



DeRUYTER

CENTRAL SCHOOL

Neal A. Capone, Ed.D.
Superintendent of Schools

— Home of the Rockets —

Addr: 711 Railroad St.
DeRuyter, NY 13052
Tel: 315-852-3400
Fax: 315-852-9600

September 15th, 2026

To: Dr. Neal Capone and DeRuyter CSD Board of Education
From: Amanda Graham-Quirk, Business Executive
Re: DeRuyter CSD Corrective Action Plan 2025-2026

1. Lunch Fund Equity Deficit

<u>Findings</u>	<u>Corrective Action Plan</u>	<u>Date to Implement</u>
As indicated in the financial statements, the School Lunch Fund has a deficit unassigned fund balance of (\$30,649). We recommend the District examine the School Lunch Program and develop cost containment and revenue enhancement measures to assist in maintaining the financial integrity of the program.	The district has transitioned the contracted Food Service Director position to an in-house Cook Manager position and added an additional staff member to provide more cost-effective oversight and operation of the program. This transition will bring food ordering responsibilities back to a district employee rather than utilizing a contracted service. The additional in-house FTE will also reduce the district's reliance on substitute coverage while providing greater staffing stability. Additionally, the district anticipates increased food service participation and sales by providing products desired by the students. The district is also holding monthly meetings with the Cook Manager, Treasurer, and Business Official to review the profit and loss, monitor expenditures and revenues, and evaluate monthly ordering.	10/1/26

Mrs. Kimberly Rice
PK-12 Principal

Mrs. Jenny Valente
Director of Curriculum,
Instruction & Special Education

Mrs. Amanda Graham-Quirk
School Business Executive