

DeRuyter Central School
711 Railroad Street
DeRuyter, NY 13052

REGULAR MEETING AGENDA

6:00 PM – Library/Media Center
April 19, 2021

Public Comments at Board of Education Meetings – The DeRuyter Central School Board of Education welcomes comments from the public. This is why we provide “Public Comments” as part of our regular agenda. In fairness to everyone, we ask the public to please abide by the following conditions: **1)** The Board reserves the right to limit the comments of individuals to **three (3) minutes**; **2)** It is not appropriate to comment on individual staff members or about personnel matters during public session. We ask that such concerns be addressed initially with the appropriate administrator (usually one of our Principals or Business Administrator); **3)** Your next step should be to address this matter with the Superintendent; **4)** If you are still dissatisfied, please ask the Superintendent to request that this matter be discussed by the Board of Education in Executive Session.

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- I. Regular Meeting Call To Order/Pledge of Allegiance**
 - II. Establish Agenda**
 - III. Presentations**
 - 1. Budget Presentation – Dr. Brown/Mrs. Graham-Quirk
 - IV. Discussion Items**
 - 1. Tromptown Run
 - 2. Update – Facilities Sub-Committee
 - V. Public Comments**
 - VI. Board Comments**
 - VII. Administrative Comments**
 - IX. Board Action Items**
 - A. Consent Agenda Items**
 - 1. Approve Minutes – 3/9/21
 - 2. Accept Claims Auditor Report
 - 3. Approve Claims Auditor Claim - # 21-008 - \$142.50
 - 4. Accept Treasurer’s Reports
 - 5. Approve Budget Transfer
 - 6. CSE Recommendations
 - B. Personnel**
 - 1. **Appoint Substitutes** – B. Baker – Cafeteria; A. Tremper – Certified Daily Substitute Teacher
 - 2. **Appoint Daily/Long Term Substitute**-A. Tremper – eff. 4/13/21 - \$41,600 prorated
 - 3. **Accept Retirement Resignation** – A. Hatch
 - 4. **Appoint Spring Coaches**
 - Varsity Baseball - Jared Tiffin - \$2,743.06
 - Modified Baseball - Pete Camp - \$1,632.00
 - Varsity Softball - Ric Barnes - \$2,689.54
 - Modified Softball - Sheri Smith - \$1,632.00
 - Varsity Track - Tom Moade - \$2,938.93
 - Modified Track - Jess Zech – \$1,680.96
 - Golf – Russell Smith - \$3,137.31

C. Financial

- 1. Adopt 2021-2022 DeRuyter Central School Budget**
- 2. Approve Property Tax Report Card**
- 3. Approve 2021-2022 Tax Cap**
- 4. Capital Reserve Fund**

BE IT RESOLVED, by the Board of Education of the DeRuyter Central School District, as follows:

Section 1. The proposition hereinafter set forth is hereby authorized to be submitted for the approval of the qualified voters of the District on the 18th day of May, 2021 (the "Vote").

Section 2. The proposition set forth below shall be submitted at the Vote and the District Clerk shall include notice of the proposition in substantially the following form in the notice of the Vote:

NOTICE IS HEREBY FURTHER GIVEN that at the Vote to be held on May 18, 2021, the following proposition will be submitted:

PROPOSITION - 2021 Capital Reserve Fund

Resolved, the Board of Education of the DeRuyter Central School District is hereby authorized to establish a capital reserve fund pursuant to Section 3651 of the Education Law to be designated, "2021 Capital Reserve Fund" created to defray the cost of the construction, reconstruction and equipping of School District buildings and facilities, including original equipment, machinery, apparatus, appurtenances, furnishings, land acquisitions, and other incidental improvements and expenses in connection therewith, and to defray the cost of, in whole or in part, and in order to accomplish the same, the Board is hereby authorized to establish the ultimate amount of such reserve fund to Seven Million Five Hundred Thousand Dollars (\$7,500,000) inclusive of accrued interest and other investment earnings, with a probable term of fifteen (15) years. The Board of Education is hereby authorized to pay funds from the available fund balance, state aid reimbursement to the School District on account of capital projects, such other monies as the voters may direct, and/or other legally available funds of the School District to such reserve fund in an amount determined by the Board of Education up to the maximum authorized amount.

Section 3. This resolution shall take effect immediately.

5. Approve 2021-2022 Budget Propositions:

- a. **MOTION** - That Proposition 1 of the 2021-2022 School District Budget Vote read:

Proposition No. 1- 2021-2022 School Budget: *Shall the Board of Education adopt a budget for the DeRuyter Central School District in the amount of \$11,895,190 for the fiscal year commencing July 1, 2021?*

- b. **MOTION** - That Proposition 2 of the 2021-2022 School District Budget Vote read:

Proposition No. 2- Transportation Proposition: *Shall the Board of Education purchase and finance two (2) small buses and one (1) large bus at an estimated cost not to exceed \$226,000, including necessary furnishings, fixtures and equipment and all other costs incidental thereto and expend a total sum not to exceed \$226,000, which is estimated to be the total maximum cost thereof, and pay for the vehicles by the levy of a tax which is hereby approved in the amount of \$226,000, which tax shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time, or from time to time, in the principal amount not to exceed \$226,000, and a tax is hereby voted to pay the principal and interest on said obligations when due?*

- c. **MOTION** - That Proposition 3 of the 2021-2022 School District Budget Vote read:

Proposition No. 3- Library Contribution: *Shall the annual appropriation for the DeRuyter Free Library within the DeRuyter Central School District be increased from its current level of \$40,117 per year to \$40,696 per year, such sum to be raised by levy of a tax upon the taxable property of the District?*

- d. **MOTION** - That Proposition 4 of the 2021-2022 School District Budget Vote read:

Proposition No. 4 – District Wide Summer Recreation: *Shall the Board of Education of the DeRuyter Central School District be authorized to expend \$17,500 for the District wide summer swim and baseball programs administered by the Village of DeRuyter for the 2021-2022 school year, such sum to be raised by levy of a tax upon the taxable property of the District?*

- e. **MOTION** - That Proposition 5 of the 2021-2022 School District Budget Vote read:

Proposition No. 5 – Capital Reserve Fund: *Shall the Board of Education of the DeRuyter Central School District be authorized to establish a capital reserve fund pursuant to Section 3651 of the Education Law to be designated, “2021 Capital Reserve Fund” created to defray the cost of the construction, reconstruction and equipping of School District buildings and facilities, including original equipment, machinery, apparatus, appurtenances, furnishings, land acquisitions, and other incidental improvements and expenses in connection therewith, and to defray the cost of, in whole or in part, and in order to accomplish the same, the Board is hereby authorized to establish the ultimate amount of such reserve fund to Seven Million Five Hundred Thousand Dollars (\$7,500,000) inclusive of accrued interest and other investment earnings, with a probable term of fifteen (15) years. The Board of Education is hereby authorized to pay funds from the available fund balance, state aid reimbursement to the School District on account of capital projects, such other monies as the voters may direct, and/or other legally available funds of the School District to such reserve fund in an amount determined by the Board of Education up to the maximum authorized amount.*

6. **Approve Legal Notice for 2021-2022 Budget Vote/Board Election**
7. **Appoint Election Inspector for the 2021-2022 Annual Meeting – N. McMasters**
8. **OCM BOCES Administrative Budget and Board of Education Election**
 - A. **2021-2022 OCM BOCES Administrative Budget -\$8,938,696**

The Resolution was thereupon declared duly adopted.

B. 2021-2022 Election of OCM BOCES Board of Education Trustees
Cast no more than four (4) total votes:

<i>To fill the expired term of Wayne Brownson:</i>	<i>Wayne Brownson</i>
<i>To fill the expired term of Marissa Mims:</i>	<i>Marissa Mims</i>
<i>To fill the expired term of Luke Morenus:</i>	<i>Luke Morenus</i>
<i>To fill the expired term of Shawn Reyburn:</i>	<i>Shawn Reyburn</i>

- D. **Approve 2021-2022 Board of Education Meeting Schedule**

XI. Public Comments

NEXT MEETING: May 11, 2021 – Budget Public Hearing/Regular meeting

XII. Executive Session (If Needed)

XIII. Adjournment

TROMPTOWN MARATHON
(formerly Tromptown Run)
44th Year Half-Marathon
1st Year Marathon

Board of Education
DeRuyter Central School

Subject

Request for use of specific school facilities 9/26/2021 (Sunday AM)

The Request

Same arrangement when operated under Tioughnioga Fire Department under name of Tromptown Run during the Fair in August. One-half of school gym.....the hallway and its bathrooms.....two locker rooms.....both north and south parking lots. We paid for school attendant. If not possible then use of both parking lots. North lot would also hold a tent. South one would have porta-johns. In the year when water was not available, gym was, we did use the south lot for porta-johns.

Background

Participation and receipts for half-marathon and 5 KM have been dropping. We have considered for several years trying to move the runs to a Saturday/Sunday morning of Fair week. But this has not been a possibility. For the Runs to survive we need more daylight hours, cooler temperatures, non-work week traveling times for runners and with those conditions we could promote adding a full marathon (26.22 miles). The last 43 years the early August summer evening with limited daylight and the possibility of thunderstorms/lighting has always meant anxiety. If Tromptown is to survive we feel the best chance is to make this move.

Goal

With a separate business set-up, name filing, including insurance, etc. we stand a better chance to raise monies for community entities and thereby gain for us greater volunteer participation. The courses themselves, together with the volunteer accolades received over the years, have been great publicity. Some of the possible community organizations that could benefit: Legion, Community Services (food pantry, clothes closet), Ruritan, student loan fund, scholarship fund, DeRuyter/Cuyler Fire Departments, Camelbeek Fund. For some further detail see attached copy of a letter of response sent to the Fire Department.



March 29, 2021

Chelsey Mahany
Sec'y Tioughnioga Fire Department
PO Box 278 DeRuyter, NY
13052-0278

In receipt of your letter of March 8. Thanks for the clarifications.

We did realize moving away from the August Fair would involve a separate business set-up with all the expenditures. But a weekend run with more daylight, cooler temperatures and adding the marathon gives us the best hope to turn around numbers and receipts.

After the Runs in 2019, in the fall, just before Covid, the Syracuse Track Club informed us they would no longer participate. We depended on them for safety issues out on the courses. They are also experiencing shortages of volunteers. The Skyline Radio Club is still with us. By bringing in more community organizations to participate we stand a better chance for volunteer participation and sharing.

What we are advancing for this new run set-up is modeled after what other runs have been doing. i.e. Lake Placid, Utica, etc. Community organizations benefit as they supply volunteers.

The two web sites renew in January each year. I have already paid those as I have in the past and was then re-imburshed by the Department. When I set-up the deruyteronline a few decades ago I had hoped its use would have multiplied much more than it has, especially by organizations. Laura Jayne does an excellent job. Perhaps the Fire Department can even increase its use of DOL.

We will probably use the identification as Tromptown Marathon or add a "s" on Marathon. However, most Marathons hold half-marathons the same day or preceding day and use the singular identification.

Our run certifications must be renewed every ten years. They are up this year. So in a way when Covid came, along with the Track Club exiting, encouraged us to strongly to think a "new normal". Also when you move starting and finishing points you must re-certify. So, in a sense, we "killed" two birds with one stone. We have also already paid for the certifications. Chances for a 2021 operation are improving so "salt raising" funds will pick-up!!

The new starts are very near the school and all finish at the front door of the school. We certified the 5 Km and half-marathon last fall and completed half of the marathon distance before the snow stopped us. We have also paid for that.

Again, it is a big leap into the unknown! It would be nice to have 400-500 runners or more like we did back some 40 years ago. By the way, I did write a history of the Runs back in its 33 year. They were on sale at Wood building. Enclosed copies of some pages for sharing.



DeRuyter Central School
711 Railroad Street
DeRuyter, NY 13052

**REGULAR MEETING
UNOFFICIAL MINUTES**

6:00 PM – Elementary Gym
March 10, 2021

Members Present: Dean Hathaway, Daniel Degear, Bradley Mierke, Jodi Wiesing
Members Absent: Richard Metcalf
Others Present: David Brown, Sandy Welsh, Amanda Graham-Quirk, Stephen Rafferty, Jenny Valente, Kim O'Brien, Katy Denkenberger, Brandi Compton

I. Regular Meeting Call To Order/Pledge of Allegiance

The Regular Meeting of the DeRuyter Central School Board of Education was called to order by President Hathaway at 6:06 pm with the Pledge of Allegiance immediately following.

**Call to Order
Pledge of
Allegiance**

II. Establish Agenda

RESOLVED, That the Board establish the agenda as presented.

Motion: CARRIED 1st: Wiesing 2nd: Degear
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

**Established
Agenda**

III. Presentations - None

IV. Discussion Items

Discussion Items

1. Budget Update – Mrs. Graham-Quirk

Topics

- Tax Cap – change for better
- This year is 6.45
- Building budget – good shape – final approved budget in April
- Trying to be fiscally responsible- not using the Federal Money that should be coming in
- Many others are building budgets without federal aid money so there will not be a cliff
- Goal is to make sure we are ok in the next few years in case the state doesn't come through
- One more year of a good tax cap
- Would it make sense to go to 5.5?
- Increased Moody's rating from A3 to A1 – Good news
- Should start creating a Capital Reserve Fund – will need voter approval
- Should go at the higher tax cap.
- Sound shells – can we put this in the budget

2. Initiative on Internet from BOCES – Dr. Brown
3. High Speed Communication CoSer – Dr. Brown

Topics

- Items 2 and 3 are essentially the same
 - Service from BOCES for internet
 - Direct to CNYRIC – 3 year agreement – switches, etc. brings 4 BOCES together -Cayuga, Citi, OCM, TST, if one goes down, one of the others will pick up
4. 2020-2021 Capital Outlay Update – Dr. Brown

Topics

- Folding doors, carpeting in LMC – if any extra, then look at carpet in elementary gym seating. Create committee to look at BCS and create a 5-year capital outlay plan
 - Looking for volunteers
 - Shout out to Kevin Springer for all his hard work and keeping on top of everything
5. NYSPHSAA Designation

Topics

- Received NYSPHSAA Designation of absolutely no disqualifications
6. Review of Policies #3420 and #5633

Topics

- Reviewed policies – by law, every school district needs to have a gender neutral bathroom for students.

V. Public Comments - None

VI. Board Comments

Topics

Very fortunate to have this Administrative team. They are doing a really great job. We are way ahead of the game. Kids are fully back – our community is fortunate to have you.

VII. Administrative Comments

Topics

- Closing legal RFP is March 26, 2021 – need a Board representative – Mr. Degear volunteered

**Board
Comments**

**Administrative
Comments**

- Our sports teams – Volleyball and Boys’ Basketball are undefeated – Girls’ Basketball – very good record at 5-2
- About to start Fall 2 – want to use fairgrounds – neighboring districts- 2 spectators/athlete
- Move for DeRuyter to have 2 as well
- Graduation is June 19th - 1:00 pm
- Prom/Graduation

Action Items

VIII. Board Action Items

Consent Agenda

A. Consent Agenda Items

RESOLVED, That the Board approve/accept the following Consent Items:

1. Approve Minutes – 2/9/21
2. Accept Claims Auditor Report
3. Approve Claims Auditor Claim - # 21-008 - \$124.00
4. Accept Treasurer’s Reports
5. Approve Budget Transfer
6. CSE Recommendations

Motion: CARRIED 1st: Degear 2nd: Mierke
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

B. Personnel

Appointed TIP
Subs

1. Appoint Substitutes – Teacher Immersion Program

RESOLVED, That the Board appoint Faith Saragossi, as Substitute Teacher, Substitute Teaching Assistant/Aide through the SUNY Cortland/OCM BOCES Teacher Immersion Program.

Motion: CARRIED 1st: Mierke 2nd: Wiesing
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

2. Appoint Daily/Long Term Substitute

Appointed D.
Sayler LTS

RESOLVED, That the Board, upon the recommendation of the Superintendent of Schools, appoint Danielle Sayler as a daily Certified Substitute Teacher effective March 11, 2021 and as Long Term Certified Substitute (for Jamie Doolittle) effective approximately April 5, 2021 through June 30, 2021 at a salary of \$43,600 prorated.

Motion: CARRIED 1st: Degear 2nd: Wiesing
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

3. Appoint Volunteer Coach

Appointed J.
Zech as
Volunteer Soccer
Coach

RESOLVED, That the Board appoint Jessica Zech as Volunteer Soccer Coach.

Motion: CARRIED 1st: Mierke 2nd: Degear
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

C. Financial

1. Approve Initial Legal Notice for 2021-2022 Budget Vote/Board Election

RESOLVED, That the Board approve the Initial Legal Notice for the 2021-2022 Budget Vote/Board Election as attached.

Motion: CARRIED 1st: Degear 2nd: Wiesing
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

2. Approve BOCES Final Services Commitment for 2021-2022 with Madison-Oneida BOCES

MOTION, That the Board Final Services Commitment for 2021-2022 with Madison-Oneida BOCES for Career & Technical Ed-Non Component at a cost of \$9554.

Motion: CARRIED 1st: Wiesing 2nd: Mierke
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

3. Approve Agreement with OCM BOCES regarding High Speed Communication

WHEREAS, the Board of Education of the DeRuyter Central School District (hereinafter referred to as the "District") desires to enter into a thirty-six month service agreement with the Onondaga-Cortland-Madison Board of Cooperative Educational Services (hereinafter referred to as OCM BOCES) in order for the OCM BOCES to furnish certain services to the District pursuant to New York State Education Law §1950(4)(jj), those services being lit fiber for high speed communications services in Co-Ser 60 I.

NOW, THEREFORE, it is **RESOLVED**, that the Board of Education of DeRuyter Central School District agrees to enter into a contract with the OCM BOCES for the provision of said services to the District and not to exceed in total over the life of this agreement the annual amount of \$46,963.00 and associated CNYRIC charges with such amount to include annual OCM BOCES support costs and applicable taxes and surcharges, and with such support costs and applicable taxes and surcharges included at the current rate and subject to change as established in the OCM BOCES budget or mandated by any federal, state or local authority.

This amount may be amended with the approval of both parties. The District will be liable to OCM BOCES for early cancellation or withdrawal from this agreement to the same extent that OCM BOCES is liable to any vendor(s) of these services, including liability for applicable penalties or liquidated damages, and the District also be liable for costs and expenses, including reasonable attorneys' fees and disbursements, incurred by OCM BOCES as consequence of any such early cancellation or withdrawal. Payment will be made as part of a regular annual OCM BOCES contract for services. Further, this agreement is subject to the approval of the Board of Education of OCM BOCES. This contract will be for a maximum period of thirty-six months commencing on or about July 1, 2021 and continue through June 30, 2024.

Motion: CARRIED 1st: Degear 2nd: Mierke
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

Approved Initial
Legal Notice

Approved
BOCES Final
Services –
Madison-Oneida
BOCES

Approved
Agreement
w/OCM BOCES –
High Speed
Communication

4. Award RFP for Auditing Services

RESOLVED, That the Board award the RFP for Auditing Services (3 years) to Mengel Metzger Barr & Co. LLP as per the RFP (attached) effective July 1, 2021.

Motion: CARRIED 1st: Wiesing 2nd: Mierke
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

5. Award Bid – Smart Schools

RESOLVED, That the Board award Electrical Construction Bid for the Smart Schools Project to Garnet Technology Solutions, Inc. as per attached.

Discussion: Switches, etc. previously purchased through e-rate.

Motion: CARRIED 1st: Degear 2nd: Wiesing
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

D. Appoint Election Inspectors

RESOLVED, That the Board appoint Judy Browngardt, Sandy Camelbeek, Roxanne Groves, Bonnie Ziegler and Sandy Welsh as Election Inspectors for the Annual School District Budget Vote/Board Member Election to be held on May 18, 2021.

Motion: CARRIED 1st: Mierke 2nd: Mierke
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

D. Policy

RESOLVED, That the Board approve the 2nd reading of revised policy # 3420 – Non-Discrimination and Anti-Harassment in the District.

Motion: CARRIED 1st: Degear 2nd: Wiesing
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

RESOLVED, That the Board approve the 1st reading and waive the 2nd reading of new policy # 5633 – Gender Neutral Single-Occupancy Bathrooms.

Motion: CARRIED 1st: Wiesing 2nd: Mierke
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

E. Transportation Requests

RESOLVED, That the Board approve transportation requests for the 2021-2022 school year to the Truxton Academy Charter School from Mr. & Mrs. Andrew Enders and Mr. & Mrs. Adam Daley.

Motion: CARRIED 1st: Mierke 2nd: Degear
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

Awarded RFP to
Mengel Metzger
Barr & Co

Award Electrical
Construction Bid
to Garnet Tech. –
Smart Schools
project

Appointed
Election
Inspectors

Approved 2nd
Reading – Pol.
#3420

Approved 1st
Reading – Pol. #
5633

Approved
Transportation
Requests to
Truxton
Academy
Charter School

F. Approve Appendix H (Communicable Diseases) of the District Safety Plan

RESOLVED, That the Board approve Appendix H (Communicable Diseases) of the District Safety Plan.

Motion: CARRIED 1st: Wiesing 2nd: Mierke
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

G. Approve 2021-2022 District School Calendar

RESOLVED, That the Board approve the 2021-2022 District School Calendar as per attached.

Motion: CARRIED 1st: Degear 2nd: Mierke
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

H. Surplus Items

RESOLVED, That the Board declare approximately 40 chalk boards (mostly 4' x 8') as surplus.

Motion: CARRIED 1st: Wiesing 2nd: Mierke
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

IX. Public Comments - None

NEXT MEETING: April 19, 2021

X. Executive Session (If Needed)

RESOLVED, That the Board enter Executive Session at 7:27 pm for the purpose of discussing contract negotiations.

Motion: CARRIED 1st: Degear 2nd: Wiesing
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

The Board returned to public session at 8:31 pm.

XI. Adjournment

RESOLVED, That the Regular Meeting of the DeRuyter Central School Board of Education be adjourned at 8:33 p.m.

Motion: CARRIED 1st: Mierke 2nd: Degear
Vote: Yes: 4 No: 0 Absent: 1 (Metcalf)

Approved
Appendix H for
the District Safety
Plan

Approved the
Official 2021-
2022 District
School Calendar

Declared chalk
boards as surplus

Executive
Session

Return to public
session

Adjournment

Respectfully Submitted: _____


Sandra Welsh, District Clerk

**DeRuyter Central School District
Claims Auditor Report for Board of Education**

Month of March, 2021

	Date and Type of Claims Audited								
	3/1/21 AP/PR	3/10/21 AP/BoE	3/16/21 PR	3/23/21 AP	3/29/21 AP/PR				
Total # of Claims Audited/Payroll Checks	133	54	127	71	133				
Sales Tax									
NO PO Created									
PO created after Invoice									
Exceeds limit of PO w/out Proper Approvals									
Incorrect Time Being Paid									
Voucher lacking SS#		1		1					
missing signatures				2					

Detail about Write Up

Date: 3/1/21 no issues

District Response:

Date: 3/10/21 one athletic voucher lacking SS# which is required for payment

District Response: SS# on file

Date: 3/16/21 no issues

District Response:

Date: 3/23/21 one athletic voucher - no SS#, 2 p.o. - no signature - corrected

District Response: SS# on file PO were authorized (by Business Office, packing slips attached)

Date: 3/29/21 no issues

District Response:

Signature: Stannie Young

Bonita B. Young, Claims Auditor

Date: 3/29/21

Bonnie B. Young
2169 Smith Road
DeRuyter, NY 13052
315-378-9608

CLAIMS AUDITOR CLAIM

21-009

March, 2021

To: DeRuyter Central School
711 Railroad Street
DeRuyter, NY 13052

Date	Total Hours	Type of Audit	Rate	Total
3/1/21	1 1/2	AP / PR	\$15/Hr	\$ 22.50
3/10/21	1 3/4	AP / SoE	\$15/Hr	\$ 26.25
3/16/21	1 3/4	PR	\$15/Hr	\$ 26.25
3/23/21	2 1/2	AP	\$15/Hr	\$ 37.50
3/29/21	2	AP / PR	\$15/Hr	\$ 30.00
			\$15/Hr	
			\$15/Hr	

Total this Claim 142.50 ✓

Bonnie Young
Signature: Claims Auditor

3/29/21

Date

Kathy L. Denckhausen
Signature: District Treasurer

3/29/21

Date

Date of Approval of Board of Education 4-19-21

District Clerk *[Signature]*

Treasurer's Monthly Reporting
For the Period From March 1, 2021 ~ March 31, 2021
Multi Fund

Total available balance as reported at the end of preceding period..... **\$2,340,402.99**

RECEIPTS DURING MONTH

(with breakdown of source including full amount of all short term loans)

<u>Date</u>	<u>Source</u>	<u>Amount</u>	
	Refund from Systems East fees	20.00	
	BOCES Aid 19-20	43,910.05	
	BOCES Aid 20-21	118,052.00	
	BOCES Transport	4,922.02	
	BOCES 19-20 ERATE	5,678.02	
	Medicaid Remittance	1,015.72	
	Utican Nat. Safety Dividends 19-20	5,141.00	
	Non Res Tuition	500.00	
	Town Fuel	907.98	
	Sales Tax from Extra Class	132.37	
	Addtl NYSMEC Recon from BOCES	42.03	
	20-21 Gen Aid	1,593,815.44	
	20-21 Cog Gmt	40,358.72	
	20-21 VLT Grant	38,829.25	
	20-21 XCOST	276,674.60	
	LIB/HRDWR/TXTBK/SFTWR/CHRT Aid	27,282.00	
	SL café deposits	1,620.56	
	SL Online pymts	455.00	
	SL Fed/State relbsmnts	45,754.00	
	SL catering	136.43	
	SA 19-20 PreK 20%	16,223.00	
	SA 20-21 PreK	31,311.00	
	SA 20-21 SUM SCH	1,761.20	
	SA AIG Award T.Bass	750.00	
	TA Transfers for Payroll	697,143.54	
	TA SWC	50.00	
		2,952,485.93	\$5,292,888.92

DISBURSEMENTS MADE DURING MONTH

Accounts Payable Checks	610,576.76
Transfers for Payroll	697,143.54
Transfer to MM	0.00
Transfer to Debt Svc	0.00
BANK CHARGE	500.00
Sales Tax pymt	187.19
Lifetime Dental ACH pymts	425.00
Excellus Dental	8,137.55
Transfer back to OT Incorrect sales tax	171.00
Bounced Checks/bank adjustments	

Total Disbursements **1,317,141.04**

Cash Balance as shown by records **\$3,975,747.88**

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month..... **3,847,283.57**

Less total of outstanding Checks(see attached list)..... **13,250.27**

Less total of outstanding Citizens chks **0.00**

Less outstanding ERS March pymt **1,514.43**

Less outstanding Citizens to NBT balance transfer **10,208.04**

Net Balance in Bank..... **3,822,310.83**

(should agree with Cash Balance ABOVE unless there are non-deposited funds in treasurer's hands)

Amount of receipts non-deposited (add)..... **153,437.05**


Statement of cash on hand (not deposited or transferred at end of period):

<u>Date</u>	<u>Source</u>	<u>Amount</u>
3/31/2021	Transfer for 4/1 Payroll in transit	153,437.05

Total Cash..... **153,437.05**

Total Available Balance **\$3,975,747.88**

Received by the Board of Education and entered as a part of the minutes of the Board Meeting held: 04/19/2021

 4-16-21
Clerk of Board of Education Date

This is certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Katy Denkenberger 4/14/2021

Treasurer of School District Date

DERUYTER CENTRAL SCHOOL DIST
Bank Reconciliation for period ending on 3/31/2021



Account: Multi Fund
 Cash Account(s): A 200, C 200, F 200, H 200, TA 200, TE 20091

Ending Bank Balance:		3,847,283.57
Outstanding Checks (See listing below):	-	13,250.27
Deposits in Transit:	+	153,437.05
Other Credits:	+	0.00
Other Debits:	-	11,722.47

Adjusted Ending Bank Balance: 3,975,747.88

Cash Account Balance: 3,975,747.88

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
02/05/2021	✓ 112782	DeRuyter Faculty Association	3,086.03
02/05/2021	✓ 112783	PTO SCHOLARSHIP FUND	66.00
02/23/2021	✓ 112790	DeRuyter Faculty Association	68.76
03/10/2021	112840	Heather Foster	15.00
03/10/2021	112859	Dan Twentyman	108.50
03/10/2021	112861	Waits, Paul	108.50
03/23/2021	✓ 112864	CSEA, Inc.	1,103.09
03/23/2021	112867	PEOPLE	9.54
03/23/2021	112873	Bill Bros. Dairy	1,679.78
03/23/2021	✓ 112875	Calabiano, Nicholas	108.50
03/23/2021	112876	Catalano, Joseph A	108.50
03/23/2021	✓ 112877	CDW-G	84.60
03/23/2021	✓ 112879	Mike Clark	108.50
03/23/2021	✓ 112880	Contri, Douglas	103.50
03/23/2021	✓ 112881	Cota, Christopher	108.50
03/23/2021	✓ 112885	Empire Winds, Inc	150.00
03/23/2021	112887	Jennifer Fox	160.00
03/23/2021	112888	Leigh Hess	108.50
03/23/2021	✓ 112891	JW Pepper & Sons	780.67
03/23/2021	✓ 112895	M&D Dell Central	75.60
03/23/2021	✓ 112896	Maintenance Products and Equipment Co.	42.25
03/23/2021	112898	Teresa Merihew	103.50
03/23/2021	✓ 112901	National Science Teaching Associations	147.00
03/23/2021	✓ 112905	Quadient LeasingUSA, Inc.	461.00
03/23/2021	112906	Peter Rath	108.50
03/23/2021	✓ 112908	ShowMeCables	138.45
03/23/2021	112910	Systems East, Inc.	4,019.00
03/23/2021	112911	Dan Twentyman	108.50

Outstanding Check Total: 13,250.27

✓ = Cashed as of 4/16/21

Kathy L. Denkubyn
 Prepared By

Approved By

Treasurer's Monthly Reporting
For the Period From February 1, 2021 ~ February 28, 2021
Multi Fund

Total available balance as reported at the end of preceding period.....

\$3,856,555.76

RECEIPTS DURING MONTH

(with breakdown of source including full amount of all short term loans)

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	Service Charge refund	85.45
	Sales Tax from Extra Class	330.80
	Unreturned Library books	21.98
	Fee for copies made	10.00
	Non Resident Tuition	975.00
	19-20 Syracuse City Non -Res Tuition	18,027.00
	Duplicate Diploma Fee	40.00
	Medicaid Remittance	1,325.20
	Town Fuel	454.09
	National Grid overpymt return	297.48
	19-20 XCOST 20% held	18,222.75
	CHTR SCHL Aid	140.00
	20-21 Gen Aid Feb pymt	509,080.08
	20-21 VLT Grant Feb pymt	37,003.90
	Account opening dollar back from PR	1.00
	SL Café deposits	1,283.30
	SL online pymts- CITIZENS	170.00
	19-20 SUM SCH 20%- Citizens	1,058.74
	SCW Scholarship	100.00
	Retiree Health Ins pymts	588.53
		589,215.30

\$4,445,771.06

DISBURSEMENTS MADE DURING MONTH

Accounts Payable Checks	795,429.95
Quarterly Sales tax pymt	
Transfer to MM	1,242,866.88
Transfer to Debt Svc	63,488.48
BANK CHARGE	500.00
Systems East Tax collection fee	5.00
Lifetime Dental ACH pymts	555.68
Excellus Dental	2,522.10
Bounced Checks/bank adjustments	

Total Disbursements 2,105,368.07

Cash Balance as shown by records

\$2,340,402.99

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month..... 2,478,869.93

Less total of outstanding Checks(see attached list)..... 53,711.68

Less total of outstanding Citizens chks 82,896.92

Less outstanding ERS Feb pymt 1,337.62

Less outstanding Citizens to NBT balance transfer 520.72

Net Balance in Bank..... 2,340,402.99

(should agree with Cash Balance ABOVE unless there are non-deposited funds in treasurer's hands)

Amount of receipts non-deposited (add)..... 0.00

Statement of cash on hand (not deposited or transferred at end of period):

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	SL online pymts to Citizens acct	0.00

Total Cash..... 0.00

Total Available Balance

\$2,340,402.99

Received by the Board of Education and entered as a part of the minutes of the Board Meeting held: 04/19/2021

Sandra Weber 4-16-21
Clerk of Board of Education Date

This is certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Katy Denkerberger 4/1/2021

Treasurer of School District Date

DERUYTER CENTRAL SCHOOL DIST

Bank Reconciliation for period ending on 2/28/2021



Account: Multi Fund
 Cash Account(s): A 200, C 200, F 200, H 200, TA 200, TE 20091

Ending Bank Balance:		2,478,869.93
Outstanding Checks (See listing below):	-	53,711.68
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	84,755.28

Adjusted Ending Bank Balance: 2,340,402.99

Cash Account Balance: 2,340,402.99

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
02/05/2021	112782	DeRuyter Faculty Association	3,086.03
02/05/2021	112783	PTO SCHOLARSHIP FUND	66.00
02/10/2021	112754	March Associates	6,844.32
02/10/2021	112769	NYAAE	75.00
02/10/2021	112775	Truxton Academy Charter School	8,752.28
02/23/2021	112788	Cortland County Sheriffs	58.12
02/23/2021	112789	CSEA, Inc.	1,103.09
02/23/2021	112790	DeRuyter Faculty Association	68.76
02/23/2021	112791	NYS Child Suppt. Proc Center.	300.00
02/23/2021	112792	NYS Teachers Retirement System	3,607.00
02/23/2021	112793	PEOPLE	9.54
02/23/2021	112794	AALCO	845.32
02/23/2021	112795	Ackley Auto Repair, LLC	21.00
02/23/2021	112796	Advance Media New York	16.16
02/23/2021	112797	Advanced Fire	151.00
02/23/2021	112798	Bert Adams Disposal Inc.	628.25
02/23/2021	112799	Citizens bank	2,817.64
02/23/2021	112800	CJ Marly Construction	19,621.00
02/23/2021	112801	Cortland Standard	243.70
02/23/2021	112802	Countryside Hardware	11.69
02/23/2021	112803	Empire State Auto Parts	601.79
02/23/2021	112804	Excellus Health Plan-CNY	304.80
02/23/2021	112806	Hillyard Inc.	741.88
02/23/2021	112808	Lowe's	455.76
02/23/2021	112809	Maintenance Products and Equipment Co.	957.00
02/23/2021	112810	Metropolitan Life Insur.	168.54
02/23/2021	112811	Mirabito Fuel Group-Syracuse	1,175.15
02/23/2021	112812	Lina Moore	69.97
02/23/2021	112813	National Art & School Supplies	7.40
02/23/2021	112814	Northrup Septic Service	300.00
02/23/2021	112815	PSAT/NMSQT	136.00
02/23/2021	112816	Staples Contract & Commercial	7.96
02/23/2021	112817	Sweeney's Pest Elimination	70.00
02/23/2021	112818	Unifirst	29.53

DERUYTER CENTRAL SCHOOL DIST

Bank Reconciliation for period ending on 2/28/2021



Check Date	Check Number	Payee	Amount
02/23/2021	112820	Young, Bonita L.	108.75
02/23/2021	112821	AT & T Mobility	251.25

Outstanding Check Total: 53,711.68


Prepared By

Approved By

Treasurer's Monthly Reporting
For the Period from March 1, 2021 ~ March 31, 2021
Extra Curriculum Activity Accounts

Total available balance as reported at the end of preceding period..... **\$85,787.07**

RECEIPTS DURING MONTH

(with breakdown of source including full amount of all short term loans)

<u>Date</u>	<u>Source</u>	<u>Amount</u>	
	DRAMA		
	Elem Student Council		
	FFA Club	\$ 1,754.00	
	National Honor Society		
	Student Council		
	Yearbook	\$ 259.44	
	Class of 2020		
	Class of 2021		
	Class of 2022	\$ 419.00	
	Class of 2023		
	Class of 2024	\$ 4,949.00	
	SADD	\$ 893.00	
	Bounced Checks (2)		
	Interest Earned		
	Total Receipts	\$ 8,274.44	
	Total Receipts, including balance	\$74,061.51	\$74,061.51

DISBURSEMENTS MADE DURING MONTH

AP Checks	\$10,294.43
JE Expense	
Transfer to TA	
 (Total amount of checks issued and debit charges)	 \$10,294.43

Cash Balance as shown by records **\$63,767.08**

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month.....	\$66,100.70
Less total of outstanding Checks (see attached list).....	\$5,310.58
Less \$1 for opening NBT acct back to Gen	1.00
Net Balance In Bank.....	\$62,789.12
(should agree with Cash Balance ABOVE unless there are non-deposited funds in treasurer's hands)	
Amount of receipts non-deposited (add).....	\$976.96
Statement of cash on hand (not deposited at end of period):	

<u>Date</u>	<u>Source</u>	<u>Amount</u>
3/31/2021	Final wire from Citizens acct 4/6	\$976.96

Total Cash **\$976.96**

Total Available Balance **\$63,766.08**

Received by the Board of Education and entered as a part of the minutes of the Board Meeting held: 04/19/2021


 Clerk of Board of Education

4-16-21
 Date

Katy Denkenberger
 Treasurer of School District

4/13/2021
 Date

DERUYTER CENTRAL SCHOOL DIST
Bank Reconciliation for period ending on 3/31/2021



Account: Extra Curricular
Cash Account(s): OT 200

Ending Bank Balance:		68,100.70
Outstanding Checks (See listing below):	-	5,310.58
Deposits in Transit:	+	0.00
Other Credits:	+	976.96
Other Debits:	-	0.00

Adjusted Ending Bank Balance: 63,767.08

Cash Account Balance: 0.00

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
03/23/2021	✓ 6399	Florida Farm Bureau	4,128.50
03/29/2021	✓ 6402	Barone Gardens	171.25
03/29/2021	6403	Diana Breed	75.00
03/29/2021	6404	Carol Buchovecky	80.00
03/29/2021	6405	DCS General Fund	8.88
03/29/2021	6406	DeRuyter Farm & Garden CO-OP	24.99
03/29/2021	6407	Anthony Hatto	500.00
03/29/2021	6408	Kaylee LaClair	30.00
03/29/2021	6409	Linda Lidell	46.44
03/29/2021	6410	Alan Marshall	75.00
03/29/2021	6411	Sunshine Shelby	75.00
03/29/2021	6412	Jessica Vadala	95.52
Outstanding Check Total:			5,310.58

Prepared By

Approved By

✓ = Cashed as of 4/16/21

Treasurer's Monthly Reporting
For the Period from February 1, 2021 ~ February 28, 2021
Extra Curriculum Activity Accounts

Total available balance as reported at the end of preceding period..... **\$66,992.43**

RECEIPTS DURING MONTH

(with breakdown of source including full amount of all short term loans)

<u>Date</u>	<u>Source</u>	<u>Amount</u>	
	DRAMA		
	Elem Student Council	\$	160.00
	FFA Club	\$	5,856.00
	National Honor Society		
	Student Council		
	Yearbook	\$	1,115.20
	Class of 2020		
	Class of 2021		
	Class of 2022	\$	1,764.35
	Class of 2023	\$	695.82
	Class of 2024		
	SADD		
	Bounced Checks (2)		
	Interest Earned		
	Total Receipts	\$	9,591.37
	Total Receipts, including balance	\$66,583.80	\$66,583.80

DISBURSEMENTS MADE DURING MONTH

AP Checks	\$796.73	
JE Expense		
Transfer to TA		
(Total amount of checks issued and debit charges)	\$796.73	
Cash Balance as shown by records		\$65,787.07

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month.....	\$66,021.07
Less total of outstanding Checks (see attached list).....	\$233.00
Less \$1 for opening NBT acct back to Gen	1.00
Net Balance In Bank.....	\$65,787.07
(should agree with Cash Balance ABOVE unless there are non-deposited funds in treasurer's hands)	
Amount of receipts non-deposited (add).....	\$0.00
Statement of cash on hand (not deposited at end of period):	

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	Total Cash	\$0.00

Total Available Balance **\$65,787.07**

Received by the Board of Education and entered as a part of the minutes of the Board Meeting held: 04/19/2021


 Clerk of Board of Education

4-16-21
 Date

Katy Denkenberger
 Treasurer of School District

4/1/2021
 Date

DERUYTER CENTRAL SCHOOL DIST
Bank Reconciliation for period ending on 2/28/2021



Account: Extra Curricular
Cash Account(s): OT 200

Ending Bank Balance:		66,021.07
Outstanding Checks (See listing below):	-	233.00
Deposits In Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	1.00

Adjusted Ending Bank Balance:	65,787.07
Cash Account Balance:	0.00

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
02/16/2021	✓ 6388	Little Caesars Fundraising	193.00
02/16/2021	✓ 6389	New York FFA	40.00
Outstanding Check Total:			233.00


Prepared By

Approved By

✓ = cashed as of 3/31/21

Treasurer's Monthly Reporting
For the Period From February 1, 2021 ~ March 31, 2021
Payroll Account

Total available balance as reported at the end of preceding period..... **\$0.00**

RECEIPTS DURING MONTH

(with breakdown of source including full amount of all short term loans)

<u>Date</u>	<u>Source</u>	<u>Amount</u>
Feb	Interfund Transfer (Net Pay) from Trust Agency to Payroll	\$282,505.19
March	Interfund Transfer (Net Pay) from Trust Agency to Payroll	\$286,441.32

Interest Earned

Total Receipts **\$568,946.51**

Total Receipts, including balance

\$568,946.51

DISBURSEMENTS MADE DURING MONTH

Transfer to General for Write off Amt

Transfer to Trust and Agency

Payroll Checks Feb

\$282,505.19

Payroll Checks March

\$286,441.32

(Total amount of checks issued and debit charges)

\$568,946.51

Cash Balance as shown by records

\$0.00

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month..... **\$155,844.86**

Less total of outstanding Checks (see attached list)..... **\$2,407.81**

Less 3/31 transfer for 4/1 payroll **153437.05**

Net Balance in Bank..... **\$0.00**

(should agree with Cash Balance ABOVE unless there are non-deposited funds in treasurer's hands)

Amount of receipts non-deposited (add)..... **\$0.00**

TABLE 2 Statement of cash on hand (not deposited at end of period):

<u>Date</u>	<u>Source</u>	<u>Amount</u>
-------------	---------------	---------------

Total Available Balance

\$0.00

Received by the Board of Education and entered as a part of the minutes of the Board Meeting held: 04/19/2021


Clerk of Board of Education

4-16-21
Date

This is certify that the above Cash Balance is in agreement with my bank statement, as reconciled.


Treasurer of School District

4/1/2021
Date

Treasurer's Monthly Reporting
For the Period From February 1, 2021 ~ March 31, 2021
Flex Spending Account

Total available balance as reported at the end of preceding period..... **\$27,983.80**

RECEIPTS DURING MONTH

(with breakdown of source including full amount of all short term loans)

<u>Date</u>	<u>Source</u>	<u>Amount</u>
March	Enrollment Amounts for 2021 plans	
	Lifetime Reimbursement Repayment	\$122.40

Interest Earned	\$0.00
Total Receipts	\$122.40

Total Receipts, including balance **\$28,106.20**

DISBURSEMENTS MADE DURING MONTH

Total ACH pymts - Feb	\$1,622.05
Total ACH pymts - March	\$788.24

(Total amount of checks issued and debit charges) **\$2,410.29**

Cash Balance as shown by records **\$25,695.91**

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month..... **\$16,987.55**

Less total of outstanding Checks/Transfers..... **\$0.00**

List of Outstanding Checks/Transfers

<u>Check #</u>	<u>Amount</u>
----------------	---------------

Net Balance in Bank..... **\$16,987.55**

(should agree with Cash Balance ABOVE unless there are non-deposited funds in treasurer's hands)

Amount of receipts non-deposited (add)..... **\$8,708.36**

Statement of cash on hand (not deposited at end of period):

<u>Date</u>	<u>Source</u>	<u>Amount</u>
3/31/2021	Final wire from Citizens acct 4/6	\$8,708.36

Total Available Balance **\$25,695.91**

Received by the Board of Education and entered as a part of the minutes of the Board Meeting held: 04/19/2021


Clerk of Board of Education

4-16-21
Date

This is certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Katy Denkenberger
Treasurer of School District

4/1/2021

DERUYTER CENTRAL SCHOOL DIST
Bank Reconciliation for period ending on 3/31/2021



Account: Flex Spending
Cash Account(s): TA 20001

Ending Bank Balance:		16,987.55
Outstanding Checks (See listing below):	-	0.00
Deposits in Transit:	+	8,708.36
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance: 25,695.91

Cash Account Balance: 25,695.91

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
------------	--------------	-------	--------

Outstanding Check Total: 0.00


Prepared By

Approved By

DERUYTER CENTRAL SCHOOL DIST
Bank Reconciliation for period ending on 2/28/2021



Account: Flex Spending
Cash Account(s): TA 20001

Ending Bank Balance:		17,654.39
Outstanding Checks (See listing below):	-	0.00
Deposits in Transit:	+	0.00
Other Credits:	+	8,708.36
Other Debits:	-	1.00

Adjusted Ending Bank Balance:	26,361.75
Cash Account Balance:	26,361.75

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
------------	--------------	-------	--------

Outstanding Check Total:	0.00
--------------------------	------


Prepared By

Approved By

Treasurer's Monthly Reporting
For the Period From February 1, 2021 - March 31, 2021
Debt Service

Total available balance as reported at the end of preceding period..... **\$1.00**

RECEIPTS DURING MONTH

(with breakdown of source including full amount of all short term loans)

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	Capital Trasfer for BAN pymt	
	General Transfer to keep NBT acct open	
2/5/2021	General Transfer for Key Govt pymt	\$63,488.46
	Interest Earned	\$0.00
	Total Recelpts	\$63,488.46

Total Receipts, including balance

\$63,489.46

DISBURSEMENTS MADE DURING MONTH

Key Govt Finance Pymt	\$63,489.46
BAN Pymt	
Energy Performance payments	
2013 BOND Int pymt	
(Total amount of checks issued and debit charges)	\$63,489.46

Cash Balance as shown by records

\$0.00

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month.....	\$1.00
Less total of outstanding Checks (see attached).....	\$0.00
Net Balance in Bank.....	\$1.00
(should agree with Cash Balance ABOVE unless there are non-deposited funds in treasurer's hands)	
Amount of receipts non-deposited (add).....	\$0.00
Statement of cash on hand (not deposited at end of period):	

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	Total Cash	\$0.00

Total Available Balance **\$1.00**

Received by the Board of Education and entered as a part of the minutes of the Board Meeting held: 4/19/21


 Clerk of Board of Education

4-16-21
 Date

This is certify that the above Cash Balance is in agreement with my bank statement, as reconciled.


 Katy Denkenberger
 Treasurer of School District

4/1/2021
 Date

DERUYTER CENTRAL SCHOOL DIST
Bank Reconciliation for period ending on 3/31/2021



Account: Debt Service
Cash Account(s): V 201

Ending Bank Balance:		1.00
Outstanding Checks (See listing below):	-	0.00
Deposits In Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	1.00
Cash Account Balance:	1.00

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
------------	--------------	-------	--------

Outstanding Check Total: 0.00


Prepared By

Approved By

DERUYTER CENTRAL SCHOOL DIST
Bank Reconciliation for period ending on 2/28/2021



Account: Debt Service
Cash Account(s): V 201

Ending Bank Balance:		1.00
Outstanding Checks (See listing below):	-	0.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	1.00
Cash Account Balance:	1.00

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
------------	--------------	-------	--------

Outstanding Check Total: 0.00


Prepared By

Approved By

Treasurer's Monthly Reporting
For the Period February 1, 2021 - March 31, 2021
Reserves/Money Market Acct

Total available balance as reported at the end of preceding period..... **\$0.00**

RECEIPTS DURING MONTH

(with breakdown of source including full amount of all short term loans)

<u>Date</u>	<u>Source</u>	<u>Amount</u>
	To open account	\$1.00
2/22/2021	Former Risk Retention acct bal	\$28,462.95
2/22/2021	Former Reserve for Repairs acct bal	\$69,689.17
2/26/2021	Transfer of remaining reserves from General acct	\$1,242,865.88
2/26/2021	Interest earned	\$17.07
3/31/2021	Interest earned	\$170.84
	Interest Earned	\$0.00
	Total Receipts	\$1,341,206.91

Total Receipts, including balance **\$1,341,206.91**

DISBURSEMENTS MADE DURING MONTH

Total Checks

(Total amount of checks issued and debit charges) **\$0.00**

Cash Balance as shown by records **\$1,341,206.91**

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month..... **\$1,341,206.91**

Less total of outstanding Checks(see attached)..... **\$0.00**

Net Balance in Bank..... **\$1,341,206.91**

(should agree with Cash Balance ABOVE unless there are non-deposited funds in treasurer's hands)

*Amount of receipts non-deposited (add)..... **\$0.00**

<u>Date</u>	<u>Source</u>	<u>Amount</u>
-------------	---------------	---------------

Total: 0.00

Total Available Balance **\$1,341,206.91**

Received by the Board of Education and entered as a part of the minutes of the Board Meeting held: 04/19/2021


 Clerk of Board of Education

4-16-21
 Date

This is certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Katy Denkenberger
 Treasurer of School District

4/1/2021
 Date

DERUYTER CENTRAL SCHOOL DIST

Budget Transfer Query From 3/1/2021 - 3/31/2021 In Between \$0.00 And \$999,999,999.99



Reference #	Date	Transfer Explanation	Account	Detail Description	Debits	Credits
76	03/31/2021	Clean up negatives - per A. Graham-Quirk	A 1240.450-10		0.00	15.04
			A 1310.150-10-1002		0.00	11,807.70
			A 1620.160-10-1009		0.00	6,043.76
			A 1620.400-10-0100		0.00	2,890.85
			A 2020.150-10-0104		0.00	20,299.20
			A 2020.160-20-1001		0.00	6,663.70
			A 2110.140-10-1008		0.00	100.00
			A 2110.160-20-1011		0.00	8,605.15
			A 2110.160-30-1011		0.00	4,271.80
			A 2110.450-10-0104		0.00	1,480.28
			A 2630.450-10-0104		0.00	1,611.74
			A 2855.450-10-0104		0.00	844.97
			A 5510.160-10		0.00	721.50
			A 2250.160-10-1011		67,355.69	0.00
			A 2110.450-10-0104		0.00	2,000.00
Transfer Totals:					67,355.69	67,355.69
Grand Totals:					67,355.69	67,355.69

Hande I Quirk 4/16/21

Property Tax Report Card
250301 - DERUYTER CSD

2020-2021 - Page 1
Official - as of 04/16/2021 01:27
PM

****Please use Chrome or Firefox browsers when entering the Business Portal to complete the PTRC. Internet Explorer is NOT recommended.****

Note: Some data elements of the Property Tax Report Card have been revised or renamed to more closely follow the Property Tax Cap calculations districts complete on the Office of the State Comptroller website. Please see the Help text above for definitions. Additional guidance on the Property Tax Levy Limit is available on the Office of Educational Management Services website:
<http://www.p12.nysed.gov/mgtserv/propertytax/taxcap/>.

Please also submit an electronic version (PDF or Word) of your school district's 2021-22 Budget Notice to: emscmgt@nysed.gov. This will enable us to help correct any formula or data entry discrepancy quickly.

Notice: The Enacted Budget allows school districts to establish a reserve fund for NYS Teachers' Retirement System Contributions, effective immediately. This reserve, if applicable, should be reported in the Schedule of Reserves under 'Other Reserve' and with a description that says: "To fund employer retirement contributions to the New York State Teachers' Retirement System (TRS.)"

Form Due - April 26, 2021

Form Preparer Name:
 Preparer's Telephone Number:

AMANDA GRAHAM-QUIRK
 3157516213

Shaded Fields Will Calculate	Budgeted 2020-21 (A)	Proposed Budget 2021-22 (B)	Percent Change (C)
Total Budgeted Amount, not including Separate Propositions	11,307,426	11,895,189	5.20 %
A. Proposed Tax Levy to Support the Total Budgeted Amount ¹	4,216,542	4,424,972	
B. Tax Levy to Support Library Debt, if Applicable			
C. Tax Levy for Non-Excludable Propositions, if Applicable ²			
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable			
E. Total Proposed School Year Tax Levy (A+B+C-D)	4,216,542	4,424,972	4.94 %
F. Permissible Exclusions to the School Tax Levy Limit	221,305	438,112	
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions ³	4,385,489	4,510,004	
H. Total Proposed Tax Levy for School Purposes, <u>Excluding</u> Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E-B-F+D)	3,995,237	3,986,860	
I. Difference: (G-H); (negative value requires 60.0% voter approval) ²	390,252	523,144	
Public School Enrollment	354	361	1.98 %
Consumer Price Index			1.23 %

¹ Include any prior year reserve for excess tax levy, including interest.

² Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

³ For 2021-22, includes any carryover from 2020-21 and excludes any tax levy for library debt or prior year reserve for excess tax levy, including interest.

	Actual 2020-21 (D)	Estimated 2021-22 (E)
Adjusted Restricted Fund Balance	1,341,019	1,421,429
Assigned Appropriated Fund Balance	640,215	414,040
Adjusted Unrestricted Fund Balance	519,041	475,808
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	4.59 %	4.00 %

Schedule of Reserve Funds

Reserve Type	Reserve Name	Reserve Description *	3/31/21 Actual Balance	6/30/21 Estimated Ending Balance	Intended Use of the Reserve in the 2021-22 School Year (Limit 200 Characters)**
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Note: Be sure to click on the Save button at the bottom after each additional Reserve you add under Capital, Property Loss, Liability, or Other Reserve.

Capital	CAPITAL RESERVE	For the cost of any object or purpose for which bonds may be issued.	944	944	None
Repair	REPAIR RESERVE	For the cost of repairs to capital improvements or equipment.	69,689	69,689	None
Workers Compensation		For self-insured Workers Compensation and benefits.			
Unemployment Insurance	UI RESERVE	For reimbursement to the State Unemployment Insurance Fund.	27,599	27,599	None
Reserve for Tax Reduction		For the gradual use of the proceeds of the sale of school district real property.			
Mandatory Reserve for Debt Service		For proceeds from the sale of district capital assets or improvement, restricted to debt service.			
Insurance	RESERVE FOR INSURANCE	For liability, casualty, and other types of uninsured losses.	300,000	300,000	None
Property Loss + (add)		To cover property loss.			
Liability		To cover incurred liability claims.			

Tax Certiorari		For tax certiorari settlements.	<input type="text"/>	<input type="text"/>	
Reserve for Insurance Recoveries		For unexpended proceeds of insurance recoveries at fiscal year end.	<input type="text"/>	<input type="text"/>	
Employee Benefit Accrued Liability		For accrued 'employee benefits' due to employees upon termination of service.	<input type="text"/>	<input type="text"/>	
Retirement Contribution	RETIREMENT RESERVE	For employer retirement contributions to the State and Local Employees' Retirement System.	794,787	794,787	None
Reserve for Uncollected Taxes		For unpaid taxes due certain city school districts not reimbursed by their city/county until the following fiscal year.	<input type="text"/>	<input type="text"/>	
Single Other Reserve	TRS RESERVE	For employer contributions to the TRS System	148,000	228,410	None

*** NYSED Reserve Guidance:**

http://www.p12.nysed.gov/mgt/serv/accounting/docs/reserve_funds.pdf

OSC Reserve Guidance:

<http://osc.state.ny.us/localgov/pubs/listacctg.htm#reservefunds>

****Provide a brief, but specific, statement of the planned use and appropriation for the reserve in SY 2021-22. Mention any capital expenditures that will need to be voted upon in the upcoming Budget Vote.**

Save

Reset

Save & Ready

NOTICE OF ANNUAL MEETING AND ELECTION OF THE DeRUYTER CENTRAL SCHOOL DISTRICT

Notice is given that the Public Budget Hearing of the DeRuyter Central School District for the purpose of discussion of the expenditure and budgeting of funds for the 2021-2022 will be held in the Elementary Gym of the DeRuyter Central School, 711 Railroad Street, DeRuyter, NY on Tuesday, May 11, 2021 at 6:00 p.m. Eastern Daylight Savings Time.

Notice is also given that the Annual Meeting and Election to elect Board of Education member(s), and to vote upon the propositions and appropriation of the necessary funds to meet the estimated expenditures for the 2021-2022 school year, will be held on Tuesday, May 18, 2021 by voting machine in the Annex Room 406. The following propositions will be up for vote:

Proposition No. 1- 2021-22 School Budget: Shall the Board of Education adopt a budget for the DeRuyter Central School District in the amount of \$11,895,190 for the fiscal year commencing July 1, 2021?

Proposition No. 2- Bus Proposition: Shall the Board of Education purchase and finance two (2) small buses and one (1) large bus at an estimated cost not to exceed \$226,000, including necessary furnishings, fixtures and equipment and all other costs incidental thereto and expend a total sum not to exceed \$226,000, which is estimated to be the total maximum cost thereof, and pay for the vehicles by the levy of a tax which is hereby approved in the amount of \$226,000, which tax shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time, or from time to time, in the principal amount not to exceed \$226,000, and a tax is hereby voted to pay the principal and interest on said obligations when due?

Proposition No. 3- Library Contribution: Shall the annual appropriation for the DeRuyter Free Library within the DeRuyter Central School District be increased from its current level of \$40,117 per year to \$40,696 per year, such sum to be raised by levy of a tax upon the taxable property of the District?

Proposition No. 4 – District Wide Summer Recreation: Shall the Board of Education of the DeRuyter Central School District be authorized to expend \$17,500 for the district-wide summer swim and baseball programs administered by the Village of DeRuyter for the 2021-2022 school year, such sum to be raised by levy of a tax upon the taxable property of the District?

Proposition No. 5 – Establishment of Capital Reserve Fund: Shall the Board of Education of the DeRuyter Central School District be authorized to establish a capital reserve fund pursuant to Section 3651 of the Education Law to be designated, “2021 Capital Reserve Fund” created to defray the cost of the construction, reconstruction and equipping of School District buildings and facilities, including original equipment, machinery, apparatus, appurtenances, furnishings, land acquisitions, and other incidental improvements and expenses in connection therewith, and to defray the cost of, in whole or in part, and in order to accomplish the same, the Board is hereby authorized to establish the ultimate amount of such reserve fund to Seven Million Five Hundred Thousand Dollars (\$7,500,000) inclusive of accrued interest and other investment earnings, with a probable term of fifteen (15) years. The Board of Education is hereby authorized to pay funds from the available fund balance, state aid reimbursement to the School District on account of capital projects, such other monies as the voters may direct, and/or other legally available funds of the School District to such reserve fund in an amount determined by the Board of Education up to the maximum authorized amount.

Notice is also given that a copy of the statement of the amount of monies required for the 2021-2022 school year for school purposes may be obtained upon request on and after April 30, 2021 by contacting the District Clerk at 315-852-3400 x 7403 or welsh@deruytercentral.org. Residents may obtain a copy of the proposed budget at any district schoolhouse or on the District’s website, www.deruytercentral.org, on and after April 30, 2021.

Notice is also given that one member of the Board of Education will be elected due to the expiration of the term of member, Richard Metcalf. The highest vote getter will receive a 3-year term beginning on July 1, 2021. The following candidate(s) has/have filed a petition necessary to seek election and will appear on the May 18, 2021 ballot as follows: Jeremy Wilken

Notice is also given that the candidates for the office of Member of the Board of Education shall be nominated by petition. A separate petition shall be required to nominate each candidate. Petitions may be obtained from the Clerk of the District. Each petition must be directed to the Clerk of the District, must be signed by at least 25 qualified voters of the District, must state the name and residence of the candidate and must state the residence of each signer.

Notice is also given that petitions nominating candidates for the office of Member of the Board of Education must be filed in the office of the Clerk of the District between the hours of 8:00 a.m. and 3:30 p.m., but no later than 4:00 p.m. on April 19, 2021 except Saturday, Sunday, or holiday.

Notice is also given that the DeRuyter Central School Board of Education has adopted personal voter registration for all eligible voters residing in the DeRuyter Central School District. Any person who is currently enrolled with the Counties of Madison, Cortland, Chenango, and Onondaga will automatically be enrolled in the school personal registration and will not have to register separately with the School District. Any person who is not currently enrolled with the Counties of Madison, Cortland, Chenango, and Onondaga shall be entitled to have his or her name placed upon the register until May 7, 2021. He/she must present himself or herself personally for registration and upon proving that he or she is entitled to vote in the District, may have his or her name placed on the register at that time. To be entitled to vote in the District, a person must be a citizen of the United States, must be at least eighteen years of age, and must be a resident of the District for a period of thirty (30) days prior to May 18, 2021. Additionally, unregistered voters may register to vote with the Board of Elections by filing an application online with the New York State Department of Motor Vehicles ("DMV"). Information is available at: <https://dmv.ny.gov/more-info/electronic-voter-registration-application>. The register of voters will be filed in the Office of the Clerk of the District and will be open for inspection by any qualified voter of the District between the hours of 8:00 a.m. and 3:30 p.m. on any day when the office is open for business from May 5, 2021 to May 12, 2021.

Notice is also given that qualified voters may obtain applications for absentee ballots from the office of the Clerk of the School District. Completed applications for absentee ballots must be received by the District Clerk of the School District no later than 4:00 P.M. prevailing time, on May 17, 2021, and must be received no later than 4:00 P.M., prevailing time, on May 11, 2021 if the absentee ballot is to be mailed to the voter. Completed applications received after 4:00 P.M. on May 11, 2021, will require the voter to personally appear at the Office of the Clerk of the School District to receive an absentee ballot. A listing of all persons to whom an absentee ballot is issued will be available for inspection by any qualified voter during regular business hours in the Office of the Clerk of the School District through May 17, 2021. Qualified voters who do not want to vote in person because of concerns surrounding COVID-19 and public gatherings may also request an absentee ballot on those grounds as provided by law and Executive Order(s) then in effect. Guidance regarding absentee voting due to concerns related to COVID-19 will be published on the School District's website when available and questions may also be directed to the District Clerk at 315-852-3400 ext. 7403 or welsh@deruytercentral.org

Notice is also given that military voters who are qualified voters of the School District may apply for a military ballot by requesting an application from the District Clerk at 315-852-3400 ext. 7403 or welsh@deruytercentral.org. For a military voter to be issued a military ballot, the District Clerk must have received a valid ballot application no later than 4:00 pm on April 22, 2021 [26 days prior to the vote]. In a request for a military ballot application or ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission or electronic mail.

Dated:

DeRuyter, NY

By the Order of the Board of Education

DeRuyter Central School District

By: Sandra Welsh, District Clerk



DeRuyter Central School

Home of the Rockets

711 Railroad Street, DeRuyter, NY 13052
Phone: 315-852-3400 Fax: 315-852-9600

Kimberly O'Brien
Director of Curriculum and
Instruction

David M. Brown
Superintendent of Schools

Amanda Graham-Quirk
School Business Executive

Stephen Rafferty
6-12 Principal/Director
of Special Education

Jenny Valente
PK-5 Principal/Director
of Special Education

2021-2022 DeRuyter Central School Board of Education Meeting Schedule

All meetings begin at **6:00 p.m.**
Library/Media Center

July 6, 2021 (1st Tuesday) Reorganizational / Regular Meeting

August 11, 2021 - Regular Meeting/Set Tax Rates

September 8, 2021 - Regular Meeting

October 13, 2021 Regular Meeting

November 10, 2021 Regular Meeting

December 8, 2021 Regular Meeting

January 12, 2022 Regular Meeting

February 9, 2022 Regular Meeting

March 9, 2022 Regular Meeting

April 2022

18 (3rd Monday) - BOCES Budget Vote / Regular Meeting

May 2022

10th (2nd Tuesday) – Public Hearing – 6:00 p.m. with
Regular Meeting Immediately Following Public Hearing.
17th (3rd Tuesday) Budget Vote/Board Election (Noon-9:00 p.m.)

June 8, 2022 Regular Meeting