



**DeRuyter Central School
Board of Education Reorganizational Meeting Minutes
Tuesday, July 14, 2021
6:00 p.m. – Library/Media Center**

Members Present: Daniel Degear, Dean Hathaway, Bradley Mierke, Jodi Wiesing, Jeremy Wilken
Members Absent: None
Others Present: David Brown, Sandy Welsh, Amanda Graham-Quirk, Steve Rafferty, Jenny Valente, Katy Denkenberger, Joyce Sears, Gabriel Newton, Melissa Newton, Mitchel Judd, Kelly Morgan, Donald Hathaway, Rick Lambert

I. Call To Order –District Clerk Welsh

The 2021-2022 Reorganizational Meeting of the DeRuyter Central School Board of Education was called to order by District Clerk Welsh at 6:01 pm.

II. Oath of Office - New Board Members – Jeremy Wilken

Mr. Jeremy Wilken read the Oath of Office

III. Reorganizational Business

A. Appointment of District Clerk

RESOLVED That the Board appoint Sandra Welsh as District Clerk effective July 14, 2021 through the July 2022 Reorganizational Meeting.

Motion: CARRIED 1st: Hathaway 2nd: Degear
Vote: Yes: 5 No: 0 Absent: 0

1. District Clerk Oath of Office - read by District Clerk Welsh

B. Election of President of the Board of Education

District Clerk Welsh called for nominations for the office of President of the Board of Education

Mr. Degear nominated Mr. Hathaway with second by Mrs. Wiesing

The vote was called, resulting:

Mr. Degear - Yes
Mr. Hathaway – Yes
Mr. Mierke – Yes
Mrs. Wiesing – Yes
Mr. Wilken -Yes

1. Oath of Office – Elected Board President Hathaway read the Oath of Office

C. Election of Vice President

President Hathaway called for nominations for the office of Vice President of the Board of Education

Mrs. Wiesing nominated Mr. Mierke with second by Mr. Degear.

The vote was called, resulting:

- Mr. Degear - Yes
- Mr. Hathaway – Yes
- Mr. Mierke – Yes
- Mrs. Wiesing –Yes
- Mr. Wilken - Yes

1. Oath of Office – Elected Board Vice President Mierke read the Oath of Office

D. Appointments

RESOLVED That the Board appoint the following effective July 14, 2021 through the July 2022 Reorganizational Meeting:

1. Katy Denkenberger – Treasurer – Bonded for \$1,000,000
2. Sandra Welsh – Deputy Treasurer – Bonded for \$1,000,000
3. Katy Denkenberger – Extra Classroom Fund Treasurer
4. Bonita Young – Claims Auditor - \$15.50/hr. – not to exceed \$3,000
5. Business Administrator – Third Signor for Extra Classroom Account Fund, Purchasing Agent, Payroll Certifier, Director representing DCS for CNY Cooperative Health Insurance Fund, Director representing DCS for OCM BOCES Workers’ Compensation Consortium, Federal Grants Supervisor, Right-To-Know Officer, Records Access Officer, and McKinney-Vinto Liaison
6. MS/HS Principal– Chief Faculty Counselor with authorization to sign checks for Extra Curricular Fund
7. Director of Curriculum/Instruction – Title IX Reporting Officer, Appeals person for Sexual Harassment Reporting Officer, Data Protection Officer
8. Superintendent – Deputy Purchasing Agent, Acting Payroll Certifier in the absence of the Business Administrator, Sexual Harassment Reporting Officer, Civil Rights Compliance Officer, Appeals person for Title IX Reporting Officer
9. Rebecca Marshall - District Tax Collector, bonded for \$1,000,000 for a fee not to exceed \$4,941.14
10. Family Health Network – School Physician
11. Juanita Hayes – Attendance Clerk
12. Sandra Welsh – Records Management Officer
13. Director of Special Education – CSE Chair/Administrator, CPSE Administrator, CPSE Alternate Chair, Section 504 Coordinator
14. Head of Buildings/Grounds – Asbestos LEA
15. Bond, Schoeneck, King – District Attorneys
16. Mengel, Metzger, Barr – District Auditors
17. Ashley McGraw – District Architects

Motion: CARRIED 1st: Mierke 2nd: Wiesing
Vote: Yes: 5 No: 0 Absent: 0

bmjw E. Appoint Committees

RESOLVED That the Board appoint the committees as listed effective July 14, 2021 through the July 2022 Reorganizational Meeting:

1. Committee on Special Education
 - Physician: Family Health Network
 - Parent Representative: Nancy Aller
 - Psychologist: Andrew Scherrer
 - Chairperson/Administrator: Director of Special Education (MS/HS/Elem Principals)
 - Special Education Teachers: Kristen Romagnoli, Lisa Clark, Cassidy Richardson, Meghan Morgan, Stacy Inman, Julie Arno
 - School Counselors: Maureen Alger, Melanie Lynch, Cassie Guidarelli

- 2. Committee on Pre-School Special Education (CPSE)
 - Psychologist Andrew Scherrer
 - Chairperson Psychologist
 - Alternate Chairperson Director of Special Education (MS/HS/Elem Principals)
 - Administrator Director of Special Education (MS/HS/Elem Principals)
 - Physician Family Health Network
- 3. Safety Committee: Head of Buildings/Grounds/Transportation (K. Springer), Superintendent (D. Brown), Director of Curriculum/Instruction (K. O'Brien), Business Official (A. Graham-Quirk), BOCES Safety Officer (Evan Todd), MS/HS Principal (S. Rafferty), Elem. Principal (J. Valente), DFA Representative (M. Wheatley), School Nurse (J. Vadala), District Clerk (S. Welsh).
- 4. Audit Committee – DCS Board of Education

Motion: CARRIED 1st: Mierke 2nd: Wiesing
Vote: Yes: 5 No: 0 Absent: 0

F. Establish Rates of Pay, etc.

RESOLVED That the Board establish the following rates of pay effective July 7, 2021 through the July 2022 Reorganizational Meeting:

- Certified Substitute Teachers - \$95/day
(\$95/day days 1-15 consecutive; \$110/day days 16-100; contract base rate days 101 and beyond)
- Non-Certified Substitute Teachers – Current Minimum Wage
- Substitute Teaching Assistants – Current Minimum Wage
- Substitute Teacher Aide - Current Minimum Wage
- Certified Tutors - \$32.64/hour
- Non-Certified Tutor - \$20.00/hour
- Substitute Nurse (RN) - \$95/day; Substitute Nurse (LPN) - \$75/day
- Clerical Substitute – Current Minimum Wage
- Cafeteria Substitute –Current Minimum Wage
- Maintenance/Cleaner Substitute – Current Minimum Wage
- Substitute Bus Monitor – Current Minimum Wage
- Bus Driver Substitute - \$20/hour
- Shot Clock Keeper - \$20/game
- Game Timers - \$20/game
- Score Keepers - \$20/game
- Petty Cash Fund - \$100 to be administered by School District Treasurer and \$100 to be administered by the Cook Manager
- Mileage – Current IRS Mileage Rate
- Special Student Transportation Rate – Current IRS Mileage Rate
- Bank Depository Designation (for no more than \$5M per institution) - Citizen’s, Chase, Citibank, and Bank of America
- Investment (for moneys not needed in cash flow) - Citizen’s, Chase, Citibank, Bank of America
- Newspapers – Cortland Standard, Syracuse Post Standard (when appropriate)

Motion: CARRIED 1st: Degear 2nd: Mierke
Vote: Yes: 5 No: 0 Absent: 0

G. Authorizations

RESOLVED That the Board authorizes the following effective July 14, 2021 through the July 2022 Reorganizational Meeting:

- Treasurer – approve payment/issue checks for utilities (including AT&T), postage, school credit card, debt service accounts, and express services as they become due to avoid paying late fees
- Board President – act on behalf of the Board to appoint Impartial Hearing Officers

Board President/District Clerk – sign contracts for Health & Welfare Services for resident students attending non-public schools.

Board Vice President – act on behalf of the Board President in his/her absence.

Superintendent – to hire instructional/non-instructional permanent positions (excluding administrative positions) in advance, pending Board approval at the subsequent Board meeting.

District Clerk – to sign applications for corrected rolls (as approved by the Business Administrator).

<u>Motion:</u>	CARRIED	1 st : Degear	2 nd : Mierke
<u>Vote:</u>	Yes: 5	No: 0	Absent: 0

H. Policy

RESOLVED That the Board re-affirm the current DeRuyter Central School Policy Book.

<u>Motion:</u>	CARRIED	1 st : Wiesing	2 nd : Mierke
<u>Vote:</u>	Yes: 5	No: 0	Absent: 0

Dd bm I. Volunteers/Workers Compensation:

RESOLVED That the Board recognizes the contributions made by the persons volunteering services to the School District and the benefit thereby inured to the School District. The Board of Education, by adoption of this Resolution makes a policy decision to formally codify and provide uniformity in the application of various practices of the school District, which currently does not provide for Workers' Compensation coverage to school volunteers.

Therefore, in consideration of their services as volunteers to the School District, Workers' Compensation coverage for said volunteers in the Worker's Compensation Consortium of which the School District is a member, is hereby elected and included in this plan.

Volunteer activities for which Workers' Compensation coverage is contemplated are defined as educational support services provided under the supervision of school authorities during approved school activities.

<u>Motion:</u>	CARRIED	1 st : Degear	2 nd : Mierke
<u>Vote:</u>	Yes: 5	No: 0	Absent: 0

IV. Reorganization Business Adjournment bm jw

RESOLVED That the Board Reorganizational Meeting of the DeRuyter Central School Board of Education be adjourned at 6:08 pm

<u>Motion:</u>	CARRIED	1 st : Mierke	2 nd : Wiesing
<u>Vote:</u>	Yes: 5	No: 0	Absent: 0

Respectfully Submitted: _____
Sandra Welsh, District Clerk