

DeRuyter Central School  
711 Railroad Street  
DeRuyter, NY 13052

## REGULAR MEETING AGENDA

6:00 PM – Elementary Gym  
**December 9, 2020**

**Public Comments at Board of Education Meetings** – The DeRuyter Central School Board of Education welcomes comments from the public. This is why we provide “Public Comments” as part of our regular agenda. In fairness to everyone, we ask the public to please abide by the following conditions: **1)** The Board reserves the right to limit the comments of individuals to **three (3) minutes**; **2)** It is not appropriate to comment on individual staff members or about personnel matters during public session. We ask that such concerns be addressed initially with the appropriate administrator (usually one of our Principals or Business Administrator); **3)** Your next step should be to address this matter with the Superintendent; **4)** If you are still dissatisfied, please ask the Superintendent to request that this matter be discussed by the Board of Education in Executive Session.

- 
- I. Regular Meeting Call To Order/Pledge of Allegiance**
  - II. Establish Agenda**
  - III. Presentations** - None
  - IV. Discussion Items** - None
  - V. Public Comments**
  - VI. Board Comments**
  - VII. Administrative Comments**
  - VIII. Board Action Items**
    - A. Consent Agenda Items**
      - 1. Approve Minutes – 11/18/20 (attached)
      - 2. Accept Claims Auditor Report (attached)
      - 3. Approve Claims Auditor Claim - # 21-005 - \$116.25 (attached)
      - 4. Accept Treasurer’s Reports (attached)
      - 5. CSE Recommendations (attached)
    - B. Personnel Items**
      - 1. Terminate Agreement – w/OCM BOCES - .5 FTE School Business Official
      - 2. Create Position – School Business Executive 1 (Business Manager)
      - 3. Appoint School Business Executive 1 (Business Manager) – A. Graham-Quirk; effective Dec. 28, 2020; salary \$77,000 (prorated)
      - 4. Appoint Substitute – S. Snyder
    - C. Financial**
      - 1. Approve updated Corrective Action Plan – External Audit – FYE – 6/30/20
      - 2. Approve Corrective Action Plan – Extra-Classroom Audit – FYE - 6/30/20
    - D. Approve Participation in NYSMEC**
      - 1. Gas
      - 2. Electric
    - E. Policy Approval** - #5670 – Records Management
    - F. 2021 Capital Outlay SEQRA Approval** – 2021 Capital Outlay
  - IX. Public Comments**
  - NEXT MEETING: January 13, 2021**
  - X. Executive Session (If Needed)**
  - XI. Adjournment**

DeRuyter Central School  
711 Railroad Street  
DeRuyter, NY 13052

## REGULAR MEETING UNOFFICIAL MINUTES

6:00 PM – Elementary Gym

November 18, 2020

Ethan Gardner, Tim Webber, All BOE, Admins, Sandy, Katy, Kevin, Jan

**Members Present:** Dean Hathaway, Daniel Degear, Richard Metcalf, Bradley Mierke, Jodi Wiesing

**Members Absent:** None

**Others Present:** David Brown, Sandy Welsh, Jim Southard, Jenny Valente, Steve Rafferty, Kim O'Brien, Kevin Springer, Katy Denkenberger, Janet Hathaway

### I. Regular Meeting Call To Order/Pledge of Allegiance

The November 18, 2020 Regular Meeting of the DeRuyter Central School Board of Education was called to order by President Hathaway at 6:00 p.m.

The Pledge of Allegiance immediately followed.

### II. Establish Agenda

**RESOLVED**, That the Board establish the agenda as presented.

**Motion:** CARRIED 1<sup>st</sup>: Degear 2<sup>nd</sup>: Metcalf  
**Vote:** Yes: 5 No: 0 Absent: 0

### III. Presentations

#### A. Capital Project – C & S Companies

##### Topics

Base Bid – Phase 1 complete – Site work, Track, Roofs (New membrane & warranty 20 year)

Mechanical Upgrades – Unit Ventilators, Fan Coil, etc.

Plumbing – Fuel Island w/ large canopy

Electrical – Site Electrical improvements, etc.

Additional Work – Exterior door replacements, replacement of window balances, HVAC Plumbing System, Pointing of main building cornice, Fencing improvements, Emergency generator transfer switch, paving, roofing  
Equipment purchases – water reels for athletic fields

Proposed work

Discussion - Generator

*Call to Order*

*Pledge of  
Allegiance*

*Established Agenda*

*Capital Project  
Presentation – C&S  
Companies*

#### IV. Discussion Items

##### A. Yellow Zone – Dr. Brown

#### TOPICS

Onondaga County in Yellow – must test 20% staff/students if not remote –  
DCS is not in the yellow zone  
Red and orange go remote – until out of the zones (by County)

B. Snow Days – Important emotionally, physically to have snow days. “Take cookies out of freezer” and spend time with family. Snow day should be a snow day until we are told we cannot. Board is in agreement.

#### V. Public Comments - None

#### VI. Board Comments - None

#### VII. Administrative Comments

Dr. Brown Publically thanked school nurse, Jessica Vadala. She works endlessly with health department, parents, staff, and students.

Dr. Brown thanked Head of Buildings & Grounds/Transportation, Kevin Springer for his hard work – Capital Project – and COVID adjustments, etc.

#### Discussion of Extra Work – Capital Project

- Folding Partitions – in very bad shape
- Portable generator – fixed (in original plan) if changed to portable – limited aid.
- Time limit on spending capital project \$\$\$\$
- Utilization of Capital Outlay
- Generator with the \$82,400 – fixed or trailer mounted, etc.
- Will the plumber break down quote – in 2 parts?
- Will sit down with Kevin and fine-tune list and costs
- Generators – 6 bottle fillers – capital project (project will cover the fillers for the annex)

#### VIII. Board Action Items

##### A. Consent Agenda Items

**RESOLVED**, That the Board approve/accept the following Consent Items:

1. Approve Minutes – 10/14/20 (attached)
2. Accept Claims Auditor Report (attached)
3. Approve Claims Auditor Claim - # 21-004 - \$135.00 (attached)
4. Accept Treasurer’s Reports (attached)
5. Approve Corrective Action Plan for Fiscal Year Ending 2020 (attached)
6. CSE Recommendations (attached)

#### Motion:

**CARRIED**

**Vote:**

**1<sup>st</sup>: Degear**

**Yes: 5**

**2<sup>nd</sup>: Metcalf**

**No: 0**

**Absent: 0**

*Discussion Items*

*COVID Zones*

*Snow Days*

*Administrative  
Comments*

*Action Items*

*Consent Agenda  
Items*

## B. Personnel Items

### 1. Accept Resignation

**RESOLVED**, That the Board, upon the recommendation of the Superintendent of Schools, accept the resignation of Lisa Zaspel from the position of Long Term Elementary Substitute effective November 2, 2020.

**Motion:** CARRIED 1<sup>st</sup>: Wiesing 2<sup>nd</sup>: Mierke  
**Vote:** Yes: 5 No: 0 Absent: 0

*Accepted  
Resignation – L.  
Zaspel – Long Term  
Sub.*

### 2. Appoint Elementary Teacher

**RESOLVED**, That the Board, upon the recommendation of the Superintendent of Schools, appoint Lisa Zaspel to a 3 year probationary appointment as Elementary Teacher effective November 2, 2020 ending November 1, 2023 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure, the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time. The salary for this position is \$51,250 (prorated).

**Motion:** CARRIED 1<sup>st</sup>: Degear 2<sup>nd</sup>: Mierke  
**Vote:** Yes: 5 No: 0 Absent: 0

*Appointed L. Zaspel  
as Elementary  
Teacher*

### 3. Appoint Long-Term Elementary Substitute Teacher

**RESOLVED**, That the Board, upon the recommendation of the Superintendent of Schools, appoint Brittany Lancaster as Long Term Elementary Substitute Teacher effective November 2, 2020 at a salary of \$47,000 (prorated).

**Motion:** CARRIED 1<sup>st</sup>: Wiesing 2<sup>nd</sup>: Mierke  
**Vote:** Yes: 5 No: 0 Absent: 0

*Appointed B.  
Lancaster as Long  
Term Substitute*

### 4. Appoint Substitute

**RESOLVED**, That the Board, upon the recommendation of the Superintendent of Schools, appoint Alyssa Sherline as Substitute Teacher /Substitute Teaching Assistant/Aide through the SUNY Cortland Teacher Immersion Program. effective October 19, 2020.

**Motion:** CARRIED 1<sup>st</sup>: Wiesing 2<sup>nd</sup>: Mierke  
**Vote:** Yes: 5 No: 0 Absent: 0

*Appointed A.  
Sherline as Sub  
Teacher/TA/Aide  
(TIP Sub)*

### C. Policy Approval

**RESOLVED**, That the Board, upon the recommendation of the Superintendent of Schools, approve the 1<sup>st</sup> reading, waive the 2<sup>nd</sup> reading of Policy # 5676 – Privacy & Security for Student Data and Teacher and Principal Data.

**Motion:** CARRIED 1<sup>st</sup>: Mierke 2<sup>nd</sup>: Metcalf  
Vote: Yes: 5 No: 0 Absent: 0

*Policy Approval - #  
5676*

### IX. Public Comments - None

**NEXT MEETING: December 9, 2020**

### X. Executive Session (If Needed)

**RESOLVED**, That the Board adjourn to Executive Session at 7:35 p.m. for the purpose of discussing the employment of a particular person or persons, after which action will not be taken.

**Motion:** CARRIED 1<sup>st</sup>: Degear 2<sup>nd</sup>: Mierke  
Vote: Yes: 5 No: 0 Absent: 0

*Executive Session*

The Board came out of Executive Session at 8:30 p.m.

*Return to public  
session*

### XI. Adjournment

**RESOLVED**, That the Regular meeting of the DeRuyter Central School Board of Education be adjourned at 8:32 p.m.

**Motion:** CARRIED 1<sup>st</sup>: Wiesing 2<sup>nd</sup>: Degear  
Vote: Yes: 5 No: 0 Absent: 0

*Adjournment*

Respectfully Submitted: \_\_\_\_\_

  
Sandra Welsh, District Clerk

**DeRuyter Central School District  
Claims Auditor Report for Board of Education**

Month of November, 2020

	Date and Type of Claims Audited						
	11/4/2020 AP	11/10/2020 AP/PR	11/19/2020 AP/PR/BOE				
Total # of Claims Audited/Payroll Checks	57	129	195				
Sales Tax							
NO PO Created							
PO created after Invoice							
Exceeds limit of PO w/out Proper Approvals							
Incorrect Time Being Paid							

**Detail about Write Up**

Date: 11/4/2020 no issues

District Response:

Date: 11/10/2020 no issues

District Response:

Date: 11/19/2020 2 invoice w/out signatures showing order complete

District Response:

Date:

District Response:

Date:

District Response:

Signature: Bonita Young  
Bonita B. Young, Claims Auditor

Date: 11/19/2020

Bonnie B. Young  
2169 Smith Road  
DeRuyter, NY 13052  
315-378-9608

PO# 210057  
12-9-20  
Smul

## CLAIMS AUDITOR CLAIM

**# 21-005**

November, 2020

To: DeRuyter Central School  
711 Railroad Street  
DeRuyter, NY 13052

Date	Total Hours	Type of Audit	Rate	Total
11/4/2020	2 1/4	AP	\$15/Hr	\$ 33.75 ✓
11/10/2020	2	AP / PR	\$15/Hr	\$ 30.00 ✓
11/19/2020	3 1/2	AP / DOE / PR	\$15/Hr	\$ 52.50 ✓
			\$15/Hr	
			\$15/Hr	
			\$15/Hr	
			\$15/Hr	

Total this Claim 116.25 ✓

Bonnie Young 11/19/2020  
Signature: Claims Auditor Date

Katy L. Denenberg 11/19/2020  
Signature: District Treasurer Date

Date of Approval of Board of Education

District Clerk 12-9-20

**Treasurer's Monthly Reporting**  
For the Period From October 1, 2020 ~ October 31, 2020  
**General Fund**

Total available balance as reported at the end of preceding period..... **\$2,814,920.16**

**RECEIPTS DURING MONTH**

(with breakdown of source including full amount of all short term loans)

<u>Date</u>	<u>Source</u>	<u>Amount</u>	
	Extra Class sales tax	\$10.66	
	Medicaid pymts	\$83.63	
	19-20 IDEA 819		
	19-20 IDEA 811		
	19-20 Title I		
	19-20 Title IIA		
	Nonresident tuition	\$750.00	
	Blue Bird bus svcs refund	\$9.48	
	Madison Co. Taxes	\$116,771.32	
	BOCES Aid 19-20 Final Pymt	\$175,640.20	
	20-21 Gen Aid	\$168,741.23	
	School Taxes	\$1,985,160.50	
	20-21 VLT	\$35,912.18	
	BOCES Surplus refund 19-20	\$91,461.40	
	<b>Total Receipts</b>	<b>\$2,572,540.60</b>	
	<b>Total Receipts, including balance</b>		<b>\$5,387,460.76</b>

**DISBURSEMENTS MADE DURING MONTH**

Transfer S/F \$ to School Lunch		
Transfer loan to SL		
Transfer for Sales Tax		
Transferred to Trust Agency for Payroll	\$432,816.43	
Transferred to TA for 403B pymts		
Accounts Payable Checks	\$410,827.99	
BANK CHARGE	\$500.00	
Systems East Tax collection fee	\$5.00	
Lifetime Dental ACH pymts	\$2,516.66	
Transfer to Federal		
Transfer to Capital		
Transfer to Debt Service		
Bounced Checks/bank adjustments		
<b>Total Disbursements</b>	<b>\$846,666.08</b>	
<b>Cash Balance as shown by records</b>		<b>\$4,540,794.68</b>

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month..... \$ 4,555,960.02

Less total of outstanding Checks(see attached list)..... \$15,353.29

Net Balance in Bank..... **\$4,540,606.73**

(should agree with Cash Balance ABOVE unless there are non-deposited funds in treasurer's hands)

Amount of receipts non-deposited (add)..... \$187.95

Statement of cash on hand (not deposited or transferred at end of period):

<u>Date</u>	<u>Source</u>	<u>Amount</u>
10/30/2020	Xfer for Sales Tax	187.95

**Total Cash..... \$187.95**

**Total Available Balance** **\$4,540,794.68**

Received by the Board of Education and entered as a part of the minutes of the Board Meeting held: 12/09/20

*Sandra Stuebel* 12-4-20  
Clerk of Board of Education Date

This is certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

*Katy Denkenberger* 12/3/2020  
Treasurer of School District Date

**DERUYTER CENTRAL SCHOOL DIST**  
**Bank Reconciliation for period ending on 10/31/2020**



**Account: General Fund**  
**Cash Account(s): A 200**

Ending Bank Balance:		4,555,960.02
Outstanding Checks (See listing below):	-	15,353.29
Deposits In Transit:	+	187.95
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	4,540,794.68
Cash Account Balance:	4,540,794.68

**Outstanding Check Listing**

Check Date	Check Number	Payee	Amount
08/20/2017	109405	Shaun Horan	125.00
02/11/2020	112072	Eversan Inc.	186.00
09/16/2020	112470	State Chemical Solutions	235.40
09/22/2020	112484	DCS Yearbook	2,150.00
10/06/2020	✓ 112528	Passons Sports & US Games/BSN Sports/Varsity Sport	7.28
10/20/2020	✓ 112561	Mirabito Fuel Group-Syracuse	647.78
10/20/2020	✓ 112565	SAANYS	800.00
10/20/2020	✓ 112569	Truxton Academy Charter School	7,303.11
10/20/2020	✓ 112571	WB Mason	318.14
10/20/2020	✓ 112572	WB Mason	2,457.20
10/27/2020	✓ 112577	Citizens bank	1,325.38
<b>Outstanding Check Total:</b>			<b>15,353.29</b>

Prepared By

Approved By

✓ = cashed as of 12/3/2020

**Treasurer's Monthly Reporting**  
For the Period From October 1, 2020 - October 31, 2020  
Trust Agency Fund

Total available balance as reported at the end of preceding period..... **\$344,251.44**

**RECEIPTS DURING MONTH**

(with breakdown of source including full amount of all short term loans)

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	General, School Lunch, Federal Payroll Coverage	\$453,365.63
	Cobra Insurance pymts	\$1,683.84
	Grime Scholarship	
	Hammond Scholarship	
	SWC Scholarship	\$50.00
	Box Tops for Education/LFE	\$49.49
	Dr.Cledenning Scholarship	
	Charles Mosley Scholarship	\$50.00
	B.Denk Memorial Fund	
	Transfer from Gen for 403B pymts - July	
	ERS Reimbursement for overpaid contributions	
	Fed Tax refund for overpymt Jan-March 2020	

**Total Receipts** **\$455,198.76**

Total Receipts, including balance **\$799,450.20**

**DISBURSEMENTS MADE DURING MONTH**

Total Checks	\$623,331.59
403B ACH pymts - July	
Transfer to Flex for 2020 Plans	
Transfer to General Fund incorrect payroll transfer	
Transfer to Gen for Health Ins. 19-20	
(Total amount of checks issued and debit charges)	\$623,331.59

**Cash Balance as shown by records** **\$176,118.61**

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month..... **\$191,493.75**

Less total of outstanding Checks(see attached list)..... **\$14,415.21**

Less total of outstanding ACH pymts & transfers(see list below)..... **\$2,573.47**

8/21/2020 ERS over payment	18.53
9/21/2020 ERS over payment	36.78
10/30/2020 ERS payment not cleared until Nov	2,518.16

**Total** **2,573.47**

Net Balance in Bank..... **\$174,505.07**

(should agree with Cash Balance ABOVE unless there are non-deposited funds in treasurer's hands)

Amount of receipts non-deposited (add)..... **\$1,613.54**


Statement of cash on hand (not deposited or transferred at end of period):

<u>Date</u>	<u>Source</u>	<u>Amount</u>
2/29/2020	Payroll error xfer back to TA	\$1,613.54

**Total cash** ..... **\$1,613.54**

**Total Available Balance** **\$176,118.61**

Received by the Board of Education and entered as a part of the minutes of the Board Meeting held: 12/09/2020

  
Clerk of Board of Education

12-4-20  
Date

This is certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

  
Treasurer of School District

12/3/2020  
Date

**DERUYTER CENTRAL SCHOOL DIST**  
**Bank Reconciliation for period ending on 10/31/2020**



**Account:** Trust and Agency  
**Cash Account(s):** TA 200

Ending Bank Balance:		191,493.75
Outstanding Checks (See listing below):	-	14,415.21
Deposits In Transit:	+	0.00
Other Credits:	+	1,813.54
Other Debits:	-	2,573.47

Adjusted Ending Bank Balance:	176,118.61
Cash Account Balance:	176,118.61

**Outstanding Check Listing**

Check Date	Check Number	Payee	Amount
10/16/2020	✓ 601662	DeRuyter Faculty Association	3,156.60
10/30/2020	✓ 601667	Cortland County Sheriff's	58.07
10/30/2020	✓ 601668	CSEA, Inc.	1,037.10
10/30/2020	601669	DeRuyter Faculty Association	3,156.60
10/30/2020	✓ 601670	Madison Co. Sheriff's Office	126.53
10/30/2020	✓ 601671	NYS Child Suppt. Proc Center.	300.00
10/30/2020	✓ 601672	NYS Teachers Retirement System	6,475.00
10/30/2020	✓ 601673	PEOPLE	14.31
10/30/2020	✓ 601674	PTO SCHOLARSHIP FUND	66.00
10/30/2020	✓ 601675	VOTE-COPE	25.00
Outstanding Check Total:			14,415.21

  
Prepared By

Approved By

✓ = Cashed as of 12/31/2020

**Treasurer's Monthly Reporting**  
**For the Period From October 1, 2020 ~ October 31, 2020**  
**Payroll Account**

Total available balance as reported at the end of preceding period..... **\$0.00**

**RECEIPTS DURING MONTH**

(with breakdown of source including full amount of all short term loans)

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	Interfund Transfer (Net Pay) from Trust Agency to Payroll	\$414,818.34

Interest Earned	
<b>Total Receipts</b>	<b>\$414,818.34</b>

Total Receipts, including balance **\$414,818.34**

**DISBURSEMENTS MADE DURING MONTH**

Transfer to General for Write off Amt	
Transfer to Trust and Agency	
Payroll Checks	\$414,818.34

(Total amount of checks issued and debit charges)	<b>\$414,818.34</b>
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**Cash Balance as shown by records** **\$0.00**

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month.....	\$15,595.93
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Less total of outstanding Checks (see attached list).....	\$13,982.39
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Less amount to be transferred back to TA -PR error 12/27	1613.54
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Net Balance in Bank.....	\$0.00
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(should agree with Cash Balance ABOVE unless there are non-deposited funds in treasurer's hands)

Amount of receipts non-deposited (add).....	\$0.00
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**TABLE 2** Statement of cash on hand (not deposited at end of period):

<u>Date</u>	<u>Source</u>	<u>Amount</u>
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**Total Available Balance** **\$0.00**

Received by the Board of Education and entered as a part of the minutes of the Board Meeting held: 12/09/2020

  
 Clerk of Board of Education

12-4-20  
 Date

This is certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

**Katy Denkenberger**  
 Treasurer of School District

12/3/2020  
 Date

**Treasurer's Monthly Reporting**  
**For the Period From October 1, 2020 ~ October 31, 2020**  
**School Lunch Fund "C"**

Total available balance as reported at the end of preceding period..... **\$42,026.70**

**RECEIPTS DURING MONTH**

(with breakdown of source including full amount of all short term loans)

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	Breakfast/Lunch Program	\$1,227.49
	Catering	\$218.03
	online Sales	\$410.00
	NYS/FED Deposit for June	
	Petty Cash & Drawer \$ Returned	
	Transfer from Gen to Cafeteria for sales tax payment	
	Vendor Credits/Refunds	
	unpaid lunch money	
	payment for negative balances	
	Loan from General	
	Retrun of Register Petty Cash	
	<b>Total Receipts</b>	<b>\$1,855.52</b>

Total Receipts, including balance

**\$43,882.22**

**DISBURSEMENTS MADE DURING MONTH**

Transfer Credit to General		
Sales Tax auto pymt		
Accounts Payable Checks	\$12,694.91	
Payroll	\$13,208.26	
(Total amount of checks issued and debit charges)	<b>\$25,903.17</b>	

**Cash Balance as shown by records**

**\$17,979.05**

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month..... **\$18,328.95**

Less total of outstanding Checks (see attached list)..... **\$369.90**

Net Balance in Bank..... **\$17,959.05**

(should agree with Cash Balance ABOVE unless there are non-deposited funds in treasurer's hands)

Amount of receipts non-deposited (add)..... **\$20.00**

Statement of cash on hand (not deposited at end of period):

<u>Date</u>	<u>Source</u>	<u>Amount</u>
10/30/2020	Online pymts not credited until Dec	\$ 20.00

**Total Cash**

**\$20.00**

**Total Available Balance**

**\$17,979.05**

Received by the Board of Education and entered as a part of the minutes of the Board Meeting held: 11/18/20

*[Signature]*  
 Clerk of Board of Education

*12-4-20*  
 Date

This is certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

*Katy Denkenberger*

Treasurer of School District

*12-4-20*  
 Date 11/12/2020

**DERUYTER CENTRAL SCHOOL DIST**  
**Bank Reconciliation for period ending on 10/31/2020**



**Account:** School Lunch Fund  
**Cash Account(s):** C 200

Ending Bank Balance:		18,328.95
Outstanding Checks (See listing below):	-	369.90
Deposits in Transit:	+	20.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance: 17,979.05

Cash Account Balance: 17,979.05

**Outstanding Check Listing**

Check Date	Check Number	Payee	Amount
10/20/2020	✓ 201540	WB Mason	369.90
Outstanding Check Total:			369.90

  
Prepared By

Approved By

✓ = cashed as of 12/3/2020

**Treasurer's Monthly Reporting**  
**For the Period from October 1, 2020 ~ October 31, 2020**  
**Extra Curriculum Activity Accounts**

Total available balance as reported at the end of preceding period..... **\$51,487.36**

**RECEIPTS DURING MONTH**

(with breakdown of source including full amount of all short term loans)

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	BAND	
	DRAMA	
	Elem Student Council	
	FFA Club	\$ 1,480.00
	National Honor Society	
	Student Council	
	Yearbook	
	Class of 2018	
	Class of 2019	
	Class of 2020	
	Class of 2021	
	Class of 2022	
	Class of 2023	
	Class of 2024	
	SADD	
	Bounced Checks (2 )	
	Interest Earned	
	<b>Total Receipts</b>	<b>\$ 1,480.00</b>

Total Receipts, including balance **\$52,947.36** **\$52,947.36**

**DISBURSEMENTS MADE DURING MONTH**

AP Checks	\$660.66
JE expense from Band	
Transfer to TA	

(Total amount of checks issued and debit charges) **\$660.66**

**Cash Balance as shown by records** **\$52,286.70**

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month..... **\$53,481.94**

Less total of outstanding Checks (see attached list)..... **\$1,200.64**

Net Balance in Bank..... **\$52,281.30**

(should agree with Cash Balance ABOVE unless there are non-deposited funds in treasurer's hands)

Amount of receipts non-deposited (add)..... **\$5.40**

Statement of cash on hand (not deposited at end of period):

<u>Date</u>	<u>Source</u>	<u>Amount</u>
2/28/2017	Check Cashed Incorrectly	\$0.02
3/31/2018	TA payback OT for Incorrect check	\$5.38
	<b>Total Cash</b>	<b>\$5.40</b>

**Total Available Balance** **\$52,286.70**

Received by the Board of Education and entered as a part of the minutes of the Board Meeting held: 12/09/20

 12-4-20  
 Clerk of Board of Education Date

This is certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

  
 Treasurer of School District 12/2/2020  
 Date

**DERUYTER CENTRAL SCHOOL DIST**  
**Bank Reconciliation for period ending on 10/31/2020**



**Account:** Extra Curricular  
**Cash Account(s):** OT 200

Ending Bank Balance:		53,481.94
Outstanding Checks (See listing below):	-	1,200.64
Deposits in Transit:	+	0.00
Other Credits:	+	5.40
Other Debits:	-	0.00

**Adjusted Ending Bank Balance:** 52,286.70

**Cash Account Balance:** 0.00

**Outstanding Check Listing**

Check Date	Check Number	Payee	Amount
06/12/2018	5937	LaClair, Kaylee	30.00
06/30/2018	5948	Ladd, Linda	52.24
02/26/2020	6183	Jessica Vadala	95.52
05/19/2020	6232	Carol Buchovecky	80.00
06/04/2020	6287	Anthony Hatto	250.00
06/16/2020	✓ 6309	Celeste Buchovecky	46.44
06/16/2020	6320	Anthony Hatto	250.00
06/16/2020	6328	Linda Liddell	46.44
06/29/2020	6343	Diana Breed	75.00
06/29/2020	✓ 6345	Celeste Buchovecky	75.00
06/29/2020	6356	Alan Marshall	75.00
06/29/2020	6361	Sunshine Shelby	75.00
10/27/2020	✓ 6368	Citizens bank	50.00

**Outstanding Check Total:** 1,200.64

  
Prepared By

Approved By

✓ = cashed as of 12/3/2020

<b>Total available balance as reported at the end of preceding period.....</b>		<b>\$21,540.39</b>
--	--	--------------------

(with breakdown of source including full amount of all short term loans)

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	T1, T2 & 611	
	IDEA 619	
	TITLE IIA	
	TITLE I	
	Tuition for PreK	
	School Yard Sugaring/Crittell/Locke	
	SUM SCH	
	Cornell University Grant /T.Bass	
	Ag Literacy Grant	
	Special Aid funds Transferred from Gen	
	Pre K Funds	
	Loan from General	
	<b>Total Receipts</b>	<b>\$0.00</b>

**Total Receipts, Including balance**

**\$21,540.39**

### DISBURSEMENTS MADE DURING MONTH

Transfer back to Gen repay loan 7/28/20		
Transfers to TA for PR	\$	7,340.94
Accounts Payable Checks		\$2,286.34
(Total amount of checks issued and debit charges)		<b>\$9,627.28</b>

**Cash Balance as shown by records****\$11,913.11**

## RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month.....	\$22,408.00
Less total of outstanding Checks (see attached list).....	\$299.99
Net Balance in Bank.....	\$22,108.01
(should agree with Cash Balance ABOVE unless there are non-deposited funds in treasurer's hands)	
Amount of receipts non-deposited (add).....	\$0.00
Statement of cash on hand (not deposited at end of period):	

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	Total Cash	\$0.00

**Total Available Balance**

**\$22,108.01**

**Received by the Board of Education and entered as a part of the minutes of the Board Meeting held: 12/09/20**

**Clerk of Board of Education**

Date \_\_\_\_\_

**This is certify that the above Cash Balance is in agreement with my bank statement, as reconciled.**

## Katy Denkenberger

12/2/2020

**Treasurer of School District**

Date \_\_\_\_\_

**DERUYTER CENTRAL SCHOOL DIST**  
**Bank Reconciliation for period ending on 10/31/2020**



**Account:** Special Aid Fund  
**Cash Account(s):** F 200

Ending Bank Balance:		12,213.10
Outstanding Checks (See listing below):	-	299.99
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance: 11,913.11

Cash Account Balance: 11,913.11

**Outstanding Check Listing**

Check Date	Check Number	Payee	Amount
08/25/2020	✓ 500130	MYCAERT, Inc	299.99
Outstanding Check Total:			299.99

  
Prepared By

Approved By

V = cashed as of 12/3/2020

**Treasurer's Monthly Reporting**  
**For the Period From October 1, 2020 ~ October 31, 2020**  
**Capital Checking**

Total available balance as reported at the end of preceding period..... **\$1,173,590.21**

**RECEIPTS DURING MONTH**

(with breakdown of source including full amount of all short term loans)

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	BAN	
	RAN	

Interest Earned	\$0.00
Total Receipts	\$0.00

Total Receipts, including balance **\$1,173,590.21**

**DISBURSEMENTS MADE DURING MONTH**

Accounts Payable Checks	\$332,703.39
Transfer To Debt Service-BAN pymt	
Transfer to General-repay loan	
Transfer to Federal acct	
(Total amount of checks issued and debit charges)	<b>\$332,703.39</b>

Cash Balance as shown by records **\$840,886.82**

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month..... **\$840,886.82**

Less total of outstanding Checks (see attached list)..... **\$0.00**  
 (see list on reverse side of report)

Net Balance in Bank..... **\$840,886.82**

(should agree with Cash Balance ABOVE unless there are non-deposited funds in treasurer's hands)

Amount of receipts non-deposited (add)..... **\$0.00**

Statement of cash on hand (not deposited at end of period):

<u>Date</u>	<u>Source</u>	<u>Amount</u>
-------------	---------------	---------------

Total Cash **\$0.00**

Total Available Balance **\$840,886.82**

Received by the Board of Education and entered as a part of the minutes of the Board Meeting held: 12/19/20

*[Signature]*  
 Clerk of Board of Education

12-4-20  
 Date

This is certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

**Katy Denkenberger**  
 Treasurer of School District

12/2/2020  
 Date

**DERUYTER CENTRAL SCHOOL DIST**  
**Bank Reconciliation for period ending on 10/31/2020**



**Account:**            **Capital Fund**  
**Cash Account(s):** **H 200**

Ending Bank Balance:		840,886.82
Outstanding Checks (See listing below):	-	0.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance: 840,886.82

Cash Account Balance: 840,886.82

**Outstanding Check Listing**

Check Date	Check Number	Payee	Amount
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Outstanding Check Total: 0.00

  
Prepared By

Approved By

**Treasurer's Monthly Reporting**  
**For the Period From October 1, 2020 ~ October 31, 2020**  
**Flex Spending Account**

Total available balance as reported at the end of preceding period..... **\$18,447.84**

**RECEIPTS DURING MONTH**

(with breakdown of source including full amount of all short term loans)

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	Enrollment Amounts for 2020 plans	
	Lifetime Reimbursement Repayment	

Interest Earned	\$0.00
<b>Total Receipts</b>	<b>\$0.00</b>

Total Receipts, including balance **\$18,447.84**

**DISBURSEMENTS MADE DURING MONTH**

Total ACH pymts **\$1,196.80**

(Total amount of checks issued and debit charges) **\$1,196.80**

**Cash Balance as shown by records** **\$17,250.84**

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month..... **\$17,250.84**

Less total of outstanding Checks/Transfers..... **\$0.00**

List of Outstanding Checks/Transfers

<u>Check #</u>	<u>Amount</u>
----------------	---------------

Net Balance in Bank..... **\$17,250.84**

(should agree with Cash Balance ABOVE unless there are non-deposited funds in treasurer's hands)

Amount of receipts non-deposited (add)..... **\$0.00**

Statement of cash on hand (not deposited at end of period):

<u>Date</u>	<u>Source</u>	<u>Amount</u>
-------------	---------------	---------------

**Total Available Balance** **\$17,250.84**

Received by the Board of Education and entered as a part of the minutes of the Board Meeting held: 12/09/20

 12-4-20  
Clerk of Board of Education Date

This is certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

**Katy Denkenberger**

12/2/2020

Treasurer of School District

**DERUYTER CENTRAL SCHOOL DIST**  
**Bank Reconciliation for period ending on 10/31/2020**



**Account:** Flex Spending  
**Cash Account(s):** TA 20001

Ending Bank Balance:		17,250.84
Outstanding Checks (See listing below):	-	0.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	17,250.84
Cash Account Balance:	17,250.84

**Outstanding Check Listing**

Check Date	Check Number	Payee	Amount
------------	--------------	-------	--------

Outstanding Check Total:	0.00
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Prepared By

Approved By

**Treasurer's Monthly Reporting**  
**For the Period From October 1, 2020 ~ October 31, 2020**  
**TE Account NON Expendable Accounts**

Total available balance as reported at the end of preceding period..... **\$832.25**

**RECEIPTS DURING MONTH**

(with breakdown of source including full amount of all short term loans)

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	Interest Earned:	
	Moore	

Interest Earned	
Total Receipts	<b>\$0.00</b>

Total Receipts, including balance **\$832.25**

**DISBURSEMENTS MADE DURING MONTH**

Total checks	<b>\$200.00</b>
--------------	-----------------

(Total amount of checks issued and debit charges)	<b>\$200.00</b>
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Cash Balance as shown by records **\$632.25**

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month.....	\$	832.25
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Less total of outstanding Checks (see attached).....		0.00
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Net Balance in Bank.....	\$	832.25
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(should agree with Cash Balance ABOVE unless there are non-deposited funds in treasurer's hands)

Amount of receipts non-deposited (add).....	\$	-
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Statement of cash on hand (not deposited at end of period):

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	Total Cash	<b>\$0.00</b>

Total Available Balance **\$832.25**

Received by the Board of Education and entered as a part of the minutes of the Board Meeting held: 12/09/20

*Sandra Schulz* 12-4-20  
 Clerk of Board of Education Date

This is certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

*Katy Denkenberger* 12/2/2020  
 Treasurer of School District Date

**DERUYTER CENTRAL SCHOOL DIST**  
**Bank Reconciliation for period ending on 10/31/2020**



**Account:** Joan Moore Memorial  
**Cash Account(s):** TE 20091

Ending Bank Balance:		832.25
Outstanding Checks (See listing below):	-	0.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	832.25
Cash Account Balance:	832.25

**Outstanding Check Listing**

Check Date	Check Number	Payee	Amount
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Outstanding Check Total:			0.00
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Prepared By

Approved By

**Treasurer's Monthly Reporting**  
**For the Period October 1, 2020 - October 31, 2020**  
**Risk Retention**

Total available balance as reported at the end of preceding period..... **\$28,462.95**

**RECEIPTS DURING MONTH**

(with breakdown of source including full amount of all short term loans)

<u>Date</u>	<u>Source</u>	<u>Amount</u>
-------------	---------------	---------------

Interest Earned	\$0.00
-----------------	--------

Total Receipts	\$0.00
----------------	--------

Total Receipts, Including balance **\$28,462.95**

**DISBURSEMENTS MADE DURING MONTH**

Total Checks

(Total amount of checks issued and debit charges)	\$0.00
---	--------

Cash Balance as shown by records **\$28,462.95**

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month.....	\$28,462.95
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Less total of outstanding Checks(see attached).....	\$0.00
---	--------

Net Balance in Bank.....	\$28,462.95
--------------------------	-------------

(should agree with Cash Balance ABOVE unless there are non-deposited funds in treasurer's hands)

*Amount of receipts non-deposited (add).....	\$0.00
--	--------

<u>Date</u>	<u>Source</u>	<u>Amount</u>
-------------	---------------	---------------

Total: 0.00

Total Available Balance **\$28,462.95**

Received by the Board of Education and entered as a part of the minutes of the Board Meeting held: 12/09/2020

  
Clerk of Board of Education

Date

12-4-20

This is certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

**Katy Denkenberger**

12/2/2020

Treasurer of School District

Date

**Treasurer's Monthly Reporting**  
**For the Period October 1, 2020 - October 31, 2020**  
**Reserve for Repairs**

Total available balance as reported at the end of preceding period..... **\$69,689.17**

**RECEIPTS DURING MONTH**

(with breakdown of source including full amount of all short term loans)

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	Interest Earned	\$0.00
	<b>Total Receipts</b>	<b>\$0.00</b>

Total Receipts, including balance

**\$69,689.17**

**DISBURSEMENTS MADE DURING MONTH**

Total Checks

(Total amount of checks issued and debit charges) **\$0.00**

**Cash Balance as shown by records**

**\$69,689.17**

**RECONCILIATION WITH BANK STATEMENT**

Balance as given on bank statement, end of month..... **\$69,689.17**

Less total of outstanding Checks (see attached)..... **\$0.00**

Net Balance in Bank..... **\$69,689.17**

(should agree with Cash Balance ABOVE unless there are non-deposited funds in treasurer's hands)

Amount of receipts non-deposited (add)..... **\$0.00**

Statement of cash on hand (not deposited at end of period):

<u>Date</u>	<u>Source</u>	<u>Amount</u>
-------------	---------------	---------------

**Total Cash** **\$0.00**

**Total Available Balance** **\$69,689.17**

Received by the Board of Education and entered as a part of the minutes of the Board Meeting held: 12/09/2020

 12-4-20  
Clerk of Board of Education Date

This is certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

  
Treasurer of School District Date 12/2/2020

## DeRuyter CSD Corrective Action Plan for the External Audit of the FYE 06/30/2020

<u>Item</u>	<u>Audit Finding</u>	<u>Management Response</u>	<u>Corrective Action</u>	<u>Deadline Date</u>
13.1	Internal Accounting Limitations	As noted, this is a common concern for smaller school districts.	We will strive to improve our skills and abilities to assist more fully in the preparation of the GAAP statements	06/30/2021
13.2	District Treasurer Duties	We are constantly reviewing and monitoring the controls. As noted, this is a common concern for smaller school districts	We are continuing to assess and update mitigating controls to assure that there is limited risk for any issues. With the pending change in treasurer, this will again be reviewed.	06/30/2021
13.7	Summer School Special Education	This process continues.	We are still working to ensure that all special education costs from the summer are placed in the federal fund to line it up with the funding stream.	06/30/2021
17.2	Claims Auditor	Concern noted.	The board will review the directions given to the Claims Auditor and work to ensure that the expectations are clear and performance of the duties follows those expectations.	06/30/2021
19.1	Online Banking	Concern noted.	This solution was delayed due to the COVID-19 pandemic where every device was in use. We have received more chromebooks and will dedicate a chromebook to this purpose.	06/30/2021
20.1	Fund Balance	Concern noted.	With the COVID-19 pandemic and the potential reductions to state aid, the district feels that having resources in place for unplanned expenses or reductions in revenue is advisable.	6/30/2021
20.2	Computer Controls	Concern noted.	The district will work with CNYRIC to complete the process to develop a disaster recovery plan.	6/30/2021

DeRuyter CSD Corrective Action Plan for the External Audit of the FYE 06/30/2020

<u>Item</u>	<u>Audit Finding</u>	<u>Management Response</u>	<u>Corrective Action</u>	<u>Deadline Date</u>
20.1	Profit and Loss Statements	Concern noted.	The new bsuiness manager will work with the Faculty Advisors and Student Treasurers to ensure this problem is resolved.	6/30/2021
20.2	Reconciliation of Sales	Concern noted.	The new bsuiness manager will work with the Faculty Advisors and Student Treasurers to ensure this problem is resolved.	6/30/2021

To be reviewed by the Board of Education at the 12/09/2020 Regular Meeting

# POLICY

2020

5670

Non-Instructional/Business  
Operations

## **SUBJECT: RECORDS MANAGEMENT**

The Superintendent will designate a Records Management Officer, subject to Board approval, to develop and coordinate the District's orderly and efficient records management program. Among other aspects, this program includes the legal disposition or destruction of obsolete records and the storage and management of inactive records. The Records Management Officer will work with other District officials to develop and maintain this program.

The District may create a Records Advisory Board to assist in establishing and supporting the records management program. Members of this board may include the District's legal counsel, the fiscal officer, and the Superintendent or designee, among others.

### **Retention and Disposition of Records**

The District will retain records and dispose of them in accordance with the Retention and Disposition Schedule for New York Local Government Records (LGS-1) or as otherwise approved by the Commissioner of Education. Further, if any law specifically provides a retention period longer than that established by this schedule, the retention period established by the law will govern.

### **Replacing Original Records with Microforms or Electronic Images**

The District will follow procedures prescribed by the Commissioner of Education to ensure accessibility for the life of any microform or electronic records that replace paper originals or micrographic copies.

### **Retention and Preservation of Electronic Records**

The District will ensure that records retention requirements are incorporated into any program, plan, or process for design, redesign, or substantial enhancement of an information system that stores electronic records. The District will also ensure that electronic records are not rendered unusable because of changing technology before their retention and preservation requirements expire.

Arts and Cultural Affairs Law Article 57-a  
8 NYCRR Part 185

Adoption Date

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 15: November 2020 A Fund Cks For Dates 11/1/2020 - 11/30/2020



Check #	Check Date	Vendor ID	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description				
112578	11/04/2020	3125	Taylor Bass				
A 2280.450-30-0104			Materials & Supplies	\$General-10/29/20	210184	31.95	31.95
					<b>Check Total:</b>	<b>31.95</b>	
112579	11/04/2020	2331	Becker, Henry J				
A 1330.400-10-0100			Contractual Expenditures	Overprnt school tax		416.93	
					<b>Check Total:</b>	<b>416.93</b>	
112580	11/04/2020	1310	Bert Adams Disposal Inc.				
A 1620.400-10-0100			Contractual Expenditures	0AF00739	210062	628.25	628.25
					<b>Check Total:</b>	<b>628.25</b>	
112581	11/04/2020	2700	Brick & Mortar Music				
A 2110.480-30-0127			Textbooks Secondary	52902	200665	213.75	213.75
					<b>Check Total:</b>	<b>213.75</b>	
112582	11/04/2020	2476	Cincinnati Home Center				
A 1620.450-10-0104			Materials & Supplies	734717	210063	16.99	16.99
					<b>Check Total:</b>	<b>16.99</b>	
112583	11/04/2020	6	Cooperative Health Insurance				
A 9060.800-10-0147			Health & Dental Ins	CO129-21 (11/1-11/30)	210013	141,125.22	141,125.22
					<b>Check Total:</b>	<b>141,125.22</b>	
112584	11/04/2020	152	Cortland Standard				
A 1040.400-10-0101			Advertising	#6044 Nov Mtg Chg	210015	29.86	29.86
					<b>Check Total:</b>	<b>29.86</b>	
112585	11/04/2020	203	Countryside Hardware				
A 1620.450-10-0104			Materials & Supplies	085027	210065	6.23	6.23
					<b>Check Total:</b>	<b>6.23</b>	
112586	11/04/2020	2299	CSEA Employee Benefit Fund				
A 9060.800-10-0147			Health & Dental Ins	11/1-11/30/2020	210016	3,057.54	3,057.54
					<b>Check Total:</b>	<b>3,057.54</b>	
112587	11/04/2020	1186	DeRuyter Farm & Garden CO-OP				
A 2280.450-30-0104			Materials & Supplies	Co-Op-T1-0036716	210186	23.28	23.28
					<b>Check Total:</b>	<b>23.28</b>	
112588	11/04/2020	652	DeRuyter Free Library				

## DERUYTER CENTRAL SCHOOL DIST



Check Warrant Report For A - 15: November 2020 A Fund Cks For Dates 11/1/2020 - 11/30/2020

Check #	Check Date	Vendor ID	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description				
A 8060.400-10-0156			DeRuyter Free Library	Per voter approval	210193	40,117.00	40,117.00
					<b>Check Total:</b>	<b>40,117.00</b>	
112589	11/04/2020	3363	E.A. Maorse & Company Inc.				
A 2110.450-30-0034			Material/Supply Science	724447	210277	7.66	7.66
					<b>Check Total:</b>	<b>7.66</b>	
112590	11/04/2020	3394	EdClub, Inc.				
A 2630.460-30-0130			Computer Software-Sec	180439	210373	469.00	469.00
					<b>Check Total:</b>	<b>469.00</b>	
112591	11/04/2020	3015	Educational Data Services, Inc				
A 2110.450-10-0104			Materials & Supplies K-12	Ref # 131991	210021	750.00	750.00
					<b>Check Total:</b>	<b>750.00</b>	
112592	11/04/2020	3002	George Junior Republic UFSD				
A 2250.400-10-0123			Tuition	Sept 2020 D.B.	210356	386.70	386.70
					<b>Check Total:</b>	<b>386.70</b>	
112593	11/04/2020	2281	Lifetime Benefit Solutions Inc				
A 9060.800-10-0147			Health & Dental Ins	279806	210030	99.00	99.00
					<b>Check Total:</b>	<b>99.00</b>	
112594	11/04/2020	625	Madison County				
A 1621.400-10-0113			Comprsv Public Bldg Safety	#7997	210032	4,750.00	4,750.00
					<b>Check Total:</b>	<b>4,750.00</b>	
112595	11/04/2020	465	Manlius True Value				
A 2110.450-10-0104			Materials & Supplies K-12	206864	210346	8.97	8.97
A 2110.450-10-0104			Materials & Supplies K-12	206946	210346	39.99	39.99
					<b>Check Total:</b>	<b>48.96</b>	
112596	11/04/2020	115	Metropolitan Life Insur.				
A 9045.800-10-0144			Life Insurance	Nov 2020	210036	166.95	166.95
					<b>Check Total:</b>	<b>166.95</b>	
112597	11/04/2020	1166	Mirabito Fuel Group-Syracuse				
A 5510.450-10-0138			Gasoline & Diesel Fuel	775898	210192	604.21	604.21
					<b>Check Total:</b>	<b>604.21</b>	
112598	11/04/2020	2470	Moby Max				
A 2630.460-30-0130			Computer Software-Sec	208202	210379	3,495.00	3,495.00
					<b>Check Total:</b>	<b>3,495.00</b>	

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 15: November 2020 A Fund Cks For Dates 11/1/2020 - 11/30/2020



Check #	Check Date	Vendor ID	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description					
112599	11/04/2020	3208 National Center for Youth					
A 2070.400-10-0102		Conferences/Workshops		M.Alger Early reg.	210384	125.00	125.00
A 2070.400-10-0102		Conferences/Workshops		M Lynch Early Reg	210384	125.00	125.00
					<b>Check Total:</b>	<b>250.00</b>	
112600	11/04/2020	63 New York Bus Sales & Services					
A 5510.450-10-0137		Bus Parts		1063489	210115	145.75	145.75
A 5530.400-10-0100		Contractual Expenditures		INV C01-116393		7,800.76	
					<b>Check Total:</b>	<b>7,946.51</b>	
112601	11/04/2020	582 Northrup Septic Service					
A 1620.400-10-0100		Contractual Expenditures		14690	210077	150.00	150.00
					<b>Check Total:</b>	<b>150.00</b>	
112602	11/04/2020	3380 Pizzazz Specialties, Inc., Halo Branded Solutions					
A 2110.450-10-0104		Materials & Supplies K-12		4736799	210310	78.50	78.50
A 2110.450-10-0104		Materials & Supplies K-12		4736798	210310	1,008.00	1,008.00
					<b>Check Total:</b>	<b>1,086.50</b>	
112603	11/04/2020	413 School Outfitters					
A 2110.450-10-0104		Materials & Supplies K-12		INV13478375	210368	1,609.93	1,759.39
					<b>Check Total:</b>	<b>1,609.93</b>	
112604	11/04/2020	2427 Staples Contract & Commercial					
A 2110.450-10-0104		Materials & Supplies K-12		3459572025	210357	27.67	27.67
					<b>Check Total:</b>	<b>27.67</b>	
112605	11/04/2020	2870 Sweetwater					
A 2110.450-10-0104		Materials & Supplies K-12		24646396	210366	476.00	476.00
					<b>Check Total:</b>	<b>476.00</b>	
112606	11/04/2020	2725 Unifirst					
A 1620.400-10-0100		Contractual Expenditures		051 3205474	210089	27.90	27.90
A 1620.400-10-0100		Contractual Expenditures		051 3174808X	210089	21.20	21.20
A 1620.400-10-0100		Contractual Expenditures		051 3203334	210089	27.58	27.58
					<b>Check Total:</b>	<b>76.68</b>	
112607	11/04/2020	501 Warren's Welding co.					
A 1621.400-10-0100		Contractual Expenditures		Inv date 10-18-20	210090	430.00	430.00
					<b>Check Total:</b>	<b>430.00</b>	
112608	11/10/2020	2328 CNY Farm Supply					

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## DERUYTER CENTRAL SCHOOL DIST



Check Warrant Report For A - 15: November 2020 A Fund Cks For Dates 11/1/2020 - 11/30/2020

Check #	Check Date	Vendor ID	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description				
A 1620.400-10-0100			Contractual Expenditures	8705	210128	4,000.00	4,000.00
					<b>Check Total:</b>	<b>4,000.00</b>	
112609	11/10/2020	3110	Teaching Strategies, LLC				
A 2630.460-30-0130			Computer Software-Sec	INV # Q-101143	210386	480.00	480.00
					<b>Check Total:</b>	<b>480.00</b>	
112610	11/19/2020	417	Advance Media New York				
A 1310.400-10-0101			Advertising	0002649831	210051	15.40	15.40
					<b>Check Total:</b>	<b>15.40</b>	
112611	11/19/2020	921	AT & T Mobility				
A 1620.400-10-0112			Telephone Service	837467040X1109 2020	210008	169.10	169.10
					<b>Check Total:</b>	<b>169.10</b>	
112612	11/19/2020	3050	Cascade School Supplies, Inc.				
A 2020.450-20-0104			Materials & Supplies Elem	46869	200661	11.10	11.10
A 2110.450-30-0034			Material/Supply Science	46981	210227	52.72	52.72
A 2110.450-30-0035			Materials & Supplies SS	46872	210231	15.17	15.17
A 2110.450-30-0035			Materials & Supplies SS	47498	210235	5.02	5.02
A 2110.450-10-0104			Materials & Supplies K-12	46871	210241	18.28	18.28
A 2110.450-30-0037			Material/Supply Math	47499	210243	24.75	24.75
A 2110.450-20-0021			Materials & Supplies Gr 1	46870	210254	11.28	11.28
A 2110.450-20-0022			Materials & Supplies Gr 2	46873	210256	23.30	23.30
A 2110.450-20-0022			Materials & Supplies Gr 2	46874	210257	8.59	8.59
A 2250.450-10-0104			Materials & Supplies	47496	210258	2.10	2.10
A 2110.450-10-0104			Materials & Supplies K-12	47497	210262	6.76	6.76
A 2110.450-30-0037			Material/Supply Math	48168	210238	21.38	21.38
					<b>Check Total:</b>	<b>200.45</b>	
112613	11/19/2020	29	Citizens bank				
A 2630.450-10-0104			Materials & Supplies	Amz-N.Haws- Ink/Bulbs	210365	147.89	152.85
A 2630.450-10-0104			Materials & Supplies	Amz-N.Haws- Charging carts	210364	434.62	435.00
A 1330.450-10-0104			Materials & Supplies	Amz HFoster	210361	17.39	17.39
A 1620.400-10-0112			Telephone Service	INV 837467040X1009 2020		438.81	

# DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 15: November 2020 A Fund Cks For Dates 11/1/2020 - 11/30/2020



Check #	Check Date	Vendor ID	Vendor Name	Account	Account Description	Invoice Number	PO Number	Check Amount	Liquidated
A 2630.450-10-0104					Materials & Supplies	Amz N.Haws-Webcams	210375	138.00	138.00
A 2630.450-10-0104					Materials & Supplies	Amz N.Haws Bulbs	210378	57.64	61.98
A 2630.450-10-0104					Materials & Supplies	Best Buy J.Drake-Mac Case	210369	49.99	49.99
A 1330.450-10-0104					Materials & Supplies	Amz H.Foster calendar	210361	14.16	14.16
A 2110.400-10-0154					Fingerprinting	C.Clark - 10/9/20	210012	103.00	103.00
A 2110.400-10-0154					Fingerprinting	A.Sherline-10/13/20	210012	103.00	103.00
<b>Check Total:</b>								<b>1,504.50</b>	
112614	11/19/2020	203	Countryside Hardware	A 1620.450-10-0104	Materials & Supplies	085904	210065	10.42	10.42
<b>Check Total:</b>								<b>10.42</b>	
112615	11/19/2020	129	Ferrara Fiorenza P.C	A 1420.400-10-0100	Contractual Legal Service	10/1-10/31/20	210024	130.90	130.90
<b>Check Total:</b>								<b>130.90</b>	
112616	11/19/2020	2130	Fitness Finders Inc.	A 2020.450-20-0104	Materials & Supplies Elem	INV4459	200659	43.49	43.49
<b>Check Total:</b>								<b>43.49</b>	
112617	11/19/2020	3002	George Junior Republic UFSD	A 2250.400-10-0123	Tuition	INV # 2018-12	210356	4,155.90	4,155.90
<b>Check Total:</b>								<b>4,155.90</b>	
112618	11/19/2020	2227	Hillyard Inc.	A 1620.450-10-0104	Materials & Supplies	700443078	210071	63.33	63.33
<b>Check Total:</b>								<b>63.33</b>	
112619	11/19/2020	135	I.D. Booth	A 1621.450-10-0104	Materials & Supplies	Order # 801321	210072	329.02	329.02
<b>Check Total:</b>								<b>329.02</b>	
112620	11/19/2020	144	Jemco Water Treatment Services	A 5530.400-10-0100	Contractual Expenditures	61771	210123	252.50	252.50
<b>Check Total:</b>								<b>252.50</b>	
112621	11/19/2020	157	JW Pepper & Sons	A 2110.480-30-0127	Textbooks Secondary	362954343	210179	220.24	220.24

## DERUYTER CENTRAL SCHOOL DIST



Check Warrant Report For A - 15: November 2020 A Fund Cks For Dates 11/1/2020 - 11/30/2020

Check #	Check Date	Vendor ID	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description				
<b>Check Total:</b>						<b>220.24</b>	
112622	11/19/2020	99	Logisoft Computer Products				
A 2630.460-30-0130			Computer Software-Sec	72387	210363	2,750.01	2,750.01
<b>Check Total:</b>						<b>2,750.01</b>	
112623	11/19/2020	3144	Maintenance Products and Equipment Co.				
A 1621.450-10-0104			Materials & Supplies	70888	210091	936.00	936.00
<b>Check Total:</b>						<b>936.00</b>	
112624	11/19/2020	465	Manlius True Value				
A 2110.450-10-0104			Materials & Supplies K-12	207171	210346	7.15	7.15
A 2110.450-10-0104			Materials & Supplies K-12	207356	210346	79.70	79.70
A 2110.450-10-0104			Materials & Supplies K-12	207376	210346	18.22	18.22
<b>Check Total:</b>						<b>105.07</b>	
112625	11/19/2020	115	Metropolitan Life Insur.				
A 9045.800-10-0144			Life Insurance	December 2020	210036	166.95	166.95
<b>Check Total:</b>						<b>166.95</b>	
112626	11/19/2020	1166	Mirabito Fuel Group-Syracuse				
A 5510.450-10-0138			Gasoline & Diesel Fuel	776023	210192	930.51	930.51
<b>Check Total:</b>						<b>930.51</b>	
112627	11/19/2020	63	New York Bus Sales & Services				
A 5510.450-10-0137			Bus Parts	1063735	210115	38.00	38.00
A 5510.450-10-0137			Bus Parts	1064097	210115	288.21	288.21
A 5510.450-10-0137			Bus Parts	1064151	210115	158.81	158.81
<b>Check Total:</b>						<b>485.02</b>	
112628	11/19/2020	628	NYS Local Empl. Retirement Sys				
A 9010.800-10-0141			NYS Employees Retirement	72508 ERS 2021 AnnInv	210038	143,315.00	190,000.00
<b>Check Total:</b>						<b>143,315.00</b>	
112629	11/19/2020	60	OCM Boces				
A 1010.490-10-0000			BOCES Services	Oct 2020 Billing	210370	540.00	540.00
A 1310.490-10-0000			BOCES Services		210370	14,297.06	14,297.06
A 1430.490-10-0000			BOCES Services		210370	2,230.25	2,230.25
A 1620.490-10-0000			BOCES Services		210370	5,160.75	5,160.75
A 1670.490-10-0000			BOCES Services		210370	1,129.48	1,129.48
A 1981.490-10-0000			BOCES Services		210370	4,167.39	4,167.39

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 15: November 2020 A Fund Cks For Dates 11/1/2020 - 11/30/2020



Check #	Check Date	Vendor ID	Vendor Name	Account	Account Description	Invoice Number	PO Number	Check Amount	Liquidated
				A 2070.490-10-0000	BOCES Services		210370	4,550.86	4,550.86
				A 2110.490-10-0000	BOCES Services		210370	22,492.09	22,492.09
				A 2250.490-10-0000	BOCES Services		210370	19,958.75	19,958.75
				A 2280.490-10-0000	BOCES Services		210370	23,067.20	23,067.20
				A 2330.400-20-0125	Field Trips Admissions		210370	-754.70	0.00
				A 2610.490-10-0000	BOCES Services		210370	1,812.38	1,812.38
				A 2630.490-10-0000	BOCES Services		210370	16,345.49	16,345.49
				A 5510.490-10-0000	BOCES Services		210370	255.84	255.84
							<b>Check Total:</b>	<b>115,252.84</b>	
112630	11/19/2020	2662	Oran Milling LLC	A 2280.450-30-0104	Materials & Supplies	23744	210185	600.00	600.00
							<b>Check Total:</b>	<b>600.00</b>	
112631	11/19/2020	1504	Pearson, Inc.	A 2250.450-10-0104	Materials & Supplies	11201417	200559	96.00	96.00
				A 2250.480-10-0127	Textbooks Special Ed	11604974	210338	840.00	840.00
				A 2250.480-10-0127	Textbooks Special Ed	11604952	210338	77.50	77.50
							<b>Check Total:</b>	<b>1,013.50</b>	
112632	11/19/2020	3262	Quadient Finance USA, Inc.	A 1010.400-10-0100	Contractual Expenditures	Closing Date 10/30/20	210037	500.00	500.00
							<b>Check Total:</b>	<b>500.00</b>	
112633	11/19/2020	2926	Ruritans	A 1620.450-10-0104	Materials & Supplies	Project Green Light	210381	50.00	50.00
							<b>Check Total:</b>	<b>50.00</b>	
112634	11/19/2020	2459	School Specialty/EDU Essential	A 2110.450-30-0034	Material/Supply Science	208126245157	210285	23.30	23.30
							<b>Check Total:</b>	<b>23.30</b>	
112635	11/19/2020	2821	Kevin Springer	A 1620.450-10-0104	Materials & Supplies	Reimb suppl 10/28/20		6.00	
				A 1620.450-10-0104	Materials & Supplies	Reimb Suppl 10/04/20		15.90	
							<b>Check Total:</b>	<b>21.90</b>	
112636	11/19/2020	2427	Staples Contract & Commercial						

## DERUYTER CENTRAL SCHOOL DIST



Check Warrant Report For A - 15: November 2020 A Fund Cks For Dates 11/1/2020 - 11/30/2020

Check #	Check Date	Vendor ID	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description				
A 1240.450-10-0104			Materials & Supplies	3460106257	210358	61.44	61.44
A 2630.450-10-0104			Materials & Supplies	3461436004	210383	83.82	92.00
A 1240.450-10-0104			Materials & Supplies	3459572026	210358	45.51	45.51
					<b>Check Total:</b>	<b>190.77</b>	
112637	11/19/2020	2736	Sweeney's Pest Elimination				
A 1620.400-10-0100			Contractual Expenditures	1145697-Late Chg	210084	1.05	1.05
A 1620.400-10-0100			Contractual Expenditures	1144078	210084	70.00	70.00
					<b>Check Total:</b>	<b>71.05</b>	
112638	11/19/2020	17	Travelers Insurance Co.				
A 1910.400-10-0117			Commercial Umbrella	0107184815LB	210055	4,614.00	4,614.00
					<b>Check Total:</b>	<b>4,614.00</b>	
112639	11/19/2020	2725	Unifirst				
A 1620.400-10-0100			Contractual Expenditures	051 3207661	210089	39.53	39.53
A 1620.400-10-0100			Contractual Expenditures	051 3209912	210089	33.53	33.53
					<b>Check Total:</b>	<b>73.06</b>	
112640	11/19/2020	1964	Utica Deductible Recovery Grou				
A 1420.400-10-0100			Contractual Legal Service	0845963		1,250.00	
					<b>Check Total:</b>	<b>1,250.00</b>	
112641	11/19/2020	2176	WB Mason				
A 2110.450-20-0029			Material/Supply Elem Art	2104088877	210220	6.48	6.48
A 2110.450-10-0104			Materials & Supplies K-12	214995262	210331	91.80	91.80
					<b>Check Total:</b>	<b>98.28</b>	
112642	11/19/2020	518	William V. Macgill & Co.				
A 2815.450-10-0104			Materials & Supplies	IN0741207	210380	182.27	182.27
					<b>Check Total:</b>	<b>182.27</b>	

# DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For A - 15: November 2020 A Fund Cks For Dates 11/1/2020 - 11/30/2020



Check #	Check Date	Vendor ID	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account Description						
Number of Transactions: 65					Warrant Total:	492,702.55	
					Vendor Portion:	492,702.55	

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 65 in number, in the total amount of \$ 492,702.55. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 492,702.55. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Auditor's Signature

\_\_\_\_\_  
Title

## Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered \_\_\_\_\_, to \_\_\_\_\_ inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Officer's Signature

\_\_\_\_\_  
Title

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For C - 4: November 2020 C Fund Cks For Dates 11/1/2020 - 11/30/2020



Check #	Check Date	Vendor ID	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account Description						
201541	11/04/2020	31	Bill Bros. Dairy				
C 2860.411-00-0000	Food Purchased-Lunch			436275	210200	237.22	237.22
C 2860.411-00-0000	Food Purchased-Lunch			436398	210200	392.44	392.44
					<b>Check Total:</b>	<b>629.66</b>	
201542	11/04/2020	2596	Hershey's Ice Cream				
C 2860.411-00-0000	Food Purchased-Lunch			INVE001958993	210206	170.40	170.40
					<b>Check Total:</b>	<b>170.40</b>	
201543	11/04/2020	532	Renzi				
C 2860.411-00-0000	Food Purchased-Lunch			2216062	210210	1,693.48	1,693.48
					<b>Check Total:</b>	<b>1,693.48</b>	
201544	11/19/2020	31	Bill Bros. Dairy				
C 2860.411-00-0000	Food Purchased-Lunch			436475	210200	524.53	524.53
C 2860.411-00-0000	Food Purchased-Lunch			436635	210200	275.21	275.21
C 2860.411-00-0000	Food Purchased-Lunch			436730	210200	187.15	187.15
C 2860.411-00-0000	Food Purchased-Lunch			436398-correction	210200	2.00	2.00
C 2860.411-00-0000	Food Purchased-Lunch			437076	210200	278.19	278.19
C 2860.411-00-0000	Food Purchased-Lunch			436943	210200	450.29	450.29
					<b>Check Total:</b>	<b>1,717.37</b>	
201545	11/19/2020	68	DeRuyter Big M				
C 2860.411-00-0000	Food Purchased-Lunch			03-1869174	210202	12.96	12.96
C 2860.411-00-0000	Food Purchased-Lunch			03-1871890	210202	17.49	17.49
					<b>Check Total:</b>	<b>30.45</b>	
201546	11/19/2020	1848	Gerharz Equipment				
C 2860.451-00-0000	Materials/Supplies-Lunch			593219	210376	183.29	183.29
					<b>Check Total:</b>	<b>183.29</b>	
201547	11/19/2020	60	OCM Boces				
C 2860.490-00-0000	BOCES SERVICES			Oct 2020 Cafe Billing	210370	821.40	821.40
					<b>Check Total:</b>	<b>821.40</b>	
201548	11/19/2020	532	Renzi				
C 2860.411-00-0000	Food Purchased-Lunch			2218481	210210	2,076.43	2,076.43
C 2860.411-00-0000	Food Purchased-Lunch			2220919	210210	1,791.51	1,791.51
					<b>Check Total:</b>	<b>3,867.94</b>	

# DERUYTER CENTRAL SCHOOL DIST



Check Warrant Report For C - 4: November 2020 C Fund Cks For Dates 11/1/2020 - 11/30/2020

Check # Account	Check Date Account Description	Vendor ID Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
Number of Transactions: 8				Warrant Total:	9,113.99	
				Vendor Portion:	9,113.99	

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 8 in number, in the total amount of \$ 9,113.99. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 9,113.99. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Auditor's Signature

Title

## Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered \_\_\_\_\_, to \_\_\_\_\_, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

Date

Officer's Signature

Title

# DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For H - 5: November 2020 H Fund Cks For Dates 11/1/2020 - 11/30/2020



Check #	Check Date	Vendor ID	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description				
300271	11/04/2020	2981	C & S Technical Resources				
H 2110.240-CP-2018			Contractual-Capital Project 2018	0190202	200460	5,922.00	5,922.00
					<b>Check Total:</b>	<b>5,922.00</b>	
300272	11/04/2020	3237	CJ Marly Construction				
H 2110.240-CP-2018			Contractual-Capital Project 2018	Payment # 3	200550	58,617.00	58,617.00
					<b>Check Total:</b>	<b>58,617.00</b>	
300273	11/04/2020	2083	HJ Brandeles Corp				
H 2110.240-CP-2018			Contractual-Capital Project 2018	Payment # 7	200553	13,532.75	13,532.75
					<b>Check Total:</b>	<b>13,532.75</b>	
300274	11/04/2020	2079	Murphy Excavating corp.				
H 2110.240-CP-2018			Contractual-Capital Project 2018	Payment # 6	200555	65,173.88	65,173.88
					<b>Check Total:</b>	<b>65,173.88</b>	
300275	11/04/2020	2122	Trespasz & Marquardt, LLP				
H 5510.210-10-2020			Buses	INV Dated 10/21/20	210005	9,362.00	9,362.00
					<b>Check Total:</b>	<b>9,362.00</b>	
300276	11/12/2020	3265	Turner Engineering, PC				
H 2110.240-CP-2018			Contractual-Capital Project 2018	Inv # 81Commissioning Services		2,112.50	
					<b>Check Total:</b>	<b>2,112.50</b>	
300277	11/19/2020	2981	C & S Technical Resources				
H 2110.240-CP-2018			Contractual-Capital Project 2018	#0190849-2nd of 3	200460	5,922.00	5,922.00
					<b>Check Total:</b>	<b>5,922.00</b>	
300278	11/19/2020	63	New York Bus Sales & Services				
H 5510.210-10-2019			Buses	doc# COI-6828	200627	95,938.03	95,938.03
H 5510.210-10-2019			Buses	dco# COI-6827	200627	96,938.03	96,938.03
					<b>Check Total:</b>	<b>192,876.06</b>	

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For H - 5: November 2020 H Fund Cks For Dates 11/1/2020 - 11/30/2020



Check # Account	Check Date Account Description	Vendor ID Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
Number of Transactions: 8				Warrant Total:	353,518.19	
				Vendor Portion:	353,518.19	

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 8 in number, in the total amount of \$ 353,518.19. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 353,518.19. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Auditor's Signature

Title

## Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered \_\_\_\_\_, to \_\_\_\_\_ inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

Date

Officer's Signature

Title

# DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For OT - 5: November 2020 OT #1 Cks For Dates 11/1/2020 - 11/30/2020



Check #	Check Date	Vendor ID	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account Description						
6369	11/04/2020	3220	Farm Bureau				
OT 2850.400-00-FFAC	Contractual			#1851 FB Membership		99.00	
					<b>Check Total:</b>	<b>99.00</b>	
6370	11/04/2020	2220	National FFA Organization				
OT 2850.400-00-FFAC	Contractual			#1852-Ord #1578252		54.00	
					<b>Check Total:</b>	<b>54.00</b>	
					<b>Warrant Total:</b>	<b>153.00</b>	
					<b>Vendor Portion:</b>	<b>153.00</b>	
<b>Number of Transactions: 2</b>							

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$ 153.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 153.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Auditor's Signature

\_\_\_\_\_  
Title

## Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered \_\_\_\_\_, to \_\_\_\_\_, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Officer's Signature

\_\_\_\_\_  
Title

# DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For TA - 10: November 2020 TA Cks For Dates 11/1/2020 - 11/30/2020



Check # Account	Check Date Account Description	Vendor ID Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
601676	11/04/2020	686 Stearns, Lisa A.				
TA 8522	Box Tops		Reimb Guitar Stand		15.99	
					<b>Check Total:</b>	<b>15.99</b>
					<b>Warrant Total:</b>	<b>15.99</b>
					<b>Vendor Portion:</b>	<b>15.99</b>

Number of Transactions: 1

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 15.99. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 15.99. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Auditor's Signature

Title

## Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered \_\_\_\_\_ to \_\_\_\_\_ inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

Date

Officer's Signature

Title

## DERUYTER CENTRAL SCHOOL DIST



Check Warrant Report For TA - 11: Payroll 11/13/20 TA Cash Disb. For Dates 11/1/2020 - 11/30/2020

Check # Account	Check Date	Vendor ID Account Description	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
600527	11/13/2020	27 EFPTS					
TA 26		Social Security Tax				11,948.99	
TA 26		Social Security Tax				11,948.99	
TA 22		Federal Income Tax				16,692.32	
TA 26		Social Security Tax				2,794.56	
TA 26		Social Security Tax				2,794.56	
Check Total:						46,179.42	
600528	11/13/2020	28 NYS Income Taxes					
TA 21		New York State Income Tax				8,113.51	
Check Total:						8,113.51	
600529	11/13/2020	29 Citizens bank					
TA 10		Consolidated Payroll				137,898.90	
Check Total:						137,898.90	
600530	11/13/2020	1548 Omni Group					
TA 29		Employee Annuities				4,373.35	
TA 29		Employee Annuities				225.00	
TA 29		Employee Annuities				1,142.75	
TA 29		Employee Annuities				826.54	
TA 29		Employee Annuities				150.00	
Check Total:						6,717.64	
601677	11/13/2020	2961 Cortland County Sheriff's					
TA 32		Garnishee				58.07	
Check Total:						58.07	
601678	11/13/2020	11 CSEA, Inc.					
TA 31		CSEA Dues/Agency Fees				992.10	
TA 39		CSEA-Life Ins. & Disability Ins.				45.00	
Check Total:						1,037.10	
601679	11/13/2020	7 DeRuyter Faculty Association					
TA 24		Association and Union Dues				3,019.00	
Check Total:						3,019.00	
601680	11/13/2020	1476 Madison Co. Sheriff's Office					
TA 32		Garnishee				126.53	
Check Total:						126.53	

# DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For TA - 11: Payroll 11/13/20 TA Cash Disb. For Dates 11/1/2020 - 11/30/2020



Check #	Check Date	Vendor ID	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account Description						
601681	11/13/2020	705	NYS Child Suppt. Proc Center.				
TA 32	Garnishee					300.00	
					<b>Check Total:</b>	<b>300.00</b>	
601682	11/13/2020	10	PTO SCHOLARSHIP FUND				
TA 8505	PTO SCHOLARSHIP FUND					66.00	
					<b>Check Total:</b>	<b>66.00</b>	
601683	11/13/2020	1652	VOTE-COPE				
TA 8512	DFA-VOTE COPE					25.00	
					<b>Check Total:</b>	<b>25.00</b>	

## DERUYTER CENTRAL SCHOOL DIST



Check Warrant Report For TA - 11: Payroll 11/13/20 TA Cash Disb. For Dates 11/1/2020 - 11/30/2020

Check # Account	Check Date Account Description	Vendor ID Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
Number of Transactions: 11				Warrant Total:	203,541.17	
				Vendor Portion:	203,541.17	

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 11 in number, in the total amount of \$ 203,541.17. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 203,541.17. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Auditor's Signature

Title

## Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered \_\_\_\_\_ to \_\_\_\_\_ inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

Date

Officer's Signature

Title

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For TA - 12: Payroll 11/25/20 TA Cash Disbursements For Dates 11/1/2020 - 11/30/2020



Check #	Check Date	Vendor ID	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description				
600531	11/25/2020	27	EFPTS				
TA 26			Social Security Tax			11,929.05	
TA 26			Social Security Tax			11,929.05	
TA 22			Federal Income Tax			16,691.08	
TA 26			Social Security Tax			2,789.86	
TA 26			Social Security Tax			2,789.86	
					<b>Check Total:</b>	<b>46,128.90</b>	
600532	11/25/2020	28	NYS Income Taxes				
TA 21			New York State Income Tax			8,173.60	
					<b>Check Total:</b>	<b>8,173.60</b>	
600533	11/25/2020	29	Citizens bank				
TA 10			Consolidated Payroll			137,487.16	
					<b>Check Total:</b>	<b>137,487.16</b>	
600534	11/25/2020	628	NYS Local Empl. Retirement Sys				
TA 18			ERS Retirement			729.04	
TA 1801			ERS Retirement-Loans			816.88	
					<b>Check Total:</b>	<b>1,545.92</b>	
600535	11/25/2020	1548	Omni Group				
TA 29			Employee Annuities			4,373.35	
TA 29			Employee Annuities			225.00	
TA 29			Employee Annuities			1,142.75	
TA 29			Employee Annuities			826.54	
TA 29			Employee Annuities			150.00	
					<b>Check Total:</b>	<b>6,717.64</b>	
601684	11/25/2020	2961	Cortland County Sheriff's				
TA 32			Garnishee			58.07	
					<b>Check Total:</b>	<b>58.07</b>	
601685	11/25/2020	11	CSEA, Inc.				
TA 31			CSEA Dues/Agency Fees			992.10	
TA 39			CSEA-Life Ins. & Disability Ins.			45.00	
					<b>Check Total:</b>	<b>1,037.10</b>	
601686	11/25/2020	7	DeRuyter Faculty Association				
TA 24			Association and Union Dues			3,087.80	

## DERUYTER CENTRAL SCHOOL DIST



Check Warrant Report For TA - 12: Payroll 11/25/20 TA Cash Disbursements For Dates 11/1/2020 - 11/30/2020

Check #	Check Date	Vendor ID	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description				
601687	11/25/2020	1476	Madison Co. Sheriff's Office				
TA 32			Garnishee			126.53	
					Check Total:	3,087.80	
601688	11/25/2020	705	NYS Child Suppt. Proc Center.				
TA 32			Garnishee			126.53	
					Check Total:	126.53	
601689	11/25/2020	30	NYS Teachers Retirement System				
TA 27			Teachers' Retirement Loan			300.00	
					Check Total:	300.00	
601690	11/25/2020	2605	PEOPLE				
TA 31			CSEA Dues/Agency Fees			4,171.00	
					Check Total:	4,171.00	
601691	11/25/2020	10	PTO SCHOLARSHIP FUND				
TA 8505			PTO SCHOLARSHIP FUND			66.00	
					Check Total:	66.00	
601692	11/25/2020	1652	VOTE-COPE				
TA 8512			DFA-VOTE COPE			25.00	
					Check Total:	25.00	

## DERUYTER CENTRAL SCHOOL DIST

Check Warrant Report For TA - 12: Payroll 11/25/20 TA Cash Disbursements For Dates 11/1/2020 - 11/30/2020



Check #	Check Date	Vendor ID	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account Description						
Number of Transactions: 14					Warrant Total:	208,934.26	
					Vendor Portion:	208,934.26	

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 14 in number, in the total amount of \$ 208,934.26. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 208,934.26. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Auditor's Signature

Title

## Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered \_\_\_\_\_, to \_\_\_\_\_, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

Date

Officer's Signature

Title