

DeRuyter Central School  
711 Railroad Street  
DeRuyter, NY 13052

## REGULAR MEETING MINUTES

6:00 PM – Library/Media Center

**September 8, 2021**

**Public Comments at Board of Education Meetings** – The DeRuyter Central School Board of Education welcomes comments from the public. This is why we provide “Public Comments” as part of our regular agenda. In fairness to everyone, we ask the public to please abide by the following conditions: **1)** The Board reserves the right to limit the comments of individuals to **three (3) minutes**; **2)** It is not appropriate to comment on individual staff members or about personnel matters during public session. We ask that such concerns be addressed initially with the appropriate administrator (usually one of our Principals or Business Administrator); **3)** Your next step should be to address this matter with the Superintendent; **4)** If you are still dissatisfied, please ask the Superintendent to request that this matter be discussed by the Board of Education in Executive Session.

**Members Present:** Daniel Degear, Dean Hathaway, Bradley Mierke, Jodi Wiesing, Jeremy Wilken

**Members Absent:** None

**Others Present:** David Brown, Sandy Welsh, Amanda Graham-Quirk (via phone), Steve Rafferty, Jenny Valente, Kim O’Brien, Katy Denkenberger, Janet Hathaway, Mike DeBadts

### **I. Audit Committee Call To Order**

The Audit Committee Meeting was called to order by District Clerk Welsh at 6:01 pm

A. External Audit Presentation – Michael DeBadts of Raymond Wager, PC

#### **Topics**

- Fund balance - good
- Was able to fund 8K to the capital outlay
- TRS reserve – 2% of teacher salaries from prior year
- Revenue side of the budget 0.12% variance on the revenues
- Fielded questions about the state/federal funding
- Expenditures – saved \$1.2m due to COVID through transportation and substitutes
- Highlight - School lunch surplus – no general fund money due to increased participation
- Miscellaneous Special Revenue, Debt Service, Capital Projects
- Entity Wide Statement – long term asset, liabilities
- Deficiencies in Internal Controls – Meal counts, purchases over \$1,000 – no quotes,
- 6 Corrected Items from last management letter – Commend district on improvements
- Procurement procedures need to look at the policy and possibly increase the amount

### **II. Audit Committee Adjournment**

The Audit Committee was adjourned at 6:20 pm.

**Audit Committee**

**External Audit  
Presentation**

**Audit Committee  
Adjournment**

### III. Regular Meeting Call To Order/Pledge of Allegiance

The Regular Meeting of the DeRuyter Central School Board of Education was called to order by President Hathaway at 6:20 pm. The Pledge of Allegiance immediately followed.

*Regular Meeting  
Call to Order/  
Pledge of  
Allegiance*

### IV. Establish Agenda

***RESOLVED***, That the Board establish the agenda as presented.

*Established  
Agenda*

**Motion:** CARRIED 1<sup>st</sup>: Wiesing 2<sup>nd</sup>: Mierke  
**Vote:** Yes: 5 No: 0 Absent: 0

### V. Presentations - None

### IV. Discussion Items

A. COVID 19 Regulation Update – Dr. Brown

*Discussion Items*

#### **Topics**

- Roller coaster ride
- Last week SED , State Health Dept. leaving decision up to County Health
- Last Monday - receive letter – indicated masking – mask breaks
- Last Thursday – must wear masks/breaks – vaccinate/weekly testing to open school - Including visitors
- Met with union representatives - talked about the survey regarding vaccination status
- Grant through Madison County for pool testing – in district -cheek testing
- Dr. Brown, Jeanine Dodds, Jessica Vadala – in charge of testing
- Unions very supportive
- Should be able to start testing within 2 weeks
- 8 COVID positive children
- Thank you DFA and CSEA

### V. Public Comments - None

### VI. Board Comments

Mr. Hathaway congratulated the administration on the first 2 days of school  
Mr. Mierke - staff admin students pulled off nearly impossible

*Board Comments*

### VII. Administrative Comment

### VIII. Board Action Items

#### A. Consent Agenda – Routine Items

***RESOLVED***, That the Board approve/accept the following Consent Items as set for on the September 8, 2021 agenda

*Board Action  
Items – Consent  
Agenda – Routine  
Items*

1. Approve Minutes – August 11, 2021 Regular Meeting
2. Accept Claims Auditor Report
4. Approve Claims Auditor Claim - # 22-002 - \$124.00
5. CSE Recommendations
6. Accept 2020-2021 External Audit as presented

7. Approve the 2020-2021 Corrective Action plan for the 2020-2021 External Audit
8. Approve Sub-Caller stipend of \$4,500 for the 2021-2022 school year

**Motion:** CARRIED 1<sup>st</sup>: Degear 2<sup>nd</sup>: Mierke  
**Vote:** Yes: 5 No: 0 Absent: 0

**B. Consent Agenda – Personnel**  
**1. Rescind Appointments**

- a. ***RESOLVED***, That the Board upon the recommendation of the Superintendent of Schools, rescind the appointments as set forth on the
  - i. Melanie Lynch - Advisor for the Class of 2024 passed at the June 9, 2021 Regular Board of Education Meeting.
  - ii. Juanita Hayes – Attendance Clerk passed at the July 14, 2021 Reorganizational Meeting

**Motion:** CARRIED 1<sup>st</sup>: Mierke 2<sup>nd</sup>: Degear  
**Vote:** Yes: 5 No: 0 Absent: 0

**2. Appointments**

- a. ***RESOLVED***, That the Board upon the recommendation of the Superintendent of Schools appoint the following as set forth on the September 8, 2021 Agenda:
  - i. Rebecca Hagman – 3-yr. probation – School Counselor \$50,032 – eff. 8/31/21
  - ii. Lauren Winters – 3-yr. probation – Teaching Assistant – \$22,073 – eff. 8/31/21
  - iii. Brenda Thomas – 2021-2022 Sophomore Class Advisor (Class of 2024) - \$2152.80
  - iv. Tammy Hillman – Attendance Clerk for the 2021-2022 school year
  - v. Melissa Newton – 2021-2022 SADD Advisor - \$645.84

**Motion:** CARRIED 1<sup>st</sup>: Wiesing 2<sup>nd</sup>: Wilken  
**Vote:** Yes: 5 No: 0 Absent: 0

**C. Accept Donation**

***RESOLVED***, That the Board upon the recommendation of the Superintendent of Schools, accept the generous donation of student backpacks from Murphy Excavating Corporation.

**Motion:** CARRIED 1<sup>st</sup>: Mierke 2<sup>nd</sup>: Wiesing  
**Vote:** Yes: 5 No: 0 Absent: 0

**D. Surplus**

***RESOLVED***, That the Board upon the recommendation of the Superintendent of Schools, declare the double oven as surplus.

**Motion:** CARRIED 1<sup>st</sup>: Wiesing 2<sup>nd</sup>: Wilken  
**Vote:** Yes: 5 No: 0 Absent: 0

**Consent Agenda  
Items –  
Personnel**

**Resignations**

**Appointments**

**Accepted  
Donation**

**Declared Double  
Oven as Surplus**

**E. Policies**

***RESOLVED***, That the Board upon the recommendation of the Superintendent of Schools, waive the first reading and approve the second reading of Policy #3430 – Diversity, Equity, and Inclusion in the District, and Policy #3421 – Title IX and Sex Discrimination.

**Motion:** CARRIED 1<sup>st</sup>: Wiesing 2<sup>nd</sup>: Mierke  
**Vote:** Yes: 5 No: 0 Absent: 0

**Next Meeting –Regular – October 13, 2021 – 6:00 pm – LMC**

Items included for review/information: August 2021 Warrants

**IX. Executive Session (If Needed)**

**X. Adjournment 6:34 pm**

***RESOLVED***, That the Regular meeting of the DeRuyter Central School Board of Education be adjourned at 6:34 pm.

**Motion:** CARRIED 1<sup>st</sup>: Degear 2<sup>nd</sup>: Wiesing  
**Vote:** Yes: 5 No: 0 Absent: 0

***Policies***

***Adjournment***

Respectfully Submitted: \_\_\_\_\_

  
Sandra Welsh, District Clerk