote: Yes: 5 No: 0 Absent: 0

2. Approve Claims Auditor Claim

RESOLVED, That the Board approves Claims Auditor Claim #20-003 in the amount of \$187.50.

Motion: CARRIED 1st: Compton 2nd: Wiesing

Vote: Yes: 5 No: 0 Absent: 0

3. Accept External Auditor Report for the 2018-19 School Year

RESOLVED, That the Board accepts the external audit from Raymond F. Wager, PC for the 2018-2019 school year as presented.

Motion: CARRIED 1st: Mierke 2nd: Wiesing

Vote: Yes: 5 No: 0 Absent: 0

4. Approve Budget Transfer

RESOLVED, That the Board approves budget transfer dated October 11, 2019 in the amount of \$190,495.

Motion: CARRIED 1st: Compton 2nd: Wiesing

Vote: Yes: 5 No: 0 Absent: 0

Appointed B.
Metcalf as LTS

Accepted Claims Auditor Report

Approved Claims Auditor Claim

Accepted External Auditor Report for 2018-2019

Approved Budget Transfer

D. CSE Recommendations

RESOLVED That the Board has no objections to the recommendations of the Committees on Special Education and approves the authorization of funds to implement the special programs and services consistent with such recommendations for the following student(s): 685000251, 685000288, 685000282, 610378923, 610372606, 610380147, 610363771, 610378926, 610378928, 610393495, 610341883.

Motion: CARRIED 1st: Compton 2nd: Mierke

Vote: Yes: 5 No: 0 Absent: 0

E. Volunteers

RESOLVED, That the Board appoint the following volunteers: Jonathan Benedict, Lisa Benedict, Judy Brechbiel, Susan Jones, Heidi Ouderkirk, Matthew Ouderkirk, Kathryn Parkhurst, Jacob Pratt, Diane Camp, Catherine Hathaway, Megan Queary.

Motion: CARRIED 1st: Compton 2nd: Mierke

Vote: Yes: 5 No: 0 Absent: 0

F. Policy

RESOLVED, That the Board approve the removal of Policy 7511 – Immunization from the DCS Policy Manual as this policy is now NYS Law.

Motion: CARRIED 1st: Compton 2nd: Mierke

Vote: Yes: 5 No: 0 Absent: 0

XI. Public Comments

Mrs. Hathaway has a chameleon tank (with all the fixin's) that she would like to donate. Mr. Rafferty is interested.

NEXT MEETING: November 20, 2019

XII. Executive Session (If Needed) 7:19

RESOLVED, That the Board adjourn to Executive Session at 7:19 pm for the purpose of discussing information that may lead to the discipline of a particular student, and contract negotiations.

Motion: CARRIED 1st: Compton 2nd: Wiesing

Vote: Yes: 5 No: 0 Absent: 0

The Board returned to public session at 7:54 pm

Approved CSE Recommendations

Approved Volunteers

Removed Policy 7511 from DCS Manual - as it is not NYS Law.

Public Comments

Executive Session

Returned to Public Session

X.B.5 Personnel

RESOLVED, That the Board approve the increase to the Tax Collector's stipend to \$4,635.

Approved increase to Tax Collector's stipend.

Motion: CARRIED 1st: Wiesing 2nd: Compton Vote: Yes: 5 No: 0 Absent: 0

XIII. Adjournment

RESOLVED, That the Regular Meeting of the DeRuyter Central School Board of Education be adjourned at 8:03 pm.

Adjournment

Motion: CARRIED 1st: Mierke 2nd: Wiesing

Vote: Yes: 5 No: 0 Absent: 0

Respectfully Submitted:

Sandra Welsh, District Clerk