

DeRuyter Central School
711 Railroad Street
DeRuyter, NY 13052

REGULAR MEETING MINUTES
6:00 PM – Library/Media Center
June 15, 2022

Public Comments at Board of Education Meetings – The DeRuyter Central School Board of Education welcomes comments from the public. This is why we provide “Public Comments” as part of our regular agenda. In fairness to everyone, we ask the public to please abide by the following conditions: **1)** The Board reserves the right to limit the comments of individuals to **three (3) minutes**; **2)** It is not appropriate to comment on individual staff members or about personnel matters during public session. We ask that such concerns be addressed initially with the appropriate administrator (usually one of our Principals or Business Administrator); **3)** Your next step should be to address this matter with the Superintendent; **4)** If you are still dissatisfied, please ask the Superintendent to request that this matter be discussed by the Board of Education in Executive Session.

Members Present: Dean Hathaway, Bradley Mierke, Daniel Degear, Melanie Ackley, Jodi Wiesing

Members Absent: None

Others Present: David Brown, Sandy Welsh, Amanda Graham-Quirk, Stephen Rafferty Kimberly O’Brien, Janet Hathaway, Katy Denkenberger, Lisa Benedict, Jared Tiffin, Amy Hannafan

I. Regular Meeting Call To Order/Pledge of Allegiance 6:00

The June 15, 2022 Regular Meeting of the DeRuyter Central School Board of Education was called to order by President Hathaway at 6:00 pm. The Pledge of Allegiance immediately followed.

*Call to Order
Pledge of
Allegiance*

II. Establish Agenda

Motion: 1st: Degear 2nd: Wiesing

RESOLVED, That the Board establish the agenda as presented.

Vote: Yes: 5 No: 0 Absent: 0 **MOTION CARRIED.**

*Established
Agenda*

III. Appoint Board of Education Member

Motion: 1st: Degear 2nd: Mierke

RESOLVED, That the Board appoint Melanie Ackley as a member of the DeRuyter Central School Board of Education effective May 18, 2022 through the June 30, 2022 Reorganizational Meeting.

Vote: Yes: 5 No: 0 Absent: 0 **MOTION CARRIED.**

*Appointed M.
Ackley as Board
Member*

IV. Presentations

A. Driver’s Education – Mr. Tiffin and Mrs. Hannafan

Topics

- 4 college courses needed to be certified
- Now can teach the 5 hour course
- Program has to be renewed every 3 years
- Must retrofit school van
- Program requires 24 hours driving/24 hours lecture – total of 48 hours

Presentations:

*Driver’s
Education*

- Attendance policy w/NYS – 2 sessions – mandatory attendance – only allowed 1 miss – 3 hour daily commitment
- Provided a typical day itinerary
- Provided a sample HS Driver Ed Curriculum
- Class Break down
- Benefits of completing the program
- Next steps
- Potential of 17 students

Discussion Items

V. Discussion Items

A. Update on ARP Federal Funds – Mrs. Graham-Quirk

Topics

- All Teachers got \$300 additional through ARP – doing really cool things
- Looking at music equipment, furniture for library, and playground

B. 2021-2022 Fund Balance - Mrs. Graham-Quirk

- Looking at reserves, appropriated/unappropriated funds.
- Reserve request – will try to stay at the 4%

V. Public Comments - None

VI. Board Comments

Topics

- Thanks for the appropriation/revenue reports
- School Food programs – where are we?
 - Every school provides free Breakfast/lunch due to pandemic. Wonderful program – takes food shaming away
 - Community Eligibility Program (CEP) - we are still good. Looks like we are at 50% or above – we may not get reimbursement as high as before.
- Mr. Hathaway 10 years ago talked BM into running. Mr. Mierke worked hard, seen a lot. Decided to take some time off. Mr. Mierke - learning curve – important for BOE/Admin work together. Very good team – works very well together. Operating very well. Biggest Challenge – keep teamwork going. Thank you to all who have made it a good experience.
- Tremendous commitment
- Mr. Hathaway introduced newly elected BOE member – Lisa Benedict – Welcome.

*Board
Comments*

VII. Superintendent Updates/Administrative Comment

Topics

- Thank you Mr. Mierke for your service and support. We are a team. Must have trust from both sides. Thanks for taking a chance 4 years ago.
- The Camelbeeks have indicated they would like to donate their money towards a Press Box. Could cost \$200,000 will be meeting with family – any thoughts, reach out.
- Mrs. Wiesing has been painting the equipment shed – will finish this summer
- Will be meeting regarding the kitchen design – July, 2022
- Applied \$2M grant – mental health – 5 year grant – great opportunities to enrich what we are currently doing. Trying to get back to “normal”. Thank you to Jenny Valente – very helpful with the grant.
- Looking at getting information on our building “envelope” Fortunate to have Karl. Have made some changes (not for public disclosure) – would like to look at windows, etc.
- Mrs. Graham-Quirk commented on an article from Syracuse Newspapers regarding – highest spending/per student. Has some rebuttals.

*Superintendent/
Administrative
Comments*

VIII. Board Action Items

A. Consent Agenda – Routine Items

Motion: 1st: Wiesing 2nd: Ackley

RESOLVED, That the Board approve/accept the following Consent Items as set forth on the June 15, 2022 agenda:

Vote: Yes: 5 No: 0 Absent: 0 **MOTION CARRIED.**

1. Approve Minutes: May 10, 2022 and May 17, 2022 Regular Meeting Minutes (attached)
2. Approve Claims Auditor Report for May 2022 (attached)
3. Approve Claims Auditor Claim # 22-011 (May 2022)- \$139.51 (attached)
4. Accept Treasurer’s Reports (attached)
5. Budget Transfers: Dated 5/31/22 – Amount - \$136,531.97; Budget Transfer 2 Dated 5/18/22 – Amount - \$11,535.00
6. Minimum/Maximum Allowances (as per attached): Maximum Unallocated Unreserved Fund Balance - \$484,074; Allocated Fund Balance - \$374,040.59.
7. Transfer \$397,879 to 2021 Capital Reserve Fund, and if any additional amount remains above the 4% unallocated, unreserved fund balance, it shall be used to add to the 2021 Capital Reserve Fund Balance with the final amount being determined at the August 2022 Board of Education Meeting.
8. Transfer \$82,585 to the TRS reserve (as per attached)
9. Approve CSE Recommendations (attached)
10. Approve AIA Agreement with Ashley-McGraw for the kitchen renovation Project (attached)
11. Approve SEQRA for the playground project (attached)
12. Declare Equipment as surplus:
Dishwasher Model # CRS66A; Serial # 1000258
PE Equipment: Rotary Torso Machine, 10 Degree Chest, Nautilus Shoulder Press, Universal Pec Dec
13. Reduce one (1) Full Time Food Service Position which was originally created (July 14, 2021) due the pandemic and was federally funded.

B. Approve Bus Bond Resolution

Motion: 1st: Degear 2nd: Ackley

RESOLVED, That the Board approve the Bus Bond Resolution as per attached.

Vote by Roll Call: Mrs. Ackley – Yes
 Mr. Degear – Yes
 Mr. Hathaway – Yes
 Mr. Mierke – Yes
 Mrs. Wiesing – Yes

MOTION CARRIED.

C. Consent Agenda – Personnel Items

Motion: 1st: Wiesing 2nd: Ackley

RESOLVED, That the Board approve/appoint the following Personnel Consent Items as set forth on the June 15, 2022, 2022 agenda:

Vote: Yes: 5 No: 0 Absent: 0 **MOTION CARRIED.**

Action Items

*Consent Agenda
- Routine Items*

*Approved Bus
Bond
Resolution*

Consent Agenda

1. Resignations

- a. Retirement Resignation – D. Scutt (Food Service Worker)–eff. 6/30/22

2. Appointments

- a. “Rocket Land” School Personnel
- i. Sandra Cline – Substitute Teaching Assistant - \$16.28/hr.
 - ii. Kathleen Cook – Substitute Teaching Assistant - \$17.29/hr.
 - iii. Rachel Hyde – Library Aide/Rocket Land Sub. - \$17.03/hr.
 - iv. Karen Crandall – Substitute Teaching Assistant - \$17.10/hr.
 - v. Amy Denkenberger – Rocket Land Teaching Assistant - \$16.87/hr.
 - vi. Yvonne Fish – Rocket Land Teaching Assistant - \$17.29/hr.
 - vii. Shannon Dorrance – Rocket Land Teacher - \$232.14/day
 - viii. Jade Baisley – Rocket Land Teacher - \$219.59/day
 - ix. Lisa Hirt – Rocket Land Teacher - \$312.26/day
 - x. Joyce Sears – Rocket Land Teacher - \$243.14/day
 - xi. Anna Jarvis – Rocket Land Teacher/Substitute Teacher - \$296.46/day
 - xii. Molly LaHart – Rocket Land Teaching Assistant - \$16.90/hr.
 - xiii. Summer Bus Drivers: Ted Fuller - \$34.81/hr., Cyndi Hakes-Shoemaker – \$22.80/hr., Amy Calhoun – 31.09/hr.
 - xiv. 2022-2023 Fall Coaches:
 - Cross Country – Tom Moade - \$3,477.17
 - Varsity Boys’ Soccer – Matt Skeele - \$3,806.66
 - Varsity Girls’ Soccer – Mike Radziwon - \$3,565.04
 - Modified Boys’ Soccer – Brian Wright – 2228.15
 - Modified Girls’ Soccer – Kate Meigs - \$2250.87
- b. Business Teacher: Marielle Borzello – 4 year probationary appointment – effective September 1, 2022 - \$43,281
- c. Custodian – Ebony Stone – Provisional Appointment – effective July 1, 2022. Civil Service Custodian Exam required.
- d. Volunteers: Steven Denkenberger, Gary Burdick

D. Extra Curricular Advisor Appointments – 2022-2023

Motion: 1st: Mierke 2nd: Degear

RESOLVED, That the Board appoint the following 2022-2023 Extra Curricular Advisors

Vote: Yes: 5 No: 0 Absent: 0 **MOTION CARRIED.**

- Freshman Class of 2026 – Cassidy Richardson/Amy Hannafan - \$974 each (Total = \$1948)
- Sophomore Class of 2025 – TBD – Interviews being conducted
- Junior Class of 2024 – TBD – Interviews being conducted
- Senior Class of 2023 – Amy Denkenberger/Angela Wood - \$1947.50 each (Total = \$3,895)
- National Honor Society - Anna Jarvis - \$1,462.34
- MS/HS Student Council - TBD – Interviews being conducted
- Elementary Student Council – Karen Nieman/Regina Raleigh - \$1,345.48 each (\$2,690.96)
- Athletic Director – Sheri Smith - \$10,350.43
- Director of Physical Education – Jessica Zech - \$1,722.00
- Director of Technology - TBD – Interviews being conducted
- Yearbook – Coby Merkle - \$3,565.04

*Extra
Curricular
Advisor
Appointments*

- Musical Director – TBD
- Musical Assistant Director- Kylie Stenger – \$2,250.87
- Musical Choreographer – Piper Hakes - \$1,336.89
- Musical Artistic Supervisor – Erin Brown - \$1,336.89
- Musical Technical Supervisor – Zach Miller - \$1,336.89
- Musical Set Supervisor – Skylar Hakes - \$1,336.89
- Musical Costumes - TBD – Interviews being conducted
- Technology Club- Zach Miller - \$1,446.82
- FFA Advisor – Taylor Bass - \$4,010.63**
- Secondary Health Coordinator – Melissa Newton - \$866.00
- SADD – Melissa Newton - \$668.44
- Ski Club – Cassidy Richardson/Pam Gallerani - \$120.57 each (Total = \$241.14)

*FFA revised at
7/13/22 meeting*

E. Approval of increased wages for non-affiliated personnel

Set aside until after Executive Session

MOTION, That the Board approve the increase wages of _____% for non-affiliated personnel (Principals, Dir. of Curriculum/Instruction, Superintendent, District Clerk, District Treasurer, Athletic Director’s Secretary, School Business Executive, Head of Buildings/Grounds/Transportation, Head Cook, Elementary/CSE Secretary, Technology Coordinator).

*Wage increase
approval set
aside until
after Executive
Session*

Information provided to the Board: 2021-2022 Fund Balance Projection, Appropriation Status as of May 31, 2022, Revenue Status as of May 31, 2022, May 2022 Warrants.

Next Meeting – Wednesday, July 13, 2022 (Reorganizational/Regular) – Note: Third Wednesday

IX. Executive Session (If needed)

Motion: 1st: Degear 2nd: Wiesing

RESOLVED, That the Board adjourn to Executive Session (inviting Mrs. Benedict) at 6:59 pm for the purpose of discussing the employment of a particular person(s) or corporation(s) and contract negotiations.

*Executive
Session*

Vote: Yes: 5 No: 0 Absent: 0 **MOTION CARRIED.**

The Board came out of Executive Session at 8:05 pm.

VIII. E. Approval of increased wages for non-affiliated personnel

Motion: 1st: Degear 2nd: Wiesing

RESOLVED, That the Board approve the increase wages of 3.5% for non-affiliated personnel (Principals, Dir. of Curriculum/Instruction, Superintendent, District Clerk, District Treasurer, Athletic Director’s Secretary, School Business Executive, Head of Buildings/Grounds/Transportation, Head Cook, Elementary/CSE Secretary, Technology Coordinator).

*Return to Public
Session*

*Wage increase
approval*

Vote: Yes: 5 No: 0 Absent: 0 **MOTION CARRIED.**

X. Adjournment

Motion: 1st: Mierke 2nd: Ackley

RESOLVED, That the Regular Meeting of the DeRuyter Central School Board of Education be adjourned at 8:09 p.m.

Adjournment

Vote: Yes: 5 No: 0 Absent: 0 **MOTION CARRIED.**

Respectfully Submitted: Sandra Welsh
Sandra Welsh, District Clerk